



Town of Southern Shores, NC

**FY 2011-2012
BUDGET**



Town of Southern Shores Dare County, North Carolina

Founded as a Resort in 1946
Incorporated as a Municipality in 1979

2010 Census Population:	2,714
Area in Square Miles:	4.2
Regulated Land Use Zones:	Residential, Commercial, Institution and Government
• Property Valuation as of January 1, 2010:	\$ 1,728,444,188
• Property Valuation as of January 1, 2011:	\$ 1,733,968,269
▪ 2010-2011 Budget adopted 6/15/10:	\$ 6,404,650
▪ 2011-2012 Proposed Budget:	\$ 4,874,150
❖ Property Tax (millage) Rate for FY 2010-2011:	.14 per each \$100 of assessed property value
❖ Property Tax (millage) Rate for FY 2010-2011:	.14 per each \$100 of assessed property value
Town Hall Address:	5375 N. Virginia Dare Trail Southern Shores, NC 27949 (252) 261-2394
Web addresses:	www.southernshores-nc.gov Facebook.com
Geographic Borders:	North: Town of Duck, NC South: Town of Kitty Hawk, NC West: Ginguite Bay and Currituck Sound East: Atlantic Ocean



QT-PL

**Race, Hispanic or Latino, Age, and Housing Occupancy: 2010
2010 Census Redistricting Data (Public Law 94-171) Summary File**

NOTE: For information on confidentiality protection, nonsampling error, and definitions, see
<http://www.census.gov/prod/cen2010/pl94-171.pdf>

GEO: Southern Shores town, North Carolina

Subject	Total		18 years and over	
	Number	Percent	Number	Percent
POPULATION				
Total population	2,714	100.0	2,260	100.0
RACE				
One race	2,685	98.9	2,243	99.2
White	2,654	97.8	2,221	98.3
Black or African American	7	0.3	6	0.3
American Indian and Alaska Native	3	0.1	2	0.1
Asian	16	0.6	10	0.4
Native Hawaiian and Other Pacific Islander	0	0.0	0	0.0
Some Other Race	5	0.2	4	0.2
Two or More Races	29	1.1	17	0.8
HISPANIC OR LATINO AND RACE				
Hispanic or Latino (of any race)	42	1.5	30	1.3
Not Hispanic or Latino	2,672	98.5	2,230	98.7
One race	2,646	97.5	2,214	98.0
White	2,621	96.6	2,197	97.2
Black or African American	6	0.2	5	0.2
American Indian and Alaska Native	3	0.1	2	0.1
Asian	16	0.6	10	0.4
Native Hawaiian and Other Pacific Islander	0	0.0	0	0.0
Some Other Race	0	0.0	0	0.0
Two or More Races	26	1.0	16	0.7
HOUSING UNITS				
Total housing units	2,369	100.0		
OCCUPANCY STATUS				
Occupied housing units	1,159	48.9		
Vacant housing units	1,210	51.1		

(X) Not applicable

Source: U.S. Census Bureau, 2010 Census.

2010 Census Redistricting Data (Public Law 94-171) Summary File, Tables P1, P2, P3, P4, H1.

Budget Message
Fiscal Year 2011-2012
[NCGS §159-11]

In accordance with the *North Carolina Local Government Budget and Fiscal Control Act*, submitted today for filing with the Town Clerk is the proposed Town of Southern Shores operating budget for upcoming fiscal year 2011-2012.

During the current fiscal year 2010-2011, the local development and construction economy has continued to remain slow in growth, which translates into limited increase in taxable property. The other major sources of revenue for the Town of Southern Shores, being occupancy tax, sales tax, and land transfer tax, did show some increases during the current year resulting in more favorable revenue projections. Regardless of the current economy and the Town's good financial status, the overall fiscal goal of Town administration is to provide the best possible delivery of authorized Town services in an economically feasible manner. By successfully accomplishing this goal each year, end-of-year budget savings and any realized unbudgeted or unanticipated revenues are transferred into the Town's fund balance for future budgeting as appropriate.

During the months of January and February of this calendar year and in accordance with the *Budget and Fiscal Control Act*, the Town's Budget Officer gathered from Department Heads the estimated costs of continuing to provide the same services next fiscal year that have been provided to citizens during the current fiscal year. Some of those projected costs have increased, and some have been adjusted to indicate decreases. Some necessary adjustments were made in operations during the current year which have resulted in proposed departmental costs being lowered for next year. There are other expenses for services which cannot be adjusted due to firm legal contractual obligations (i.e. fire protection, lifeguard services, solid waste collection, etc.). One significant expense is not projected for the upcoming year – the cost to dredge remaining canals which have not yet been addressed in the ongoing canal maintenance dredging project. Only the cost to acquire a permit to dredge those remaining canals in the future is projected. As a result, this year's proposed budget of \$ 4,874,150 differs significantly in amount from last year's initially adopted budget of \$6,404,650. This year's proposed budget is balanced without the use of any fund balance nor any property tax increase.

For this upcoming fiscal year, several open-meeting Budget Workshops were conducted by the Town Council, the Budget Officer, and the Finance Officer. Citizens and local press attended each workshop. Each line of the projected operating expenses for next fiscal year was reviewed at each of the workshops. The draft proposed budget has been accessible on the Town's website throughout the process. Consensus was reached by the Council at the workshops on several expenses projected by the Budget Officer, including several projects recommended by the Capital Improvement Projects Committee. One directive was enacted by Council in a regular Council Meeting to propose the Chicahauk Trail rebuild capital improvement project.

The proposed budget has now been filed and remains available for public inspection. The Town Council may deliberate on its proposed components at its discretion, will hear public comment, and may take any number of actions, such as either adopt as proposed, or amend the proposed budget and adopt as amended. An operating budget must be adopted no later than July 1, 2011.

Peter Rascoe
Budget Officer
Town of Southern Shores, NC

Proposed Budget
Fiscal Year 2011-2012

GENERAL FUND SUMMARY						
	FY 2008 -09 Actual	FY 2009-10 Actual	FY 10-11 Amended	FY 11-12 Requested	FY 11-12 Recommended	FY 11-12 Adopted
Revenues:						
Ad valorem taxes	1,710,407	1,709,741	2,459,800	2,465,800	2,465,800	
Other revenues	2,088,327	2,388,470	2,253,850	2,408,350	2,408,350	
Transfer from Capital Reserve Fund			1,001,000			
General fund balance appropriated			664,979			
Powell Bill fund balance appropriated			213,896			
Total Revenues	3,798,734	4,098,211	6,593,525	4,874,150	4,874,150	
Expenditures:						
Administration Department	735,398	767,913	826,050	811,543	811,543	
Code Enforcement Department	226,727	244,254	281,755	213,260	213,260	
Police Department	943,197	1,025,478	1,315,745	1,218,860	1,218,860	
Public Works Department	380,289	466,304	370,975	382,993	382,993	
Capital Projects	371,601	570,380	2,080,000	1,010,873	1,010,873	
Sanitation Services	464,718	450,730	532,000	552,000	552,000	
Fire Contracted Service	311,650	300,000	523,000	524,550	524,550	
Ocean Rescue Contracted Service	127,988	130,900	148,000	150,000	150,000	
Total Operating Exp.	3,561,568	3,955,959	6,077,525	4,864,079	4,864,079	
Transfer to Capital Reserve			516,000	10,071	10,071	
Total			6,593,525	4,874,150	4,874,150	

GENERAL FUND						
REVENUES	FY 2008 -09 Actual	FY 09-10 Actual	FY 10-11 Amended	FY11-12 Requested	FY 11-12 Recommended	FY 11-12 Adopted
AD VALOREM TAXES:						
Property taxes - current year	1,668,455	1,673,504	2,410,000	2,416,000	2,416,000	
Property taxes - prior years	5,985	3,373	5,000	5,000	5,000	
Vehicle taxes - current year	31,856	29,375	40,000	40,000	40,000	
Vehicle taxes - prior years	1,858	1,416	3,000	3,000	3,000	
Tax penalties and interest	2,253	2,073	1,800	1,800	1,800	
Total Ad Valorem Taxes	1,710,407	1,709,741	2,459,800	2,465,800	2,465,800	
OTHER REVENUES:						
Occupancy tax	682,957	658,327	665,000	875,000	875,000	
Local option sales tax	551,497	522,137	525,000	736,000	736,000	
Land transfer tax	135,201	145,392	125,000	197,000	197,000	
Utilities franchise tax	120,126	131,680	100,000	100,000	100,000	
Video Programming Tax	87,060	75,224	80,000	80,000	80,000	
PEG Channel Revenue	19,100	19,173	20,000	20,000	20,000	
Charter Communications	-	9,579	-	10,000	10,000	
Building permits	63,860	62,342	55,000	55,000	55,000	
ABC revenues	51,437	39,411	45,000	45,000	45,000	
Telecommunications tax	41,963	40,617	38,000	38,000	38,000	
Interest income	74,842	15,611	20,000	15,000	15,000	
Shoreline Mgmt	29,136	23,888	20,000	20,000	20,000	
Wine and beer tax	11,695	3,685	12,500	12,500	12,500	
Parking and other fines	8,270	6,550	7,500	7,500	7,500	
Plan review fees	11,288	4,500	5,000	5,000	5,000	
Recycle Containers	6,988	7,198	4,000	4,000	4,000	
Unauthorized Substance Tax	-	2,250	-	-	-	
Sale of fixed assets	-	-	4,000			
Pitt Center rents	2,100	2,400	2,400	2,400	2,400	
Court costs and fees	1,620	981	1,200	1,200	1,200	
Solid Waste Disposal Tax	370	2,209	1,000	1,000	1,000	
Miscellaneous	2,663	669	1,000	1,000	1,000	
Reinspection fees	3,347	375	1,000	1,000	1,000	
CAMA fees	2,440	1,025	1,000	1,000	1,000	
Wellness Grant	600	600	600	600	600	
Planning board fees	500	95	500	500	500	
Safety Grant	500	750	500	500	500	
Community pride revenues	888	510	250	-	-	
Encroachment agreement	400	-	100	100	100	
Bulkhead leases	80	60	50	50	50	
Officer Protection Grant	6,065	-	-	-	-	
Coastal Mgmt Grant-LUP Update	8,225	-	-	-	-	

	FY 2008 -09	FY 2008 -09	FY 09-10	FY 10-11	FY 11-12	FY 11-12	FY 11-12		
ADMINISTRATION DEPARTMENT	Actual	Actual	Actual	Amended	Requested	Recommended	Adopted		
Salaries	316,441	316,441	306,228	361,900	311,321	311,321			
FICA	23,880	23,880	22,736	28,600	23,816	23,816			
Group Health insurance	39,846	39,846	40,441	42,000	39,440	39,440			
Employee retirement	31,233	31,233	30,294	42,600	37,266	37,266			
Merit program	-	-	-	-	15,000	15,000			
Unemployment Payments	-	-	-	26,150	30,000	30,000			
Contracted Services	11,866	11,866	33,520	3,000	1,000	1,000			
Council Compensation	15,000	15,000	12,415	18,600	18,600	18,600			
Legal services	88,732	88,732	70,279	45,000	45,000	45,000			
Audit services	16,250	16,250	16,250	19,000	19,000	19,000			
Payroll services	5,259	5,259	6,030	6,500	6,500	6,500			
Computer services	6,297	6,297	51,015	23,500	28,000	28,000			
Insurance and bonds	58,797	58,797	57,411	65,000	65,000	65,000			
Printing	379	379	-	1,000	-	-			
Advertising	1,039	1,039	950	-	1,000	1,000			
Travel	8,848	8,848	3,113	5,000	5,000	5,000			
Telephone	3,996	3,996	15,559	18,000	18,000	18,000			
Utilities	5,319	5,319	15,730	20,000	20,000	20,000			
Dues/subscriptions	1,677	1,677	7,360	7,500	7,500	7,500			
Training	3,436	3,436	5,363	5,000	5,000	5,000			
Supplies	5,134	5,134	6,618	7,500	7,500	7,500			
Postage	2,641	2,641	1,484	2,000	2,000	2,000			
Equipment lease & maintenance	2,796	2,796	11,564	20,000	20,000	20,000			
Municipal Elections	-	-	3,813	-	4,000	4,000			
Equipment purchase	685	685	-	-	-	-			
Dare County tax collection	25,695	25,695	25,649	28,000	37,000	37,000			
Gov't. Access Channel (PEG Channel)	42,338	42,338	19,173	20,000	20,000	20,000			
Gov't. Access Channel Membership	1,000	1,000	1,000	1,000	1,000	1,000			
Newsletter	1,283	1,283	-	1,000	-	-			
Town code update	6,282	6,282	400	2,500	5,000	5,000			
Vehicle Operations	135	135	-	200	200	200			
EE Recognition & Appreciation	-	-	2,713	4,000	4,000	4,000			
Wellness Initiative	-	-	805	1,500	1,500	1,500			
Contingency	-	-	-	-	2,500	2,500			
Cleaning of Town Buildings	-	-	-	-	10,400	10,400			
Community Pride Supplies	9,114	9,114	-	-	-	-			
Total	\$ 735,398	\$ 735,398	\$ 767,913	\$ 826,050	\$ 811,543	\$ 811,543			
Transfer Out to Other Funds				\$ 516,000	\$ 517,677	\$ 517,677			

CODE ENFORCEMENT & INSPECTIONS DEPARTMENT						
	FY 2008-09 Actual	FY 09-10 Actual	FY 10-11 Amended	FY 11-12 Requested	FY 11-12 Recommended	FY 11-12 Adopted
Salaries	142,817	163,680	184,605	110,506	110,506	
FICA	10,757	12,342	14,125	8,453	8,453	
Group Health insurance	13,159	17,098	22,350	25,674	25,674	
Employee retirement	10,995	15,370	20,275	13,227	13,227	
Contracted Services				18,000	18,000	
Printing	2,371	703	1,000	1,000	1,000	
Equipment Lease & Maint.	4,580	-	-	-	-	
Telephone	2,456	-	-	-	-	
Computer Service	722	-	-	-	-	
Advertising	493	653	1,000	1,000	1,000	
Travel	1,347	1,378	2,000	1,000	1,000	
Dues/subscriptions	2,821	1,291	3,000	2,000	2,000	
Training	2,262	358	3,000	2,000	2,000	
Uniforms	28	-	100	100	100	
Supplies	408	933	1,700	1,200	1,200	
Vehicle maintenance & repair	199	2,101	2,000	2,000	2,000	
Vehicle operations	1,073	1,823	2,000	2,000	2,000	
Homeowners Recovery fee	144	54	100	100	100	
Medical Testing	-	72	-	-	-	
Flood Zone Map Mailing	-	1,360	2,500	2,500	2,500	
Shoreline Mgmt.	29,136	25,038	20,000	20,000	20,000	
Contingency	-		2,000	2,000	2,000	
Land Use Plan Update	959	-	-	500	500	
Total Code Enforcement	226,727	244,254	281,755	213,260	213,260	

POLICE DEPARTMENT	FY 2008-09 Actual	FY 09-10 Actual	FY 10-11 Amended	FY 11-12 Requested	FY 11-12 Recommended	FY 11-12 Adopted
Salaries	567,199	587,383	635,615	646,017	646,017	
Holiday/overtime	33,548	30,955	32,000	32,000	32,000	
FICA	44,920	46,055	51,685	51,869	51,869	
Group Health insurance	62,939	64,518	81,400	94,138	94,138	
Employees retirement	58,115	60,409	76,025	80,296	80,296	
Career Development	-	-	1,500	1,500	1,500	
Computer services	6,891	-	4,000	4,000	4,000	
Printing	76	248	1,000	1,000	1,000	
Advertising	-	-	250	500	500	
Travel	5,199	7,756	6,000	6,000	6,000	
Telephone	8,272	-	-	-	-	
Utilities	3,786	-	-	-	-	
Dues/subscriptions	653	806	1,400	1,400	1,400	
Postage	25	-	-	-	-	
Training	6,972	4,033	8,000	8,000	8,000	
Medical testing	556	150	500	500	500	
Uniforms	9,013	8,343	16,170	17,340	17,340	
Supplies	16,546	10,644	15,000	15,000	15,000	
Contracted Services	218	217	1,150	3,000	3,000	
Equipment lease & maint.	7,532	100	-	-	-	
Equipment purchase	34,375	26,460	31,300	31,300	31,300	
Vehicle maintenance & repair	26,194	22,981	18,000	18,000	18,000	
Vehicle operations	24,068	19,361	22,000	25,000	25,000	
Contingency	-	-	2,500	5,000	5,000	
Grants	8,100	-	-	-	-	
Capital Outlay-Equipment (800mhz)	-	-	127,000	-	-	
Debt Service	-	25,779	65,000	91,000	91,000	
Capital Outlay- Vehicles		109,280	110,250	74,000	74,000	
Total	925,197	1,025,478	1,307,745	1,206,860	1,206,860	
Sep. Allowance Transferred to Pension Fund	18,000	-	8,000	12,000	12,000	
Total Police	943,197	1,025,478	1,315,745	1,218,860	1,218,860	

PUBLIC WORKS DEPARTMENT							
	FY 2008-09	FY 09-10	FY 10-11	FY 11-12	FY 11-12	FY 11-12	
	Actual	Actual	Amended	Requested	Recommended	Adopted	
Salaries	125,048	132,483	125,600	129,718	129,718		
FICA	9,566	10,043	9,650	9,922	9,922		
Group Health insurance	18,899	19,254	22,500	25,674	25,674		
Employee retirement	12,342	12,439	14,425	15,529	15,529		
Engineering services	4,916	7,749	1,500	-	-		
Advertising	46	203	100	-	-		
Utilities	6,073			-	-		
Telephone	1,320			-	-		
Computer Service	149			-	-		
Training	190	250	1,500	500	500		
Travel	292	125	500	150	150		
Uniforms	1,229	1,922	2,000	2,000	2,000		
Supplies	8,509	12,994	8,000	8,000	8,000		
Safety Compliance	1,399	2,384	2,000	500	500		
Bridge Maintenance	319	35	1,000	1,000	1,000		
Town buildings maintenance & repairs	23,956	108,181	10,000	10,000	10,000		
Beautification-grounds	2,896	3,000	3,000	5,000	5,000		
Inmate Labor	144	-	-	-	-		
Equipment lease & maintenance	2,435	3,568	4,500	1,500	1,500		
Equipment purchase	2,438		3,000	7,500	7,500		
Vehicle maintenance & repair	3,727	4,292	4,000	2,000	2,000		
Vehicle operations	6,737	6,081	8,000	8,000	8,000		
Street maintenance and repairs	3,280	6,985	7,500	1,500	1,500		
Street Sign Maintenance	2,730	1,235	2,500	12,500	12,500		
Projects	36,906	3,267	8,000	1,000	1,000		
Chipping	103,033	94,344	95,000	105,000	105,000		
Brush trimming / Tree removal	1,710	15,975	7,500	5,000	5,000		
Storm Debris Cleanup	-	-	29,200	30,000	30,000		
Waterway Maintenance and Repair	-	692	-	-	-		
Medical testing	-	85	-	-	-		
Contingency	-	-	-	1,000	1,000		
Capital Outlay	-	18,718	-	-	-		
Total	380,289	466,304	370,975	382,993	382,993		

SANITATION SERVICES						
	FY 2008-09 Actual	FY 09-10 Actual	FY 10-11 Amended	FY 11-12 Requested	FY 11-12 Recommended	FY 11-12 Adopted
Residential Collection	161,188	169,358	175,000	175,000	175,000	
Commercial Collection	29,254	31,286	38,000	38,000	38,000	
Landfill Tipping Fee	144,652	133,225	168,000	168,000	168,000	
Recycling Collection	125,624	116,861	145,000	165,000	165,000	
Contingency	-	-	2,000	2,000	2,000	
Large Item Pickup	4,000	-	4,000	4,000	4,000	
Total Sanitation	464,718	450,730	532,000	552,000	552,000	

FIRE DEPARTMENT SERVICES						
	FY 2008-09 Actual	FY 09-10 Actual	FY 10-11 Amended	FY 11-12 Requested	FY 11-12 Recommended	FY 11-12 Adopted
Contract Fire Protection	311,650	300,000	473,000	474,550	474,550	
Equipment Purchase	-					
Additional Appropriation						
800 MHZ Radios			50,000	50,000	50,000	
Total Fire Dept	311,650	300,000	523,000	524,550	524,550	

OCEAN RESCUE SERVICES						
	FY 2008-09 Actual	FY 09-10 Actual	FY 10-11 Amended	FY 11-12 Requested	FY 11-12 Recommended	FY 11-12 Adopted
Ocean Rescue	127,988	130,900	148,000	150,000	150,000	
Total Ocean Rescue	127,988	130,900	148,000	150,000	150,000	