

Town of Southern Shores Capital Improvement Plan Committee
Meeting Minutes

October 15, 2015 2:00 p.m.

Pitts Center

Attendees: Committee members- Tom Bennett and Larry Lawhon; citizen representatives- Jim Connor and Elizabeth Morey; staff- Peter Rascoe, David Kole, Joe Anlauf, Rachel Patrick

The meeting was called to order by Mayor Tom Bennett.

Police Chief David Kole gave a report on traffic load information from a summer traffic counting effort. The report showed weekly traffic counts in June, July and August, as well as monthly totals on both NC 12 and South Dogwood Trail. It also showed average speeds per 24 hour period in a month. In general, the report indicated that of the traffic counted, South Dogwood Trail comprised 18%-24% and NC 12 comprised 76%-82% of the total traffic numbers. The traffic report is attached as an exhibit to these minutes.

Rachel Patrick presented the results of a prioritization effort for the proposed street rebuild list for FY 2016-2017. All attendees had submitted their prioritized street list to Rachel prior to the meeting, most utilizing a ranking system that Rachel had been asked to create during the previous CIP meeting. Those streets ranked using that scoring system placed Yaupon Trail as top priority; Osprey Lane was ranked second on the list; and Wild Swan Lane was ranked third as were sections of Twisted Tree Court, Wax Myrtle Trail and Clamshell Trail. Other streets on the list were ranked below these streets.

Elizabeth Morey did not use the ranking system that the other attendees utilized, and prioritized her list as follows: 1. South Dogwood Trail; 2. Hillcrest Drive; 3. Sea Oats Trail; 4. Wax Myrtle Trail including Dolphin and Porpoise Run. Elizabeth stipulated that she would need to be assured that there would be a variance to the street design standards for protection of "heritage trees" and "heritage vegetated medians" for South Dogwood Trail to remain a high priority. If that condition cannot be met then Elizabeth asked that South Dogwood Trail be removed from her priority list.

Larry Lawhon recommended that two streets be added to the priority list due to their deteriorating conditions- the Spindrift Trail/High Dune Loop/Wild Pony Lane Intersection, and the Clamshell Trail/Chicahauk Trail Intersection. Rachel suggested that Pintail Trail be added to the list to be monitored as it is beginning to show signs of root intrusion and asphalt failure.

Following discussion, committee members Bennett and Lawhon recommended to add the following streets to the prioritization list: Hillcrest Drive, Sea Oats Trail, Wax Myrtle Trail including Dolphin and Porpoise Run, Spindrift Trail/High Dune Loop/Wild Pony Lane Intersection, Clamshell Trail/Chicahauk Trail Intersection, Wax Myrtle and Hickory Intersection, and Pintail Trail; and to separate South Dogwood Trail and East Dogwood Trail as individual streets on the list rather than have them combined as one. The ranked prioritization of the streets will continue to be discussed at the next committee meeting.

Rachel Patrick reported to the committee that two residents have requested a bike path from the Skyline Road cul de sac to the Town Hall parking lot to provide a connection to the sidewalk on 158. After some discussion it was suggested that Public Works create a path behind the Pitts Center (north side) since that would provide a direct connection from Skyline Road to the Pitts Center parking area.

There being no other business, the meeting was adjourned.

Minutes recorded by Rachel Patrick, and compiled with concurrence of all Committee Members, Citizen Representatives, and Staff Representatives in attendance.