

Town of Southern Shores Capital Improvement Plan Committee

January 14, 2016 2:00 p.m.

Pitts Center

Invitees: Committee members- Tom Bennett and Chris Nason; citizen representative- Jim Conners; staff- Peter Rascoe, David Kole, Joe Anlauf, Rachel Patrick

1. Review/Consideration of Design/Construction Standards <http://southernshores-nc.gov/wp-content/uploads/2015/02/Town-of-Southern-Shores-Street-Rebuild-Standards.pdf> henceforth used by Town of Southern Shores for capital improvements to failing streets - **Town Manager** (Staff recommends the Committee consider these standards and, as the CIP Committee, recommend to Council as soon as possible, any desired amendments for Council's formal consideration to allow for adequate Staff planning.)

2. Review of process for public input at: (1) Committee planning of capital street improvements, (2) Council budget consideration, (3) Council capital project adoption, and (4) prior to staff contracting.
 - A. Public input for potential improvements prior to CIP committee recommendation of prioritized improvements – **Public Works Director**

 - B. Public Input to Council on Budget consideration for overall appropriation for capital improvements – **Town Manager**
(Public hearing prior to Council adoption of Budget Ordinance with total appropriation amount for capital improvements)

 - C. Public input to Council on CIP committee improvement recommendations – **Town Manager**
(Public hearing prior to Council adoption/authorization of individual improvements)

 - D. Public input to staff on design (multiple interactions) - after Council adoption/authorization on improvements and before improvement contract award – **Public Works Director**

3. Review/Consideration of current study list of potential capital street improvements for potential prioritization and recommendation to Council for FY 2016-2017 – **Public Works Director**