

**Town of Southern Shores Capital Improvement Plan
Committee**
October 13, 2016 2:00 p.m.
Pitts Center

Attendees:

Capital Improvement Planning (CIP) Committee members- Mayor Tom Bennett, Councilman Chris Nason

Citizen Representative- Jim Connors

Town Staff- Town Manager Peter Rascoe, Public Works Director Rachel Patrick,

Finance Officer Bonnie Swain, Police Chief David Kole

Consultants- Town Engineer Andy Deel

Citizen attendees: Jim Kranda, Leo Holland

The meeting was called to order by Mayor Tom Bennett and turned over to Rachel Patrick as meeting facilitator.

Rachel updated the committee regarding currently active capital projects:

Yaupon Trail bulkhead replacement- Three informal bids were received recently and the project has been awarded to Layden Marine as the lowest responsible bidder. The project was bid in three sections in anticipation that we may not be able to afford to do the entire planned area; two sections will be included in the work this winter. Work is scheduled to start in December once a CAMA General Permit has been obtained, and will take approximately 4-6 weeks to complete. It was noted that the large red oak tree at the entrance to the street was damaged during Hurricane Matthew and will be pruned in an attempt to save the tree without entirely removing it, despite the Town's arborist recommending removal.

Wild Swan Lane Street Rebuild: Design is complete, will be going out for bid soon. Work will be completed Spring 2017.

Osprey Lane Street Rebuild: Design is complete, will be going out for bid soon. Work will be completed Spring 2017.

Juniper Trail Street Rebuild/Repair: Design is underway.

Juniper Culvert Bridge Repair/Replacement: Structural Engineer is compiling a report to include recommendation(s) for repair and/or replacement. A temporary asphalt repair has been completed to improve drivability of the roadway on the bridge. Peter Rascoe explained that in 2010 the Town Engineer recommended replacement of the original culvert with a concrete span to the Town Council, and Council decided not to proceed with his recommendation. Subsequently another culvert was installed since the original culvert was structurally deficient and the NC DOT had recommended replacement.

Highway 12/East Dogwood Trail drainage project: Preliminary design is complete, NC DOT staff are currently reviewing the plans and will provide comments soon. Plan will go out for bid this fall with work to begin late fall/early winter. A total road closure is not anticipated, but lane closures will be necessary.

The group then discussed the Street Rebuild Prioritization List. Jim Connors mentioned that the Dogwood Trails Task Force had a draft report underway, which includes recommendations of improvements to South and East Dogwood Trails. Peter noted the first phase of the physical survey of South and East Dogwood Trails, the section from the cemetery to the Tall Pine bridge, was complete. Chris Nason noted that the Task Force's recommendations that will be presented to the Town Council could potentially change the priorities list.

It was agreed that Twisted Tree Court and Turtle Pond Court would be moved down to the bottom of list as residents on those streets have voiced a desire to not implement improvements there at this time. It was also agreed that Skyline Road would move up the list where Turtle Pond Court had been previously to become a higher priority. Additionally, it was agreed that Hillcrest Drive and Sea Oats Trail would move up the list immediately under Skyline Road. (*note the revised Street Rebuild Prioritization List is attached to these minutes)

Jim Connors stated that the Dogwood Trails Task Force has discussed and may recommend closing the Dick White Bridge during tourist season to stop "cut through" traffic. It was pointed out that if that were done, traffic would simply begin using Juniper/Trinitie Trails as an alternate route. Also public safety and emergency vehicle access needs to be considered when discussing the closing of bridges or streets.

Public comment: Rachel asked attendees in the audience if they would like to ask a question or make a comment to the group. Jim Kranda stated that there is a pothole on Juniper Trail just south of the bridge. Rachel said that Public Works would make a repair to fill it. No other comments were made.

Rachel noted that this is the last CIP Committee meeting of the year. Town Council is to set the schedule for 2017-2018 committee meetings during the December Council meeting.

There being no other business, the meeting was adjourned.

Minutes recorded by Rachel Patrick, and compiled with concurrence of all Committee Members, Citizen Representatives, and Staff Representatives in attendance.

**Capital Street Improvement prioritization for FY 2016-2017 as recommended by the CIP Committee
May 19, 2016**

****draft revisions made October 13, 2016****

“Targets” for rebuild for FY 16-17:

1. **Yaupon Trail** - street rebuild due to asphalt failure, edge failure and continuing tree root undermining. Bulkhead replacement. [recommend phasing]
 2. **Wild Swan Lane** – street rebuild: cracking, root upheaval, potholes, and stormwater. [exclude extreme south and north ends]
 3. **Osprey Lane** [within house addresses #95-105] - street rebuild: alligator cracking, root upheaval, and stormwater
 4. **Juniper Trail**- asphalt failure in area south of the Juniper culvert bridge on both street and sidewalk
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Remaining priorities for rebuild:

5. **Clamshell Trail** - asphalt & subgrade failure. [phased: Chicahauk Trail to Otter Slide- remainder following]
6. **Skyline Road and Highway 12 intersection**- stormwater flooding issue
7. **Hillcrest Drive**- north end from Hickory to the tennis courts
8. **Sea Oats Trail**- north end from 11th Avenue to Highway 12
9. **South Dogwood Trail**
10. **East Dogwood Trail**
11. **North Dogwood Trail**
11. **Wax Myrtle Trail** - Block and alligator cracking, edge failures. [recommend partial]- **including Dolphin and Porpoise Run**
12. **Ginguite Trail** - [recommend partial segments]
13. **Land Fall Loop** - street rebuild: alligator cracking.
14. **Happy Indian Lane** - cul-de-sac rebuild: alligator cracking, eroded areas.
15. **Teal Court** - repair, portion of road leading to cul-de-sac cracking.
16. **Spindrift Trail/High Dune Loop/Wild Pony Intersection**
17. **Clamshell Trail/Chicahauk Trail Intersection**
18. **Wax Myrtle and Hickory Intersection**
19. **Pintail Trail**
20. **West Holly Trail**- stormwater flooding and driveability issues
21. **Turtle Pond Court** - street rebuild [Public Works to perform minor repairs to extend life of street]
22. **Twisted Tree Court** - street rebuild [Public Works to perform minor repairs to extend life of street]

****NC Hwy 12-East Dogwood Trail** stormwater flooding- a separate individual line item of \$300,000 has been included in the FY 2016-2017 budget for a potential project in partnership with the NCDOT to mitigate this flooding, if the Council approves such a project. Fund matching may be available from the state to offset this budgetary allotment.