



Town of Southern Shores

"A Town of Volunteers"

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

E-mail: info@southernshores.org

Budget Workshop

May 11, 2001

9:00 a.m.-Pitts Center

Mayor Sutherland called the FY 20001-2002 budget workshop to order at 9:00 a.m.

All Council members present.

Tom Gjestson, Town Manager, presented the budget agenda. T. Gjestson stated that the Town's Undesignated Fund Balance at 7/1/00 was 2.8 million dollars.

Councilman Denny reviewed the proposed road projects. He stated there would be the need for some bridge maintenance also.

T. Gjestson reported that the solid waste collection contract with Dare County expires on September 30, 2001. He stated that Dare County Manager has expressed the desire to get out of Duck, Southern Shores and Kitty Hawk garbage collection business in the near future. He stated that Dare County has agreed that the current pricing will remain but the Town will need to explore other resources by 6/30/02.

He also reported that the recycling contract with Tidewater Fibre expires on September 30, 2001 and there is discussion to extend that contract for an additional three years with an increase of a fixed 3% yearly plus a diesel fuel surcharge.

Councilman Kennedy stated that the 60-gallon recycle cans may be replaced with the 95-gallon cans as new cans are needed. Discussion to follow on charging property owners \$120.00 (\$60.00 for each can).

T. Gjestson stated that this is the last year for the Nags Head Lifeguard Service contract and options will need to be discussed

T. Gjestson reviewed employee benefits. He stated that the cost of medical insurance would be increasing 25-29%. He recommends increasing the cafeteria plan credit from \$323.00 to \$350.00 per month, COLA 3% (to begin in September), and 0-3% on merit raises. He stated that there is a need for one additional officer in the police department.

Page 2
Budget Workshop
May 11, 2001

T. Gjestson and Councilman Denny presented a draft job outline for a public works employee (maintenance technician), reporting to the Town Manager, that would maintain projects such as minor street repair, mow multi-use paths, and the right-of-ways. The proposed cost for equipment and salary was also discussed.

T. Gjestson stated that the chipping contract would remain with the current firm. Plans are moving ahead on the steel storage building to be placed behind the south fire station and planning for the remodeling of Town Hall is moving along.

T. Gjestson recommends that some of the Town computers be updated, as they fail. It is recommended that they have Windows 2000 and they will need more RAM and that the yearly maintenance contract on the accounting program is renewed. Also to be included in the purchase of new Town computers, as needed, an additional 4 computers to be budgeted for the employee computer lease program.

Chief Bakken previously presented the budget for the Fire Department in which the cost to the town is \$188,900.

Mayor Sutherland adjourned the workshop at 11:10 a.m. Approved unanimously.

ATTEST:

Respectfully submitted:



Mayor Sutherland



Town Clerk

5/11/01

2001/2002 BUDGET
WORKSHOP
DISCUSSION TOPICS

- Occupancy Tax
- Local option sales tax
- Land transfer tax
- Road projects
- Bridge repair
- Garbage
- Recycling
- Life Guard Service
- Employee benefits
- Officer
- Public Works Person
- Chipping program
- Steel Storage Building
- Town Hall fix-up \$30,000
- Public Works Equipment
- 3 Vehicles 88,000
- Bullet proof vests 10,000
- Nite vision 6,000
- Mobile data dispatch 3,500
- 5 Portable radios 5,000
- Stop stick 3,500
- 2 Radar units 2,000
- Computers (4) 8,000
- Computer – Employee (4) 8,000
- Windows 2000 & Ram 2,500
- Maintenance – MIP 1,500