

November 17, 2014

Mr. Wes Haskett  
Town Planner  
Town of Southern Shores  
5375 N. Virginia Dare Trail  
Southern Shores, NC 27949

Re: Site Plan Amendment, Zoning Map Amendment and Recombination Application  
**Southern Shores Crossing**  
Southern Shores, Dare County

Mr. Haskett,

On behalf of Southern Shores Realty Company, Inc., Quible & Associates, P.C. hereby submits for your review and approval a Site Plan Amendment, Zoning Map Amendment, and Recombination Application package for the Southern Shores Crossing shopping center.

The proposed project consists of constructing a second commercial entrance to provide a safer and more convenient access to the existing shopping center. In order to properly permit the entrance, a site plan amendment is being submitted as well as a request to rezone the 100' width parcel from RS1 to C. The parcels are also being proposed to be recombined which would likely be reviewed and approved administratively upon approval of the rezoning and site plan amendment.

It should also be acknowledged that NCDOT performed a preliminary review of the project and determined that the only permit requirement would be a Driveway Access Permit. An application for a Driveway Access Permit has been submitted to NCDOT and a permit is anticipated soon.

The following is included and shall be considered part of this package:

1. Twelve (12) copies of the executed General Application Form for Site Plan Amendment;
2. Twelve (12) copies of the executed General Application Form for Zoning Map Amendment;
3. One (1) application fee check in the amount of \$500 (\$300 Rezoning + \$100 Site Plan + \$ Recombination);
4. Twelve (12) Copies of the Recombination Plat
5. Twelve (12) Copies of the Entrance Site Plan Amendment
6. Twelve (12) Copies of the Rezoning Exhibit

We understand that the Site Plan Amendment and Zoning Map Amendment requests may be placed on the December 15<sup>th</sup> Planning Board agenda. Please do not hesitate to contact me by phone at (252) 491-8147 or by email at mstrader@quible.com should you have any questions or require any additional information.

Thank you for your attention to this project.

Sincerely,

**Quible & Associates, P.C.**

A handwritten signature in black ink, appearing to read "Michael W. Strader, Jr.", written over a horizontal line.

Michael W. Strader, Jr., PE

encl: as stated

cc: Mike Stone, Southern Shores Realty Company, Inc.  
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