

SOUTHERN SHORES DOGWOOD TASK FORCE MEETING

August 16, 2016

Pitt Center

- I. **Call to Order** - Michael Fletcher, Chair, called the meeting of the Southern Shores Dogwood Task Force to order at 6:00 pm. In attendance were Task Force members, Jim Connors, Shirley Ruff, Maureen McGrath, Sam Williams, and Keith Lilly Absent: Tom Craney, Dan Dwyer, Sam Williams, Richard Bell
- II. **Pledge of Allegiance**
- III. **Approval of Agenda** - Agenda for the current meeting was approved.
- IV. **Approval of Minutes** – Minutes from previous meetings (May, June, July) were approved.
- V. **Old Business**

Carlos Gomez, Coastal Engineering, gave a presentation on building the linear park/Greenway in Corolla, which is located on the east side of Route 12. Very informative presentation.

The process was:

 1. Design location/site
 2. Location of utilities
 3. Walk the project (before survey was done); look at topography
 4. Flag trees to be saved
 5. Survey project
 6. Locate items of importance: bridges, signs, bulkheads, mailboxes, street signs
 7. Inventory
 8. Analysis
 9. Discussion

The bid process was separated into two bids: Landscape contractor to clear site; Construction contractor

 1. Bid landscape contractor
 2. Walk project again once it was cleared
 3. Make changes
 4. Bid project for construction
 5. Hold construction meetings weekly
 6. Substantial completion walk through
 7. Final walk through
- VI. **New Business:**
 1. **Need for Solutions Survey? Discussion & Vote**

Since there were only 5 out of 9 present, it was decided to table the vote for solutions survey. However it was discussed.

Connors observed that there were pretty clear statements from public supporting walk with no major improvements to Dogwood roads. Based on our research and land use plan and input from public, we could justify going ahead and start drafting a report to Council by end of year.

Connors asked Town Manager Rascoe for a time frame for physical survey who told Jim that there is no time frame; it may take at least 3 months. Mr. Gomez said that the Town's RFP for Survey stops at Route 12 and doesn't extend across to Ocean Boulevard. Part of our recommendation will be that the physical survey extend across Route 12. Fletcher hopes that by end of year, our data and survey data will coincide so that Task Force can make recommendations to Council.

There was much discussion & support to involve the community in the planning & design of the walkway. This will give the community ownership in the project and develop trust.

Two issues that were not discussed at the forum, were roadway improvements and bicycle path. These two issues need to be clarified either at a forum or in a survey.

2. Report format, timetable and drafting

Mike – sub-committee to put together a draft report to the Town Council. This was agreed upon. Group voted on draft committee: Mike, Jim, and Maureen.

This committee will prepare an outline draft and if we don't have enough input from town or if we need more input from the public, another public forum or survey may be warranted.

3. Future Activity discussion

VII. Public Comment no public other than Mr. Gomez attending

VIII. Adjourn

Next meeting will be September 20, 2016, 6 p.m. at the Pitts Center
