

SSCA ARCHITECTURAL REVIEW BOARD
5377 N. VA. DARE TR., SOUTHERN SHORES, NC 27949/ 252-261-2811
APPLICATION FOR DEED AND COVENANT RESTRICTION APPROVAL

Owner Information

Name _____
Address _____
City, State, Zip _____
Phone _____ Fax _____
Email _____

General Contractor Information

Name _____
Address _____
City, State, Zip _____
Phone _____ Fax _____
Email _____

Property/Site Information

Approval Requested for: New _____ Addition _____ Remodel _____ Pool & Fence _____
House _____ Garage _____ Boathouse _____ Bulkhead _____ Dock _____ Deck _____ Shed _____

Street Address _____ Size: Living Area (sq. ft.) _____
Block _____ Lot # _____ Non-Living Area (sq. ft.) _____
Decks and Porches (sq. ft.) _____
Pool and Pool Deck (sq. ft.) _____
Lot Size (sq. ft.) _____

Submission Requirements

1. This application must include two (2) full sets of plans (*in final form*); showing owners name, block and lot number.
2. One set of these plans will be returned to you after approval, with our approval stamp affixed.
3. Site plan showing setbacks, all structures, driveway with turn area, pool, septic tank fields, and all fences.
4. Elevation views of all sides of all structures, with dimensions. Include decks, railings, pool fence and gate. ***
*** (For re-modeling and additions, only floor & elevation plans showing relationship to original are required.)
5. Floor plans with rooms labeled. ***
6. List of all exterior siding, roof and trim materials, including colors. Submit samples with application.
7. Be familiar with the applicable covenant or section of the deed pertaining to covenant restrictions for the property. Many of these can be obtained at the SSCA Office. If we don't have one for the property concerned it is your responsibility to obtain one at the Dare County Courthouse.
8. ANY CHANGES MADE AFTER INITIAL APPROVAL REQUIRE RESUBMISSION

GENERAL INFORMATION

The ARB encourages restraint in the removal of trees and other vegetation. Lots should not be stripped or clear-cut.

Plans must be submitted in final form without changes, mirror-images, or mark-overs. They should be delivered to the SSCA Office or to the SS Building Inspectors Office (place in the SSCA ARB box) by 12 noon on Friday before the next ARB meeting. The SSCA ARB meets at 9am on the 2nd and 4th Tuesday of each month. Questions should be directed to the SSCA Office, 252-261-8617, between 9am and 12pm on Monday, Tuesday, Thursday, or Friday.

Once again, as a reminder, if you decide to make any changes to the footprint, or exterior from that presented in your submission, including colors, you are obligated to resubmit these changes to us for approval. The SSCA can obtain legal injunction to stop construction, which has not been reviewed by the ARB.

Signature _____ (Owner or Builder) Date _____

Signing this form gives ARB permission to participate in Lot Disturbance Inspection, and verify foundation placement