



Town of Southern Shores

"A Town of Volunteers"

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

E-mail: info@southernshores.org

Council Meeting
February 6, 2001
7:30 p.m.-Pitts Center

1. Mayor Sutherland called the meeting to order at 7:30 p.m.
2. Mayor Sutherland led the Pledge of Allegiance
3. Mayor Sutherland asked that a moment of silence be held for the family of Hans Kettner.
4. Consent Agenda

Mayor Sutherland explained that Jodi Hess performed a records audit and included in the consent agenda is a resolution to correct past minutes of typographical errors and Town Code ordinances that need to be adopted. Councilman Campbell moved to adopt the consent agenda as presented. Councilman Kennedy seconded. Approved unanimously.

5. 1st Flight Centennial Presentation-Kathryn Holten, Executive Director and Kim Sawyer, Community Relations Coordinator

Mayor Sutherland introduced Kathryn Holten, who gave a brief update on the progress of the Centennial celebration, which is on going until December 17, 2003. She asked that Council allow her to come back at a later date to see what they would like to do to be a part of the celebration. Kim Sawyer stated that she is looking forward to working with everyone and anyone interested in the celebration can come to the office located at the EMS station in Kill Devil Hills. Mayor Sutherland thanked Ms. Holten for the 1st Flight poster he received, which is hanging in the Pitts Center and for coming tonight.

6. Planning Board Report-Recap January 15, 2001

Chairman Morrison announced that next Planning Board meeting would be held February 19, 2001.

Chairman Morrison recommended to Council two proposed zoning amendments. He stated that a public hearing date needs to be set. One amendment is related to Non-Conformities and one to amend lot coverage for town owned property and fire departments.

Planning Board Report cont'd

Mayor Sutherland set the public hearing date for the two proposed zoning amendments for the March 6, 2001 Council meeting.

Mayor Sutherland read an editorial in the Sentinel (1/25/01) that talked about the Town of Southern Shores being a town showing common sense in Dare County for programs that are timely, practical, well-conceived, environmentally sound and result in tax savings to citizens and being proactive rather than reactive.

8. Old Business-none

9. New Business

a. Consideration to amend Town Code Chapter 5, Motor Vehicles and Traffic

Mayor Sutherland presented and read a draft amendment of Chapter 5, Article I, Section 5-12 (3), (4), (5), and (6) use of Roller Skates, Toy Vehicles, etc. on streets. Council felt the need to include some changes as proposed.

Councilman Kennedy stated that this amendment is in line with the bike rules.

Mayor Sutherland moved to adopt the ordinance as presented. Councilman Smith seconded. Vote is 4 to 1. Councilman Denny voting no.

b. Responsible Computer Usage Policy

c. Sexual and Other Unlawful Harassment Policy (Revised)

Tom Gjestson, Town Manager, reported after checking with the attorney that he recommends that both policies be adopted as submitted. Councilman Campbell moved to adopt the two policies as presented. Councilman Denny seconded. Approved unanimously.

d. Resolution –Region R Lead Regional Organization

Mayor Sutherland read the resolution. He reported this is an annual resolution and is at no cost to the Town. Councilman Denny moved to adopt the resolution as presented to release funds in the amount of \$568.69. Mayor Sutherland seconded. Approved unanimously.

e. Renewal of Auditor's Contract

Tom Gjestson stated that the annual contract for the Town's auditor needs to be renewed and he recommends remaining with the firm of Johnson, Burgess, Maland, and Straub. He stated that the annual contract amount is \$7,900.00. Councilman Denny made a motion to authorize the Town Manger to enter into and execute the contract as presented. Mayor Sutherland seconded. Approved unanimously.

New Business cont'd

f. Re-appointment as Alternate to Board of Adjustment-Frans Koeleveld

Councilman Denny made a motion to re-appointment Frans Koeleveld as an alternate to the Board of Adjustment for a three-year term. Councilman Kennedy seconded. Approved unanimously.

g. Accept donation of cell phone from Peggy Grant for Police Dept. inventory

Council accepts the donation of the cell phone into the Police Dept. inventory.

h. Jodi Hess recognition

Mayor Sutherland expressed Council's appreciation for J. Hess's many hours spent in auditing 20 years of the Town's records. Council presented her with a framed Town Seal. J. Hess thanked Council.

10. Public Comment

Brendan Leonard of Cypress Lane asked Council in regards to the roller skate/skate board amendment that was adopted at this meeting does it preclude a baby carriage/stroller, he asked that they define a coaster/toy vehicle, and are wheel chairs allowed? Mayor Sutherland stated that strollers and wheelchairs would not be in violation.

11. Council's Agenda

Councilman Denny-none

Councilman Kennedy commented on the art work that is being displayed in the Pitts Center. He thanked the committee and recognized and thanked all the presenters of the artwork.

Councilman Smith-none

Councilman Campbell-none

12. Mayor's Agenda

Mayor Sutherland announced that he attended the North Beach Rotary meeting and spoke on the traffic issues at NC12/US Hwy 158.

Mayor Sutherland stated that Council has received many emails regarding the large home moratorium since the posting of the broadcast email asking residents for comments.

Mayor's Agenda cont'd

Mayor Sutherland stated that it has been estimated that the Town could lose up to \$51,000.00 in revenues from the Occupancy Tax upon Duck's incorporation. He stated that this is a concern for all of the towns and that it has been recommended that they get together with the County to avoid the towns taking the brunt of the loss.

13. Town Manager's Agenda

Tom Gjestson called upon Fire Chief Bakken to present his monthly report.

Councilman Campbell thanked the Fire Department for inviting Council to their annual awards dinner.

Chief Bakken announced that Jack McNeal was named Fireman of the Year.

14. Town Attorney's Agenda-none

15. Announcements

Mayor Sutherland stated that Council should consider waiving the Planning Board review fee to the Fire Department and the Civic Associations' upon submitting site plans for review. Councilman Campbell made a motion to waive the Planning Board review fee to the Fire Department, the Southern Shores Civic Association, and the Chicahawk Property Owner's Association when submitting site plans for review. Councilman Kennedy seconded. Approved unanimously.

Mayor Sutherland announced that the Town Clerk attended the annual Clerk Seminar in Raleigh.

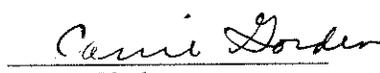
Councilman Denny made a motion to adjourn the meeting at 8:10 p.m. Councilman Kennedy seconded. Approved unanimously.

ATTEST:

Respectfully submitted:



Mayor Sutherland



Town Clerk

TOWN OF SOUTHERN SHORES

TAX DEPARTMENT MONTHLY REPORT

MONTH: January, 2001

DATE: February 6, 2001

COLLECTIONS

Month To Date

| | |
|-------------------------|---------------|
| Current Year – 2000 | \$ 130,901.16 |
| Prior Years – 1979-1999 | \$ 1,829.90 |
| Interest | \$ 539.99 |

YEAR TO DATE

| | |
|-------------------------|---------------|
| Current Year – 2000 | \$ 939,723.11 |
| Prior Years – 1979-1998 | \$ 14,681.19 |
| Interest | \$ 1,727.50 |

February 6, 2001

To: Southern Shores Town Council

From: Linda M Dough, Tax Collector

As per General Statutes 105-369, please authorize the advertisement of tax liens on real property for failure to pay taxes. We would like to continue to advertise these tax liens during the month of May.

Also tax collectors are required during the month of February to report to the governing board the total amount of unpaid taxes – you will find the list in your February packets. Please have this entered in the minutes.

STATEMENT OF OUTSTANDING REAL ESTATE TAXES

AS OF
January 31, 2001

| | |
|-----------------------|------------|
| 1979 -1993 | \$.00 |
| 1994 | |
| Joan Herron | \$ 126.00 |
| TOTAL -1994 | \$ 126.00 |
| 1995 | |
| Joan Herron | \$ 126.00 |
| TOTAL -1995 | \$ 126.00 |
| 1996 | |
| Joan Herron | \$ 154.00 |
| Richard K Lam | \$ 5.32 |
| TOTAL - 1996 | \$ 159.32 |
| 1997 | |
| Joan Herron | \$ 154.00 |
| James M Lacey Jr | \$ 19.58 |
| Richard K Lam | \$ 356.18 |
| David C Molumby | \$ 244.92 |
| Michael P Nolan | \$ 264.54 |
| TOTAL - 1997 | \$1,039.22 |
| 1998 | |
| Joan Herron | \$ 104.50 |
| James M Lacy Jr | \$ 470.36 |
| James M Lacy | \$ 93.28 |
| Richard K Lam | \$ 370.04 |
| John A Mauney | \$ 64.24 |
| David L Molumby | \$ 265.13 |
| Michael P Noland | \$ 273.90 |
| Owen J Stevens | \$ 21.69 |
| TOTAL - 1998 | \$1,663.14 |
| 1999 | |
| A touch of Elegance | \$ 44.11 |
| Christopher P Camp | \$ 116.37 |
| William F Christie Sr | \$ 2.41 |
| Timothy J Crimmins | \$ 528.00 |
| Marylou M DeGabreille | \$ 590.26 |
| Dynasty Partnership | \$ 28.10 |
| George M Gahles | \$ 17.84 |
| E Preston Grissom | \$ 97.24 |
| Joan Herron | \$ 104.50 |

| | |
|---------------------|-----------------|
| William K Hurst | \$ 48.61 |
| Francen Kelly | \$ 238.04 |
| M Timothy Koontz | \$ 711.48 |
| James M Lacy Jr | \$ 471.68 |
| James M Lacy | \$ 93.28 |
| Richard K Lam | \$ 370.04 |
| John A Mauney | \$ 458.04 |
| Arthur S Mento | \$ 108.90 |
| David C Molumby | \$ 265.13 |
| William T Nelson Jr | \$ 91.00 |
| Michael P Nolan | \$ 273.90 |
| Robert B Oliver | \$ 232.76 |
| Merle A Russell | \$ 310.64 |
| Owen J Stevens | \$ 227.04 |
| Jan C Van Beelen | \$ 42.47 |
| S K Ward | \$ 378.62 |
| Buck A Williams | \$ 38.38 |
| Michael R Zona | \$ 350.46 |
| Total – 1999 | \$ 6,239.30 |

2000

| | |
|-----------------------|-----------|
| A Touch of Elegance | \$ 186.00 |
| R B Austin, Jr | \$ 74.00 |
| Charles Aycock III | \$ 462.47 |
| Charles B Aycock III | \$ 73.80 |
| Peter Baranowski | \$ 63.20 |
| Peter Baranowski | \$ 242.20 |
| Michael L Barclay | \$ 69.20 |
| Daniel M Beck | \$ 262.00 |
| Evan E Becker | \$ 9.04 |
| Fred J Bender | \$ 269.60 |
| Boyd L Benson | \$ 84.40 |
| Ronald P Bentivegna | \$ 2.70 |
| Elizabeth Borysewicz | \$ 75.60 |
| Peter J Bruck | \$ 1.97 |
| Peter J Bruck | \$ 155.80 |
| Reginald Burgess Jr | \$ 512.80 |
| Christopher P Camp | \$ 513.00 |
| Dale A Carlson | \$ 252.80 |
| Keith J Casmer | \$ 337.00 |
| Carol A Chittum | \$ 1.75 |
| Carol A Chittum | \$ 65.20 |
| William F Christie Jr | \$ 405.40 |
| Juanita N Clarke | \$ 463.80 |
| Christopher H Clarke | \$ 65.60 |
| J Denny Cooke | \$ 259.20 |
| Crab Tree Cove LLC | \$ 294.60 |
| Timothy J Crimmins | \$ 480.00 |
| John L Decker | \$ 58.80 |
| Marylou M DeGabrielle | \$ 536.60 |

| | | |
|---------------------|----|--------|
| Vincent R Donnally | \$ | 86.40 |
| Duck Pond LTD | \$ | 105.40 |
| Dynasty Partnership | \$ | 58.80 |
| Sharon E Elliott | \$ | 1.86 |
| William D Elwang | \$ | 301.69 |
| Everett L Farr III | \$ | 84.00 |
| Joseph F Fenyak | \$ | 86.40 |
| Patrick A Forbes | \$ | 198.40 |
| Judson W Foster Jr | \$ | 85.20 |
| Fultcher Homes Inc | \$ | 97.20 |
| Robert B Furr | \$ | 311.00 |
| Robert B Furr | \$ | 328.60 |
| George M Gahles | \$ | 75.60 |
| James W Geiger | \$ | 4.20 |
| Alan Giese | \$ | 105.80 |
| Donald C Graves | \$ | 466.60 |
| E Preston Grissom | \$ | 88.40 |
| Tina M Haberny | \$ | 585.59 |
| Gregory S Hamby | \$ | 233.71 |
| Michael E Hayes Sr | \$ | 331.80 |
| Joan Herron | \$ | 95.00 |
| Craig N Higey | \$ | 108.00 |
| Benjamin F Hill III | \$ | 275.70 |
| Louise W Hill | \$ | 294.60 |
| Louis M Hoppe | \$ | 102.40 |
| Marilyn M Hoppe | \$ | 197.20 |
| Malcolm W Houston | \$ | 14.44 |
| Anita F Hume | \$ | 126.20 |
| Joseph S Hume Jr | \$ | 111.80 |
| William K Hurst | \$ | 214.40 |
| Henry C Ivin | \$ | 394.60 |
| J C Jessup | \$ | 408.00 |
| Francene Kelly | \$ | 216.40 |
| Joseph P Kenny | \$ | 1.66 |
| M Timothy Koontz | \$ | 656.33 |
| Joseph J F Kulick | \$ | 97.80 |
| James M Lacy | \$ | 84.80 |
| James M Lacy Jr | \$ | 428.80 |
| Richard K Lam | \$ | 350.28 |
| Mary A Linkenhoger | \$ | 65.00 |
| Live Oak Ltd | \$ | 371.20 |
| Gerald C Maloney | \$ | 320.60 |
| John A Mauney | \$ | 416.40 |
| Barbara J McCoy | \$ | 380.09 |
| Barbara McDonald | \$ | 112.60 |
| Richard F McGovern | \$ | 102.60 |
| Arthur S Mento | \$ | 99.00 |
| Arnold Mills Jr | \$ | 2.03 |
| Gerald R Miske | \$ | 128.80 |
| David C Molumby | \$ | 241.22 |
| Carlton L Morris | \$ | 315.70 |

| | |
|------------------------|-------------|
| Sean S Mulligan | \$ 4.85 |
| Ibra T Nelson | \$ 82.00 |
| Michael P Nolan | \$ 249.00 |
| James M Oehrli | \$ 310.40 |
| Old Station Corp | \$ 55.60 |
| Jean A Oliver | \$ 296.60 |
| Robert S Oliver | \$ 216.96 |
| Danilel J Ottavio | \$ 1.58 |
| Joseph C Pasquali | \$ 100.00 |
| R Bruce Poynter | \$ 128.20 |
| Evelyn M Prilliman | \$ 5.58 |
| John J Reed | \$ 104.60 |
| Doanld M Rice | \$ 3.23 |
| Jack D Robinson | \$ 109.40 |
| Merle A Russell | \$ 293.38 |
| Steven A Saible | \$ 481.32 |
| Kallifron Savas | \$ 7.63 |
| Glenn O Schumacher | \$ 507.20 |
| Toby K Schwartz | \$ 290.20 |
| Kenneth L Setter | \$ 1.52 |
| Jane E Smallwood | \$ 530.40 |
| Virgil W Smith | \$ 598.20 |
| Virgil W Smith | \$ 87.40 |
| Southern Coastal Assoc | \$ 1277.60 |
| Owen J Stevens | \$ 206.40 |
| Roger W Teatzner | \$ 66.60 |
| Roland Turcott | \$ 136.00 |
| Roland S Turcott | \$ 132.00 |
| James C Turner | \$ 65.80 |
| Jan C Van Beelen | \$ 78.60 |
| Jan C Van Beelen | \$ 107.20 |
| Colette B Waddill | \$ 216.70 |
| S K Ward | \$ 344.20 |
| Carolina Watkins | \$ 8.12 |
| Virginia B Whichard | \$ 172.20 |
| Buck A Williams | \$ 299.66 |
| Mary C Winter | \$ 284.40 |
| Glenn E Wood | \$ 414.54 |
| William K Worsham | \$ 476.00 |
| Edward A Wrightson | \$ 466.40 |
| Daniel M Zachem | \$ 132.00 |
| Michael R Zona | \$ 318.60 |
| | |
| TOTAL - 2000 | \$26,317.10 |
| | |
| TOTAL ALL YEARS | \$35,670.08 |

STATEMENT OF PERSONAL PROPERTY TAXES
OUTSTANDING AS OF
JANUARY 31,2001

| | | |
|-----------------------|----|-------|
| 1979 – 1990 | \$ | .00 |
| 1991 | | |
| Phillip T Jenkins III | \$ | 5.94 |
| John A Rizzo | \$ | 1.80 |
| Carolina D Walker | \$ | 7.92 |
| 1992 | | |
| John A Rizzo | \$ | 3.28 |
| Michael J Spence | \$ | 3.54 |
| 1993 | | |
| | \$ | .00 |
| 1994 | | |
| Alexander Homes Inc | \$ | 4.12 |
| The Score's Tied | \$ | 8.28 |
| 1995 | | |
| | \$ | .00 |
| 1996 | | |
| | \$ | .00 |
| 1997 | | |
| | \$ | .00 |
| Carolina Coffee | \$ | 2.02 |
| Edwards White Const | \$ | 4.47 |
| 1998 | | |
| Carolinas Coffee | \$ | 2.02 |
| Lease Corp of America | \$ | 4.79 |
| 1999 | | |
| Carolina Coffee | \$ | 2.02 |
| Do The Dip | \$ | 23.60 |
| Randolph Donahue | \$ | 4.70 |
| Profession Travel | \$ | 2.18 |
| 2000 | | |
| Wilbur Brooks | \$ | 4.70 |
| Peter J Bruck | \$ | 1.33 |
| Capital Assoc Int | \$ | 6.65 |
| Carolinas Coffee | \$ | 1.85 |

| | | |
|-----------------------|----|-------|
| Danka Office Imaging | \$ | 2.47 |
| DeLage Fin Ser | \$ | 7.11 |
| Randolph Donahue | \$ | 4.14 |
| Lease Corp of America | \$ | 7.00 |
| Multi Cinemas Corp | \$ | 24.83 |
| Newcourt Leasing | \$ | 1.83 |
| Robin's Jewelry | \$ | 6.80 |
| Steve Weeks | \$ | 1.57 |
| Michael Wilson | \$ | 9.21 |

| | | |
|-----------------|----|--------|
| TOTAL ALL YEARS | \$ | 160.17 |
|-----------------|----|--------|



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January 31, 2001

MONTHLY PERMIT SUMMARY

| TYPE CONSTRUCTION | NO. | COST | FEEs |
|--------------------------|------------|--|-------------------|
| SOUTHERN SHORES | | | |
| New | 7 | 1,777,866.00 | 9,657.11 |
| Add/Alt | 1 | 8,500.00 | 93.36 |
| Other | 20 | 185,592.90 | 1,609.08 |
| TOTAL SS | 28 | 1,971,958.90 | 11,359.55 |
| CUMULATIVE FY2001 | 150 | 12,374,628.06 | 80,101.80 |
| TOTAL HOMES SS | 1954 | 1 Certificate(s) of Occupancy issued this month) | |
| (TOTAL LAST YEAR) | 1887 | | |
| MARTIN'S POINT | | | |
| New | 0 | - | - |
| * Add/Alt | 0 | - | - |
| Other | 1 | - | - |
| TOTAL MP | 1 | - | - |
| CUMULATIVE FY2001 | 17 | 1,705,476.00 | 10,768.11 |
| TOTAL HOMES MP | 185 | 4 Certificate(s) of Occupancy issued this month) | |
| (TOTAL LAST YEAR) | 163 | | |
| CAMA PERMITS | 1 | | 100.00 |
| PLAN REVIEW FEE | 16 | | 1,265.00 |
| ADD TO PERMITS | 1 | | 360.36 |
| RE-INSPECTIONS | 1 | | 50.00 |
| ZONING BOOK | 0 | | - |
| TOTAL MONTH | | 1,971,958.90 | 13,134.91 |
| TOTAL YEAR | | 14,080,104.06 | 100,714.62 |

Respectfully submitted,


Michael Hejduk
Building Inspector

* We will reporting certificates of occupancy issued and possible additions to open permits for Martin's Point.

Approximately 20-25 open bldg permits remaining in Martin's Point.

PLANNING BOARD MEETING RECAP

1/17/01

Prepared by Jim Morrison for Council Workshop 1/30/01

1. RS-10 Zoning Amendments (Mallard Cove): Mike Hayes attended our meeting as president of the Homeowners' Association. He confirmed that the association understood the burden of undertaking site plan review in the absence of ordinance-dictated side yard setbacks and lot coverage maximums. He assured us that the association would also make sure all property owners had an opportunity to discuss the pending changes via the association, and he supported the Planning Board advertising a final ordinance proposal and making a formal recommendation to Council at the February Planning Board meeting. This change should resolve the two outstanding certificates of occupancy pending at Mallard Cove.
2. Status of Crown/Wendy's Site Plan: The site plan review by Kitty Hawk Council was tabled until February 7 at the developer's request. If Kitty Hawk approves the use, it will satisfy our ordinance requirement that the use be approved in the contiguous municipality and will thereby permit the parking lot and septic drain field use in Southern Shores. The Planning Board will present the site plan once that is accomplished.
3. Site Plan Amendment: Southern Shores VFD South Station. The department proposes to attach a small storage addition to the rear of the current garage. In order to do so, their conditional use site plan must be amended. The site plan will exceed the 60% lot coverage measure that has previously been used as the benchmark for plan review; however, there is no specific ordinance provision permitting any more than 30% lot coverage within the R-1 district. The current lot coverage appears to be in the 65%-70% range. At the recently renovated East Station, the lot coverage met the 60% limit only by creating scalloped areas within the parking lot. These proved unworkable for backing and maneuvering the larger trucks and ultimately created nothing more than large potholes across the lot surface. Fully repaving the lot to replace these scalloped areas has resulted in approximately 65% lot coverage. In order to create a lot coverage standard for these uses, the Planning Board recommends approval of the attached ordinance amendment for R-1 and RS-1 which sets a lot coverage maximum of 85% for fire stations and town-owned facilities. This recognizes the amount of paved coverage normally needed by fire stations for maneuvering and training needs, but since it is a conditional use it still affords Council and the Planning Board control over the ultimate site plan design and actual coverage via the conditional approval process. Because we understand Council intends to place a utility service building on a town-owned lot, we have included that permitted use in the 85% coverage language. For town facilities, you have absolute control over lot coverage as well as all phases of design and development of the property. The recommended ordinance amendment is attached (Attach # 1). Following passage, the Fire Department may submit its site plan amendment.
4. Site Plan Amendment: All Saints Episcopal Church (conditional use) The church proposes to add three 25' light poles to illuminate their lot for security and safety. This requires a conditional use site plan amendment. Two residents spoke to oppose the change. While the church is proposing a downward-casting light fixture, the Planning Board has asked that the church consider a greater number of lights mounted on shorter poles. We are concerned that the tall poles will allow the lights to create a glare which is prohibited by our ordinance, and which may be out of place within a residential district. We also asked to be advised of a site using the proposed lighting in order that we may make a judgment on the glare factor. While the residents opposed any lighting, along with opposing many features of the church's development, we will see if there is a possibility of compromise.
5. New Site Plan: Christ the Carpenter Church (permitted use, possibly including a Day Care conditional use). The site plan was withdrawn by the architect following receipt of the engineer's and inspector's comments/questions. More data is needed for our review. It will likely be presented at the next Planning Board meeting.
6. Zoning Ordinance Amendment Proposal: Article V, Nonconformities, Enclosure of space below structures on pilings. In December the Board of Adjustment met to hear a request to enclose the ground-level floor of a structure on pilings where there is no change in the nonconforming footprint. The house was made nonconforming by the zoning amendment increasing side yards to 15' from 10'. The house is on the 10' line. The Planning Board has previously discussed the topic and did not consider such construction to be "enlargement of the nonconformity" as used in the ordinance, and the Board of Adjustment made the same finding in December. I have worked with Bob Siegel in drafting this amendment, and the Planning Board recommends approval by Council. (Attach # 2)

2/1/01

SOUTHERN SHORES FIRE DEPARTMENT
15 S. Dogwood Trail
Southern Shores, NC 27949

Dave Bakken, Chief

Barry Shannon, Chairman

MONTHLY REPORT TO TOWN -FIRE CALLS FOR 2000

| CALLS ANSWERED | JANUARY | FY 00-01 |
|-------------------------|-----------|------------|
| STRUCTURE 111 | 3 | 22 |
| PROP O/S STRUCTURE 112 | 0 | 1 |
| VEHICLE FIRE 131 | 0 | 2 |
| BRUSH FIRE 142 | 1 | 6 |
| EMS 311 | 18 | 101 |
| RESCUE 300 | 1 | 4 |
| VEHICLE ACCIDENT 322 | 0 | 13 |
| SERVICE CALL 500 | 2 | 8 |
| GOOD INTENT 600 | 3 | 6 |
| FALSE MALFUNCTION 735 | 0 | 20 |
| FALSE UNINTENTIONAL 740 | 3 | 43 |
| HAZARDOUS CONDITION 400 | 1 | 7 |
| OTHER 900 | 0 | 0 |
| TOTAL CALLS | 32 | 233 |
| MUTUAL AID GIVEN | 6 | 49 |
| MUTUAL AID RECEIVED | 8 | 68 |
| CASUALTIES | 0 | 0 |
| PROPERTY LOSS \$ | 1500 | 1500 |
| VOLUNTEER HOURS | 1379 | 7617 |



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AN ORDINANCE TO AMEND CHAPTER 6, ARTICLE I, OF THE CODE OF ORDINANCES OF THE TOWN OF SOUTHERN SHORES

BE IT ORDAINED, by the Council of the Town of Southern Shores, North Carolina, that the Town Code of the Town of Southern Shores be amended as follows:

PART I. There is added a new section to Chapter 6, Article 1 of the Code of Ordinances entitled Sec. 6-10. Landing of Helicopters Prohibited, as follows:

Sec. 6-10. Landing of Helicopters Prohibited.

It shall be unlawful for any person to land a helicopter in the Town of Southern Shores except at a town designated landing area. Nothing in this section shall prohibit the landing of a helicopter in emergency situations at a site other than a town designated site for the transporting of injured or critically ill patients, the landing of a government owned helicopter for official purposes, or the landing of a helicopter with an in-flight emergency.

PART II. Violation of this Section 6-10 shall be punishable pursuant to Section 1-6 (b) of the Code of Ordinances of the Town of Southern Shores.

PART III. All ordinances or parts of ordinance in conflict with this ordinance are hereby repealed.

Adopted this the 6th day of February 2001.

ATTEST:

Carrie Gordon
Town Clerk

Paul Swickard
Mayor

Vote: 5 Ayes 0 Nays

Date: 2 / 6 / 01

Approved as to form:

Thomas White
Town Attorney



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AN ORDINANCE TO AMEND CHAPTER 6, ARTICLE I, OF THE CODE OF ORDINANCES OF THE TOWN OF SOUTHERN SHORES

BE IT ORDAINED, by the Council of the Town of Southern Shores, North Carolina, that the Town Code of the Town of Southern Shores be amended as follows:

PART I. Section 6-4, Firearms, Explosives, etc. of Chapter 6 Offenses and Miscellaneous Provisions is amended by designating the first paragraph as (a) and adding new subparagraphs (b), (c) and (d) as follows:

(b) *Carrying of Concealed Handgun Prohibited.* The carrying of a concealed handgun as defined in Article 54B of Chapter 14 of the North Carolina General Statutes in any building or appurtenant premises owned, leased or occupied by the Town of Southern Shores for government purposes, and in all municipal parks, recreation areas and beach access areas, is prohibited.

(c) *Posting of Prohibition.* The prohibition against carrying a concealed weapon shall be enforceable in any government building and appurtenant premise and on any park described in subparagraph (b) above upon the posting of a notice stating "the carrying of a concealed handgun on these premises is prohibited and illegal." The notice shall be posted in a conspicuous location near the entrance to any such premises.

(d) Violation of Subparagraph (b) above shall be punishable as provided in N.C. G.S. 14-415.21 (b).

PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART III. This ordinance shall be in full force and effect from and after the 6th day of February 2001.

Adopted this the 6th day of February 2001.

ATTEST:

Carrie Gordon
Town Clerk

Paul Sutcliff
Mayor

Vote: 5 Ayes 0 Nays

Date: 2/6/01

Approved as to form:

Donald W. Smith
Town Attorney



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Telephone: (252) 261-2394 Fax: (252) 261-0452

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E-mail: info@southernshores.org

Resolution 01-02-003

RESOLUTION

CORRECTING TYPOGRAPHICAL ERRORS FOUND IN RECORDS AUDIT OF THE TOWN OF SOUTHERN SHORES

WHEREAS, Town Council charged Jodi Hess to audit the Town's records including all past minutes, Town Code, and Zoning Ordinance over the past twenty years and in which was found various errors in the minutes of Town Council meetings; and

WHEREAS, Town Council desires to correct these errors;

BE IT RESOLVED, that at the regular monthly meeting of the Town Council held on February 6, 2001 Council hereby adopts corrections to minutes as follows:

Dec. 4, 1986. Minutes of November 3 were approved, vice Dec. 4.

May 5, 1992. Volunteer Luncheon is June 30, vice July 30.

Aug. 4, 1992. Item 4, to read: "the Planning Board would be ready for September meeting" vice August.

Aug. 2, 1994. Item 5a to read: "a rewrite of a definition of "docks" will be presented at the September meeting" vice August

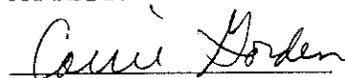
Feb. 23, 1999. Page 2, paragraph 6, second sentence to read: "changing their form of government from council/mayor to council/manager did return to the council/mayor form of government."

Dec. 2, 1999. Page 9, item 18, paragraph 5 to read: "Council did unanimously approve to bring these issues back to the table at the January meeting."

Adopted this 6th day of February 2001


Paul Sutherland, Mayor

ATTEST:


Carrie Gordin, Town Clerk



Town of Southern Shores

"A Town of Volunteers"

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No. 01-02-004

RESOLUTION OF THE TOWN COUNCIL OF SOUTHERN SHORES IN SUPPORT OF REGION R LEAD REGIONAL ORGANIZATION

WHEREAS, Lead Regional Organizations have established productive voluntary working relationships with municipalities and counties across North Carolina; and

WHEREAS, the 1999 General Assembly recognized this relationship through the appropriation of \$990,000.00 for each year of the biennium to help Lead Regional Organizations assist local governments with grant applications, economic development, community development, and to support local industrial development activities and other activities as deemed appropriate by their local governments; and

WHEREAS, there funds are not intended to be used for payment of member dues or assessments to a Lead Regional Organization or to supplant funds appropriated by the member governments; and

WHEREAS, in the event that a request is not made by the Town of Southern Shores for release of these funds to our Regional Council, the available funds will revert to the State's general fund; and

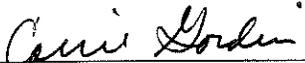
WHEREAS, in Region R, funds in the amount of \$55,000.00 will be used for planning efforts to assist local governments and local interest projects.

NOW, THEREFORE, BE IT RESOLVED that the Town of Southern Shores Town Council requests the release of its share of these funds, \$568.69, to the Region R Lead Regional Organization at the earliest possible time in accordance with the provisions of state law.

Adopted this 6th day of February 2001.


Paul Sutherland, Mayor

ATTEST:


Carrie Gordin, Town Clerk



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*Ordinance No.
01-02-007*

AN ORDINANCE TO AMEND CHAPTER 7, ARTICLE VI, COASTAL AREA MANAGEMENT OF THE CODE OF ORDINANCES OF THE TOWN OF SOUTHERN SHORES

BE IT ORDAINED, by the Council of the Town of Southern Shores, North Carolina, that the Town Code of the Town of Southern Shores be amended as follows:

PART I. To amend Chapter 7, Article VI Coastal Area Management of the Code of Ordinances entitled Designated local official. Sec. 7-191-(g) to read and deleting (h)

Sec. 7-191. (g) Availability. The permit officer shall be accessible to town citizens seeking minor development permits in the town office.

PART II. All ordinances or parts of ordinance in conflict with this ordinance are hereby repealed.

Adopted this the 6th day of February 2001.

ATTEST:

Cornie Gorden
Town Clerk

Paul Sutcliff
Mayor

Vote: 5 Ayes 0 Nays

Date: 2/6/01

Approved as to form:

Thomas C. Hutz
Town Attorney



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*Ordinance no.
01-02-000*

AN ORDINANCE AMENDING CHAPTER 5 OF THE CODE OF ORDINANCES OF THE TOWN OF SOUTHERN SHORES

BE IT ORDAINED by the Town Council of the Town of Southern Shores, North Carolina, that Chapter 5 of the Code of Ordinances of the Town of Southern Shores be amended as follows:

PART I. Section 5-12 (3), (4),(5) & (6), Use of Roller Skates, Toy Vehicles, etc., on Streets or Multi-Purpose Pathways; Article 1. **In General:** Chapter 5. **Motor Vehicles and Traffic**, is hereby amended to read as follows:

Section 5-12. Use of Roller Skates, Toy Vehicles, etc., on Streets and Multi-Purpose Pathways.

- (3) No person on or operating, riding in, on or by means of any coaster, toy vehicle, off road vehicle, roller skates, scooter, in line skates or skate board, whether motorized or not, shall go upon the sidewalks and public vehicular areas of any shopping center or business complex.
- (4) Except upon a multi-purpose pathway, no person on or upon any roller skates, scooter, in line skates or skate boards shall go upon any portion of U.S. Highway 158 or N.C. Highway 12 except to cross at a designated crosswalk or at a street intersection.
- (5) Operating, riding in, on or by means of any roller skates, in line skates, scooter or skate board between the hours of sunset and sunrise upon any street, highway, or roadway or multi-purpose path must have a white light illuminated at all times.
- (6) No person shall use any roller skates, in line skates, scooter or skate board in an unsafe or reckless manner at any time.

PART II. This ordinance shall be in full force and effect from and after the 6th day of February 2001.

Paul Sutherland
Paul Sutherland, Mayor

ATTEST:

Cecile Gordon
Town Clerk

Date Voted 2/6/01
Ayes 4 Nays 1

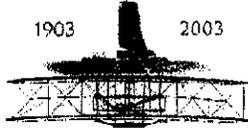
Approved as to form:

Thomas W. [Signature]
Town Attorney

FIRST FLIGHT

December 17, 1903 Kitty Hawk, North Carolina

1903 2003



CENTENNIAL COMMISSION

Kathryn Holten, Ph.D.
Executive Director

Russell G. Walker
Chair

Town Of Southern Shores
6 Skyline Road
Southern Shores, NC 27949

Friday, January 26, 2001

RE: Council Meeting February 6

Dear Town Council Of Southern Shores:

I would like to request to be added to your February 6 agenda at 7:30 p.m. Dr. Kathryn Holten would like the opportunity to introduce me to you and tell you about our Dare County office. Dr. Kathryn Holten, Executive Director is visiting various municipalities meetings to introduce me to the leadership of the community. It will not take much time on your agenda items. Thank you for your consideration.

Respectfully yours,

A handwritten signature in cursive script that reads "Kimberly A. Sawyer".

Kimberly A. Sawyer
Community Relations Coordinator
First Flight Centennial Commission
kas/tl

Telephone: 919/733-2003 • Fax: 919/715-8959
430 N. Salisbury Street, Suite 2056, Raleigh, North Carolina

Mailing Address: 4635 Mail Service Center, Raleigh, NC 27699-4635

An Equal Opportunity/Affirmative Action Employer

RESPONSIBLE COMPUTER USAGE

1. Personal use of the Town's computer system is expressly prohibited. Employees may not use the computer system, software, printers, accounts etc. for personal use. Employees may not utilize any personal or outside accounts when using the computer system.
2. All employees with access to a computer also have access to the Town's internal and internet e-mail system. The judicious use of e-mail can promote efficiency, but the system can also be abused. Please use these systems selectively. Do not flood your fellow employees with unnecessary or repetitive messages. An employee who receives an e-mail message that is not related to the work of the Town shall not forward the message to anyone else inside or outside of the Town unless directed to do so by the Town Manager.
3. All computer files and e-mail messages are Town records. The Town reserves the right to access and disclose all files and messages sent over its electronic systems for any purpose. The Town retains the right to access an employee's files and e-mail at any time for any reason without notice to the employee. Employees should not expect that computer files or e-mail messages are confidential or private.
4. No employee shall subscribe to any e-mail mailing list ("listserv") without the prior consent of the Town Manager. Such authorization will only be given after demonstration of (1) the benefit of the work-related mailing list to the Town and (2) the average of number of messages to be received per day from the mailing list.
5. No e-mail messages containing advertising shall be sent by any e-mail user in the Town to anyone else inside or outside of the Town. If you receive any unsolicited e-mail messages containing advertising, you should delete them immediately. Do not send a reply e-mail message to request that you be removed from the advertiser's mailing list. Doing so only verifies that you have a valid e-mail address and this might cause you to receive even more unsolicited e-mail advertising.
6. Employees are prohibited from accessing each other's e-mail without the express consent of the other employee.
7. Users may not use the computer system to purchase any goods or services without the express authorization of the Town Manager.

Employees are strictly prohibited from sending e-mail messages of a harassing, intimidating, irresponsible, offensive, or discriminatory nature. Such conduct, or any other conduct in violation of this e-mail policy, may result in immediate dismissal or other disciplinary measures.

SEXUAL AND OTHER UNLAWFUL HARASSMENT

The Town prohibits sexual and other unlawful harassment. "Unlawful harassment" refers to conduct which is considered unlawful harassment or discrimination prohibited by Title VII of the Civil Rights Act of 1964, as amended. It includes but is not limited to sexual harassment, which is defined in Section 1604.11 of the Equal Employment Opportunity Commission (EEOC) Guidelines on Discrimination Because of Sex, as follows:

"Unwelcome advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment.
- (2) submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals, or
- (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment."

Examples of sexual harassment include, but are not limited to deliberate, unwelcome touching; suggestions or demands for sexual involvement accompanied by implied or overt premises of preferential treatment or threats; pressure of sexual activity; continued or repeated offensive sexual flirtations, advances or propositions; continued or repeated verbal remarks about an individual's body or physical characteristics; sexually degrading words used towards an individual or to describe an individual; or the display in the workplace of sexually suggestive objects or pictures. Sexual harassment does not include personal compliments welcomed by the recipient or social interactions or relations freely entered into by employees or prospective employees.

"Unlawful harassment" also includes any other act that is demeaning to another person or group of persons relating to their race, color, ethnicity, national origin, religion, gender, disabling physical or mental condition or being over 40 years of age. Such conduct may undermine the integrity of the employment relationship, or create a hostile or offensive working environment. Therefore, such conduct is strictly prohibited.

Harassment may also include reckless, false, and completely unfounded accusations against others. Slandorous conduct will not be tolerated in the workplace. For these reasons, employees who accuse others of any improper conduct, when such accusations are made without any basis in fact or with a disregard for the truth of such allegations, may also lead to disciplinary action up to and including termination.

Any employee who believes that they have experienced or witnessed conduct in violation of this policy may follow the Grievance Procedure described in this Policy

Manual or may file the complaint directly with the Town Manager, department head, or other Town official.

The Town will investigate the complaint as promptly and confidentially as practical. If the investigation reveals that the complaint is valid, prompt attention and disciplinary action designed to stop the harassment immediately and to prevent its recurrence shall be taken. The Town will make every effort to correct, prohibit or remedy the harassment, and to protect the employee from further harassment.

Complaints of unlawful harassment which are found to be malicious, willful attempts to misrepresent or tarnish the reputation of any individual will be dealt with through appropriate disciplinary action.

Any person who retaliates against a person making a valid or good faith complaint or participating in an investigation or grievance hearing as provided for in this policy will be subject to disciplinary action.