

**The Town of Southern Shores Town Council October 7, 2003 Regular Meeting**

**Minute Book 13-Page 01**

**TOWN OF SOUTHERN SHORES COUNCIL**

Regular Meeting  
October 7, 2003  
Pitts Center-7:00 p.m.

**MINUTES**

The regular Southern Shores Town Council meeting was held Tuesday, October 7, 2003, at 7:00 p.m. in the Pitts Center. The following members were present:

Mayor Paul Sutherland  
Councilmen Hal Denny, Don Smith, and Dan Shields  
Town Manager Carl Classen  
Town Attorney Ike McRee  
Carrie Gordin, Town Clerk

Absent: Mayor pro tem Gene Kennedy

Mayor Sutherland called the meeting to order at 7:00 p.m.

Mayor Sutherland led the Pledge of Allegiance

Mayor Sutherland asked that a moment of silence be held for all of those risking their lives for our freedom and for the people of the barrier islands locally who lost their livelihood and had great personal losses from Hurricane Isabel.

**Consideration of Agenda**

Mayor Sutherland asked for approval of the agenda.

Councilman Denny requested that a cemetery issue be added as item 8.D.

Councilman Smith requested that discussion be held to move the public hearing section at the end of the meeting instead of at the beginning as item 8.E.

Councilman Smith requested that discussion be held regarding removing obstacles around and near the Town's fire hydrants as item 8F.

Mayor Sutherland moved to adopt the agenda as corrected. Councilman Smith seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

**Public Comment**

Pat Storey, 362 Sea Oats Trail, announced that the League of Women Voter's would present a "Candidate's Forum" on October 9, 2003, at 7:00p.m. in the Pitts Center for the candidates of the Town of Southern Shores.

Jim Conners, 83 Duck Woods Drive, expressed his gratitude to all the various people in the community (Council, Police Dept., Fire Dept., Town Damage Assessment Team, and Dare County Control Group) during the recent hurricane event. He asked Council to relay his concern about the decision to allow everyone back onto the island. It was too soon. He expressed his concern for the infrastructure to be in place, for the good of the community, before visitors are allowed back in.

Pete Macfarlane, 67 Trinitie Trail, addressed Council by asking that the public comment section be moved to the end of the agenda and that Council allow the citizens to ask pertinent questions that Council would answer at that time instead of waiting until the next meeting.

Mike Danaher, 21 Spindrift Trail, expressed his opinion concerning the issue regarding the emergency access on the private property located at 9 Spindrift. He stated that the issue did get a remedy but was not handled by Council. He stated that since this issue was made public, he was told by someone from the Building Inspections Dept. that he was in violation by parking his truck in the right-of-way. He stated that person told him he was to cite anyone on Spindrift Trail that is in violation. He stated that he called the Town Manager immediately. He stated that it would cost him approximately \$600.00 to provide a place to put his truck. He stated that he has lived here for 7 years and has never had a conflict until the emergency access issue came up. He stated that he has always maintained the right-of-way, the Town has not. He also doesn't like the 30-day waiting period before hearing from Council at the next meeting. He stated that he hopes Council doesn't change too many things.

A. Mayor Sutherland proposed to postpone recognition of the Southern Shores Volunteer Fire Dept and Rehabilitation Group to a later date since Fire Chief Bakken is not available.

B. Police Chief Pledger presented three (3) young men of the Town with certificates of appreciation: Tyler Dowdy, Evan Hamilton, and Joe Morris. They detained vandals in a breaking and entry September 22 at the Kitty Hawk Elementary School.

There being no further public comments, Mayor Sutherland continued with the agenda.

#### **Consent Agenda**

- Monthly report from the Tax Department (September)
- Monthly report from the Building Inspection (September)

Mayor Sutherland made a motion to approve the consent agenda as presented. Councilman Smith seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

#### **Consideration of Minutes**

September 2, 2003 regular council meeting  
September 21, 2003 emergency meeting

Councilman Shields made a motion to adopt the minutes as presented. Councilman Smith seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

#### **Reports**

Debbie Burgess, CPA of Johnson, Burgess, Mizelle and Straub presented the FY2002-2003 Audit Report reflecting a Town budget of \$3,109,735. She stated that the Town was in excellent financial condition

Mayor Sutherland moved to accept the audit report as presented for the FY2002-2003. Councilman Smith seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

Veteran's Memorial Committee-Al Smith, chair; Bob Siegel, Tom Charlton and Mayor Sutherland have planned a dedication to those who have served honorably for our Country. Al Smith announced that the dedication would be held on November 11, 2003 at the Town Hall monument site. Everyone is invited.

Mid-Currituck Sound Bridge, Preserve Our Roads non-profit organization-Geri Sullivan stated that the campaign is moving forward. She stated that presently there are 16,373 signatures on the petition and \$36,000.00 in funding has been received. The first annual meeting would be held during Thanksgiving weekend.

Cemetery issue-Councilman Denny made a motion that Council approve two (2) additional lots to be purchased by a town resident. He stated that currently the rules allow the purchase of four (4) lots. He stated that Council has approved such a request in the past. Councilman Shields seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

Changing the Public Comment section of the agenda to the end of the meeting-Councilman Smith moved to change as stated above. Councilman Denny seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

Fire hydrant obstructions-After discussion Mayor Sutherland asked Pete Macfarlane to submit a list of the obstructions to the Town Manager.

#### Old Business

##### Chipping and Canopy Clearing Contract

Mr. Classen reported that the bids received from three firms' were essentially equal in terms of equipment and knowledge of community expectations. Advanced Tree estimated an annual cost of \$241,794; Atlantic Tree proposed a first-year cost of \$148,000, and \$120,000 cost for years two and three; and SWD proposed a \$195,000 cost for each of the three years of the contract

Mr. Classen recommended that Council approve the Atlantic Tree proposal in the amount of \$148,000 for the first year and \$128,000 for the next 2 years.

Councilman Denny moved to award the contract to Atlantic Tree as presented. Mayor Sutherland seconded. The motion passed with Councilmen Sutherland, Denny, and Shields voting aye; Councilman Smith voting no; and Councilman Kennedy absent.

Mayor Sutherland moved that the contract with Atlantic Tree be executed by the Town Manager and the Mayor. Councilman Shields seconded. The motion passed with Councilmen Sutherland, Denny, and Shields voting aye; Councilman Smith voting no; and Councilman Kennedy absent.

##### Hurricane Isabel Matters

Mayor Sutherland stated that the Town has a long list of "thank yous" regarding the hurricane event. He stated that the ham operators did an excellent job of communications. He stated that the Town newsletter would have a hurricane update section.

Mr. Classen recommends that letters of appreciation be drafted for Council signatures thanking volunteers and organizations for their assistance. He also recommends the purchase of a durable chain saw for the Southern Shores Fire Department and a large Crock-Pot for the Rehab Group as a tangible "thank you" for their tremendous efforts.

#### Clean Up Status/Waste Management

Ike McRee, Town Attorney, explained that Town Council was able to work with the Town of Duck regarding their debris removal contract with Waste Management and meet FEMA requirements in the process and the contract was presented to Council. He stated that the prices quoted originally on the contract have been revised showing a reduction. He stated that this was accomplished by Weyerhaeuser purchasing the mulched material instead of the material being trucked elsewhere.

Mayor Sutherland moved to adopt the contract with the contingency that the costs are less than the costs that were quoted at the Emergency meeting held September 21, 2003 and that the contract be continued until December 31, 2003. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

Mayor Sutherland moved that Council authorize the Mayor and Manager to execute the contract. Councilman Shields seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

#### Canal Clearing

Mr. Classen asked Council to authorize him to seek RFP's for canal clearing. He stated that FEMA funds might be applied to this project.

Mayor Sutherland moved to direct the Town Manager to develop an RFP and go out for bids for the canal clearing and that the Town Manager would present at the October Council workshop. Councilman Shields seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

#### Emergency Dune Repair

Mike Hejduk, Town Code Enforcement Administrator gave a presentation regarding the hurricane damage to the Town's oceanfront. He stated that ten (10) properties are imminently threatened as are numerous civic association crossovers.

He stated that a group of individual property owners are organizing a "beach push" and that CAMA has waived the normal fee for this type of project.

It was discussed that not only the cost of the labor and the cost of sand for such a project but also the required replanting of vegetation is going to be very costly and time consuming.

Council agreed that a consulting engineer is needed to address this project. Mayor Sutherland asked that the Town Manager seek an RFQ and investigate the possibility that FEMA funds can be applied.

Mayor Sutherland stated that the SSCA presented a request that the building permit fee be waived for the reconstruction of the crossovers. Councilman Shields made a motion to waive the fees as requested. Councilman Denny seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

Councilman Smith made a motion to waive the same fee as for the SSCA to all property owners. Councilman Denny seconded. The motion failed with Councilmen Denny and Smith voting aye; Councilmen Sutherland and Shields voting no; and Councilman Kennedy absent. Council will further discuss at October workshop.

#### Capital Expense Moratorium

Mr. Classen proposed a capital expense moratorium as hurricane clean-up liabilities incurred by the Town are approximately \$450,000-\$600,000 before any state/federal reimbursement. Additionally both sales tax and occupancy taxes may decrease because of Isabel. The Town Manager has already suspended all non-grant funded major capital expenses until the net cost of the clean-up and the revenue impact should be better known. The use of the Powell Bill funds would continue to be used to maintain road projects as needed. During the interim, Council may wish to work on developing a capital improvement budget and a local transportation improvement plan.

Mayor Sutherland moved to adopt the capital expense moratorium as recommended. Councilman Shields seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

#### Bridge Reinspection Contract and Resolution

Mayor Sutherland made a motion to adopt the Resolution No. 2003-10-038 and contract as presented and to authorize the Mayor, Town Manager, Clerk and other necessary town officials to sign and execute the Agreement and any other documents in support of the actions endorsed in the Resolution. Councilman Shields seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

Resolution # 2003-10-038

#### A Resolution of the Town of Southern Shores Town Council Relating to Reinspection of Public Bridges

**WHEREAS**, the Town of Southern Shores has requested that the Department of Transportation to perform certain work under the Federal-Aid Highway Bridge Replacement and Rehabilitation Program, said work to consist of the reinspection and analysis of all public bridges on the Municipal Street System in the Town of Southern Shores; and

**WHEREAS**, the Town of Southern Shores proposes to enter into an agreement with the North Carolina Department of Transportation for said work wherein the Department of Transportation or a Consulting Engineering firm retained by the Department of Transportation will reinspect and prepare the necessary reports for all public bridges on the Municipal Street System in accordance with the National Bridge Inspection Standards; and

**WHEREAS**, under the proposed agreement the Federal Highway Administration shall reimburse the Department of Transportation for eighty (80) percent of the cost of the work subject to compliance with all applicable federal policy and procedural rules and regulations; and

**WHEREAS**, under the proposed agreement the Town of Southern Shores shall reimburse the Department of Transportation for all costs of the work incurred by the Department of Transportation not paid by the Federal Highway Administration.

**NOW, THEREFORE, BE IT RESOLVED** that the agreement for the herein above referenced bridge inspection work is hereby formally approved by the Town of Southern Shores and the Mayor and Clerk of

this Municipality is hereby empowered to sign and execute the required agreement between the Town of Southern Shores and the Department of Transportation.

This Resolution No. 2003-10-038 adopted the 7<sup>th</sup> day of October 2003.

SEAL

\_\_\_\_\_  
Carrie Gordin, Town Clerk

\_\_\_\_\_  
Paul Sutherland, Mayor

#### Public Works Uniforms

Mr. Classen recommends providing uniforms to the two Public Works employees. The cost is \$22.38 per week for two employees; \$100 set-up charge; \$1,164 per year total. The FY2003-04 expense can easily be absorbed into the existing budget but the agreement is for three years and thus needs Council approval.

In addition to providing the uniforms, the Town Manager supports providing a \$60 annual allowance per public works employee towards reimbursement for steel-toe safety boots. This is consistent with the Police Department providing an allowance for officers required wearing a uniform.

Mayor Sutherland made a motion to provide uniforms and shoes program for the public works department as presented. Councilman Shields seconded. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent.

#### Council's Agenda

Councilman Denny reported that a resolution would be drafted and submitted at the Council's October workshop regarding the canal-dredging project for consideration. He stated the Dept. of Environment and Natural Resources would provide 80% of the cost. He stated that finding an adequate area to place the spoils is the main discussion topic.

Councilman Smith thanked everyone that helped following the hurricane. He stated that the SSVFD did a great job. He asked that all residents participate in the reflective address sign campaign sponsored by the fire dept.

Deputy Fire Chief Sanders gave the monthly fire report.

#### Mayor's Agenda

Mayor Sutherland congratulated Bruce Green and his wife on their 50<sup>th</sup> wedding anniversary.

He asked that dog owners be attentive to their neighbors in the removal of dog feces.

He reported that the Outer Banks Home Builders Association made an offer to pay for the taping of the Town's Candidate night. Mayor Sutherland stated that not all Dare County municipalities are a part of the Government Access Channel. Council agreed to not accept the offer.

Pat Storey, member of the League of Women Voters, stated that the League is a non-partisan group and can't be aligned with a special interest group. The League is the sponsor for all the Town's "Candidate" night.

**The Town of Southern Shores Town Council October 7, 2003 Regular Meeting**

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Mayor Sutherland announced that shirts with the Town logo on them can be purchased at O.B. Embroidery. Further information will be distributed by the Town's broadcast email.

**Town Manager's Agenda**

Mr. Classen asked that Council authorize his writing a letter to FEMA to request to consider a reimbursement fund to the SSCA for repairs to the beach crossovers. All Council agreed.

He asked that all candidates abide by the Town's campaign sign ordinance. He stated that any signs that are in violation would be removed by the Building Inspections staff and taken to Town Hall. Candidates would be notified to come get them.

**Town Attorney's Agenda-none**

Mayor Sutherland announced that the November Council meeting would be held on November 5, 2003. The need for the date change is to accommodate the election on Tuesday November 4.

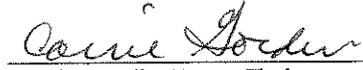
There being no further items to come before Council at this time, Mayor Sutherland moved to adjourn the meeting. The motion passed with Councilmen Sutherland, Denny, Smith and Shields voting aye; no Councilmen voting no; and Councilman Kennedy absent. The meeting adjourned at 9:35 p.m.

ATTEST:

Respectfully submitted:



Paul Sutherland, Mayor



Carrie Gordin, Town Clerk

**TOWN OF SOUTHERN SHORES**

**TAX DEPARTMENT MONTHLY REPORT**

**MONTH:** October, 2003

**DATE:** November 5, 2003

COLLECTIONS

MONTH TO DATE

Current Year – 2003	\$	60,425.96
Prior Years – 1979-2002	\$	208.41
Interest	\$	10.05

YEAR TO DATE

Current Year – 2003	\$	346,608.94
Prior Years – 1979-2002	\$	5,731.72
Interest	\$	512.36

11/2/03

SOUTHERN SHORES FIRE DEPARTMENT  
15 S. Dogwood Trail  
Southern Shores, NC 27949

Dave Bakken, Chief

Dick Furioni, Chairman

MONTHLY REPORT TO TOWN -FIRE CALLS FOR 2003-04

CALLS ANSWERED	OCTOBER	FY2003-04
STRUCTURE 111	3	39
PROP O/S STRUCTURE 112	0	0
VEHICLE FIRE 131	0	0
BRUSH FIRE 142	3	7
EMS 311	20	95
RESCUE 300	0	4
VEHICLE ACCIDENT 322	2	15
HAZARDOUS CONDITION 400	2	8
SERVICE CALL 500	0	0
GOOD INTENT 600	2	6
FALSE MALFUNCTION 735	0	4
CO ALARM 736	0	0
FALSE UNINTENTIONAL 740	7	25
OTHER	0	10
HURRICANE ISABEL	0	4
<b>TOTAL CALLS</b>	<b>39</b>	<b>219</b>
MUTUAL AID GIVEN	5	44
MUTUAL AID RECEIVED	14	65
CASUALTIES	0	0
PROPERTY LOSS \$	0	0
VOLUNTEER HOURS	1153	5028

## Council Workshop Planning Board Recap

### PLANNING BOARD MEETING RECAP

10/20/03

Prepared by Bruce Green for Council Workshop 10/28/03

The October meeting of the Southern Shores Planning Board was called to order at 7:30 P.M., Monday, October 20, 2003. A quorum of the Board was in attendance. Carl Classen, Town Manager, was present and joined the Board for discussions that followed:

1. Reviewed proposed amended site plan-Wisteria Commons at Southern Shores-Lot 5 & 6, Block 53, Section B, Kitty Hawk Beach 5415 N Croatan Hwy(US Hwy 158) to include NCDOT Driveway Access Permit. Mr. Mike Bishal, Owner, and Robert J. Stewart, Jr., P.E. from Performance Engineering were present.

#### Revisions to the site plan included:

- Moving the parking lot and building east 1.5 feet to allow for roof overhang.
- \* Add rear 20 foot baseline.
- Revise lighting for direction on building and light poles (to be as advised by electrical engineer).
- Edit Note 12 Lighting and add Note 14 – power lines to be placed underground.
- Add curbing and gutters to Marketplace parking lot.

The Planning Board recommends to Council approval of the Site plan as revised.

2. The Board next reviewed the proposed site plan-U.S. Cellular to collocate a telecommunications antenna upon the Dare County Water tank located at 18 S. Dogwood Trail behind Kitty Hawk Elementary School. Thomas H. Johnson, Jr., Attorney, presented site information, as well as, the legal particulars concerning installation of the antenna. U.S. Cellular certifies its compliance with FCC minimum lighting standards and that the equipment designs comply with FCC regulations.

In view of the fact that this is a Conditional Use in a R-1 Low Density Residential District, this application will require a public hearing. Accordingly, the Planning Board recommends to Council approval of the site plan pending the outcome of a public hearing.

3. At the close of the meeting, Board Members were advised about the Code Enforcement Administrator's letter, October 9, 2003, concerning "All Oceanfront Property Owners." Reference: Oceanfront Property Reconstruction Activities.



Bruce E. Green  
Chairman, Planning Board  
Southern Shores, NC





TOWN OF SOUTHERN SHORES  
 "A Town of Volunteers"  
 6 Skyline Rd, Southern Shores

Monthly Code Enforcement & Building Summary  
 September, 2003

**Summary**

# New houses permitted this month	6	Estimated Value	\$ 1,619,096.00
Additions, Remodels and Other permits	32	Estimated Value	\$ 457,278.00
Total	38	Total	\$ 2,076,374.00
New CO issued this month	4	Total Homes YTD FY 2003-04	2115
		Total Homes as of FY 2002-03	2093
Total Permits for the FY 2003-04	72	Total Fees Collected	\$ 65,792.44

**SOUTHERN SHORES**

<u>Type of Construction</u>	<u>Number</u>	<u>Est. Cost</u>	<u>Permit Fees</u>
New Construction	6	\$ 1,619,096.00	\$ 14,440.50
Additions/Alterations	3	\$ 189,000.00	\$ 1,305.00
Other Permit Types	26	\$ 268,278.00	\$ 2,354.20
Add to Permits	0	\$ -	\$ -
Lot Disturbances	3	\$ -	\$ 225.00
Additional fees	4	\$ -	\$ 225.00
Plan Review Fees	12	\$ -	\$ 1,350.00
CAMA minor permits	0	\$ -	
		\$ 2,076,374.00	\$ 19,899.70

**MARTIN'S POINT**

<u>Type of Construction</u>	<u>Number</u>	<u>Est. Cost</u>	<u>Permit Fees</u>
New Commercial			
**Additions/Alteration			
Other			
New CO issued			\$ -

\*\* We will be reporting certificates of occupancy issued & possible additions to open permits for MP.

Respectfully submitted,

Michael J Hejduk  
 Code Enforcement Administrator

**TOWN OF SOUTHERN SHORES**

**TAX DEPARTMENT MONTHLY REPORT**

**MONTH:** September, 2003

**DATE:** October 7, 2003

COLLECTIONS

MONTH TO DATE

Current Year – 2003	\$ 76,531.90
Prior Years – 1979-2002	\$ 1,645.63
Interest	\$ 282.32

YEAR TO DATE

Current Year – 2003	\$ 286,182.98
Prior Years – 1979-2002	\$ 5,523.31
Interest	\$ 502.31

**TOWN OF SOUTHERN SHORES  
TAX DEPARTMENT**

**DATE: October 7, 2003**

**PICKUPS**

July Levy	\$ 3,672.19
Aug. Levy	\$ 4,605.30
Carolina Tel.	\$ 2,671.98
Dom. NCP	\$ 5,576.90

**RELEASES**

H. Bland	\$ 1.62
F. Christoff	\$ 1.04
C. McCallum	\$ 32.08
J. Reed	\$ 7.92
W. Barnes	\$ 4.19
D. Brown	\$ 6.54
M. Griffis	\$ 7.19
C. Koyiades	\$ 12.48

**Total** \$ 16,526.37

\$ 73.06



I MOVED HERE NOV 1979 THE MONTH THE FIRST ELECTED TOWN COUNCIL WAS VOTED IN. THAT COUNCIL STARTED WITH FAR MORE RAPPORT WITH THE TOWNS PEOPLE AT THE MEETINGS THAN NOW. THEY WOULD ACCEPT QUESTIONS FROM THE AUDIENCE WHEN AN ITEM WAS NOT FULLY UNDERSTOOD. ~~THE~~ AND OCCASSIONALLY ASK FOR OPINIONS. THIS CONTINUED SOMEWHAT UP UNTIL THE PRESENT BOARD BANNED IT.

A 3 MINUTE OPPORTUNITY WAS ESTABLISHED AT THE END OF THE AGENDA THEN LATER MOVED UP TO THE BEGINNING. THIS MADE IT SUCH THAT IF A PERSON WANTED TO COMMENT ON ANY ITEM DISCUSSED THEY WOULD HAVE TO WAIT TILL THE NEXT MONTHLY MEETING. MOST PEOPLE THEN WOULD NOT KNOW WHAT YOU WERE TALKING ABOUT.

SHOULDN'T THE 3 MINUTE COMMENT ITEM BE RETURNED TO A POSITION AT THE END OF THE AGENDA

ALSO COULDN'T A ITEM BE ADDED TO THE MEETING AT THE END ALLOWING ANYONE IN THE AUDIENCE TO ASK

① ITND ONLY ONE QUESTION DIRECTED TO ANY COUNCIL MEMBER, EMPLOYEE, OR COMMITTEE<sup>HEAD</sup> WHO HAS GIVEN A REPORT

LETS MAKE THIS MORE OF A DEMOCRACY <sup>OUTHERE</sup>  
AFTER ALL WE ARE ALL INTELLIGENT PEOPLE NOT  
TO BE TREATED AS KNOW NOTHINGS

Pete Macfarlane

10/7/03



# Town of Southern Shores

"A Town of Volunteers"

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

E-mail: info@southernshores.org

Resolution # 2003-10-038

## A Resolution of the Town of Southern Shores Town Council Relating to Reinspection of Public Bridges

**WHEREAS**, the Town of Southern Shores has requested that the Department of Transportation to perform certain work under the Federal-Aid Highway Bridge Replacement and Rehabilitation Program, said work to consist of the reinspection and analysis of all public bridges on the Municipal Street System in the Town of Southern Shores; and

**WHEREAS**, the Town of Southern Shores proposes to enter into an agreement with the North Carolina Department of Transportation for said work wherein the Department of Transportation or a Consulting Engineering firm retained by the Department of Transportation will reinspect and prepare the necessary reports for all public bridges on the Municipal Street System in accordance with the National Bridge Inspection Standards; and

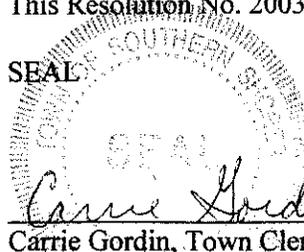
**WHEREAS**, under the proposed agreement the Federal Highway Administration shall reimburse the Department of Transportation for eighty (80) percent of the cost of the work subject to compliance with all applicable federal policy and procedural rules and regulations; and

**WHEREAS**, under the proposed agreement the Town of Southern Shores shall reimburse the Department of Transportation for all costs of the work incurred by the Department of Transportation not paid by the Federal Highway Administration.

**NOW, THEREFORE, BE IT RESOLVED** that the agreement for the herein above referenced bridge inspection work is hereby formally approved by the Town of Southern Shores and the Mayor and Clerk of this Municipality are hereby empowered to sign and execute the required agreement between the Town of Southern Shores and the Department of Transportation.

This Resolution No. 2003-10-038 adopted the 7<sup>th</sup> day of October 2003.

SEAL

  
*Carrie Gordin*  
Carrie Gordin, Town Clerk

*Paul Sutherland*  
Paul Sutherland, Mayor

I, Carrie Gordin, Town Clerk of the Town of Southern Shores, North Carolina, do hereby certify that the foregoing is a true and correct copy as adopted by Town Council;

WITNESS, my hand and the official seal of the Town of Southern Shores on this the 7<sup>th</sup> day of October, 2003.