



# Town of Southern Shores

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[www.southernshores-nc.gov](http://www.southernshores-nc.gov)

April 19, 2016

Budget Planning Retreat

9:00 a.m. -Pitts Center

5377 N. Virginia Dare Trail, Southern Shores

[This Budget Planning Retreat is being held for the purpose of a preliminary review of the Budget Officer's DRAFT proposed annual operating budget. The Budget Officer will submit his proposed budget to the Council in accordance with NCGS §159-11 on May 3<sup>rd</sup>, 2016; and on same day and pursuant to NCGS §159-12, the Budget Officer will file a copy with the Clerk where it will remain available for public inspection - and receipt of written comments. On May 3, 2016 the Budget Officer will recommend Council set a public hearing for June 7, 2016 at which time, and after required and sufficient advertisement/notice of the public hearing, any persons who wish to be heard on the proposed budget may submit comment. Subsequent to the public hearing and as required by NCGS §159-13, the Council must adopt a budget no later than July 1, 2016. The Council's ordinance adopting a budget may make appropriations and levy taxes in such sums greater or less than those recommended by the Budget Officer.]

1. Opening – Mayor Bennett
  - a. Call Meeting to Order
  - b. Pledge of Allegiance
  - c. Moment of Silence
2. Adoption of Agenda
3. General Public Comment (Limit: 3 minutes per speaker.)
4. Review - DRAFT Budget Officer's Proposed Operating Budget FY 2016-2017 - Budget Officer (Town Manager and Finance Officer)
  - Briefing: Tax Rate and Revenue Equivalency
  - Briefing: Annual Calculation of Shared Revenues Among all Local Governments in Dare County
  - Proposed General Fund:
    - FY 2016-17 Projected Revenues
    - FY 2016-17 Projected Expenses
      - Police Department
      - Planning and Code Enforcement Department
      - Public Works Department
      - Streets, Bridges, and Canals
      - Administrative Department
      - Fire Services
      - Sanitation
      - Ocean Rescue
  - Proposed Cemetery Fund
  - Proposed Capital Reserve Fund
5. Staff recommendation to Council to authorize contract with new solid waste collector effective July 1, 2016 – Consideration and Possible Action
6. (POSSIBLE) Closed Session – NCGS 143-318.11 (a)(5)(i) – discuss, possibly establish, or possibly instruct Town staff concerning any position taken by the Council in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Property location: 29 East Dogwood Trail, Southern Shores, NC; Owner: David F. Lam and Janet S. Lam; Purpose: roadway stormwater management.