



Town of Southern Shores

"A Town of Volunteers"

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

E-mail: info@southernshores.org

Southern Shores Town Council
Town of Southern Shores, North Carolina

Regular Meeting
December 2, 2003

MINUTES

The Southern Shores Town Council met on December 2, 2003 in the Pitts Center, Southern Shores Town Hall Complex, Southern Shores, North Carolina. The following members were present:

Mayor Paul Sutherland
Council Members: Hal Denny, Gene Kennedy, and Dan Shields
Carl Classen, Town Manager
Ike McRee, Town Attorney
Carrie Gordin, Town Clerk

Mayor Sutherland called the meeting to order at 7:00 p.m.

Mayor Sutherland led the Pledge of Allegiance

Moment of Silence

Mayor Sutherland asked that a moment of silence be held for the family of Mrs. Bill Sherwood and those in uniform overseas fighting for our freedom.

Elections

Mayor Sutherland asked that the Town Clerk read into the record the November 4, 2003 Southern Shores Election results before the swearing in of the new Council Members.

Election results for November 4, 2003: At-Large Seats (three Four-Year Terms) - Jim Conners 357, Jodi Hess 522, Brian McDonald 416, David Sanders 504, Dan Shields 487, and Jeff Shields 316; At-Large Seat - Filling Unexpired Term (one Two-Year Term filling unexpired term) - Hal Denny 562, and Don Smith 406.

The Town Clerk administered the oaths of office to Jodi Hess, David Sanders, Hal Denny and Dan Shields.

Mayor Sutherland nominated Hal Denny for Mayor Pro Tem. Council Member Shields seconded the nomination. Hearing no other nominations, the motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

The Town Clerk swore in Council Member Denny as Mayor Pro Tem.

Mayor Sutherland presented to past Council Member Joseph Campbell a framed Town Seal with deepest appreciation for his many volunteer years with the Town.

Mayor Sutherland presented Council Member Gene Kennedy with a framed Town Seal and Certificate of Appreciation for his years of volunteer service to the Town.

Mayor Sutherland stated that unfortunately Don Smith was on vacation and not able to attend this meeting. He will be invited to the January Council meeting to be recognized for his service to the Town.

Approval of Agenda

Mayor Sutherland suggested amendments agenda by: (a) adding under New Business, Item (I) - Consideration of US Cellular request to co-locate a telecommunications antenna atop the Dare County water tank; and (b) adding a Closed Session for consultation with attorney following agenda item 13. (Announcements). Hearing no further suggestions for amendments, Mayor Sutherland moved approval of the agenda as amended. Council Member Shields seconded. The motion passed with Council Members Denny, Hess, Sanders Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Approval of Minutes

Council Member Shields made a motion to adopt the minutes of the November 5, 2003, Council meeting as presented. Council Member Hess seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Reports

A. Planning Board

Planning Board Chairman Bruce Green reported:

- At the November 17 Planning Board meeting, the Board reviewed and made recommendations for Council approval a site plan from US Cellular to co-locate a

telecommunications antenna atop the Dare County water tank at 18 S. Dogwood Trail.

- At the November 17 Planning Board meeting, the Board reviewed and made recommendations for Council approval to set for public hearings amendments to the Town's Zoning Ordinance regarding the property located at 15 S. Dogwood Trail (SSVFD/Town Public Works) from RS-1 to R-1 zoning district and to amend the Town Code, Chapter 6, Section 6-26 regarding clearance around fire hydrants.

Mr. Green also reported that Kathy Halloran was re-appointed by the Dare County Commissioners as the Extra Territorial Jurisdiction representative to the Town's Planning Board for a three-year term.

B. Mid-Currituck Bridge/Preserve Our Roads Campaign

Geri Sullivan reported that all but one of the board members, as well as many others, attended the DOT TIP meeting, November 13. Several board members spoke at the TIP meeting on behalf of the Mid-Currituck Bridge construction. The first semi-annual Build the Bridge meeting was held on Nov. 28 and well attended by out of town residents. There are almost 900 members. New Board officers were elected. They are Gwen Cruickshanks, president; Ed Brooks, vice president; Geri Sullivan, treasurer; and Bob Palombo, secretary. The economic impact study regarding the widening of NC 12 and Hwy. 158 is progressing, there are still two pieces of property to be studied before numbers are released but it will be in the hundreds of millions of dollars. Build the Bridge is attempting to set up a meeting with Senator Basnight and DOT in February. Petition signatures total 17,230.

Mayor Sutherland reported that Council and the Bridge committee along with a huge crowd attended the NCDOT TIP meeting and that it was an encouraging meeting and that everyone must continue the campaign. He stated that DOT was overwhelmed by the attendance.

C. Code Enforcement and Tax Reports

The monthly Building Inspections and Tax Reports were received.

D. Fire Department

Fire Chief Bakken presented monthly fire report.

Conditional Use Hearing – USCellular Telecommunications Antenna

Hearing no objection, Mayor Sutherland called to order a public hearing on a US Cellular request to co-locate a telecommunications antenna atop the Dare County water tank located behind Kitty Hawk Elementary School, 18 S. Dogwood Trail. Tom Johnson, representative for US Cellular, was present.

No one offered a comment during the public hearing.

Hearing no comments from the public and hearing no objection, Mayor Sutherland closed the public hearing.

Old Business

- A. Ordinance Amending Official Zoning Map – South Fire Station and Town Maintenance Building

Hearing no objection, Mayor Sutherland set a public hearing on an Ordinance to the Official Zoning Map changing in the zoning district for the S. Dogwood Volunteer Fire Department/Town Public Works Building (15 S. Dogwood) property from RS-1 (residential single family) to R-1 (residential low density) to be held in conjunction with the Regular Council Meeting on January 6, 2004.

- B. Ordinance Amending the Town Code Relating to Fire Hydrant Clearance

Hearing no objection, Mayor Sutherland set a public hearing on Ordinance Amending the Town Code Relating to Fire Hydrant Clearance to be held in conjunction with the Regular Council Meeting on January 6, 2004.

- C. Canal Clearing Project

Mr. Classen reported that the two bids received for clearing the canal following damage caused by Hurricane Isabel were expensive and that Council had requested that the scope of work be reviewed. He stated that the contractors remained with their original bids submitted. He is still in negotiation on this issue and hopes to negotiate a lower price with the bidders or other contractors.

- D. Southern Shores 25th Anniversary Committee

Mayor Sutherland announced that Jim Pfizenmayer has agreed to chair the 25th Anniversary committee. Hearing no objection, Mayor Sutherland appointed Jim Pfizenmayer to chair the Committee.

- E. Powell Bill Street Project – Cypress, Sweet Gum, Woodland Trail, and East Dogwood

Council Member Denny reviewed the upcoming street projects on Cypress, Sweet Gum, Woodland Trail, and East Dogwood. He stated that Powell Bill Funds would be used for the projects.

Mr. Classen stated that a bid opening is scheduled for December 11 and requested that Council authorize staff to follow needed legal proceedings if the required amount of bids

(3) are not received. If inadequate bids are received, the project will be bid out a second time with bids due on December 29 for initial Council review on December 30 and action on the contract scheduled for January 6, 2004.

Council Member Shields made a motion to authorize staff to follow necessary legal procedures as needed to solicit bids for the submitted Powell Bill Project. Council Member Denny seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

New Business

A. Government Access Channel

Mr. Classen presented the amendments to the County's Revised Interlocal Shared Use Agreement for Government Access Channel. The changes are as follows:

Page 6: Allow each participating local government to air twice a candidate's forum.

This provision may not be needed if Duck adopts a cable franchise similar that creates a Public access channel, which is the conventional place for such items to be aired. The Southern Shores franchise includes the education access channel language, and a copy of that franchise has been given to Duck.

Page 7: Provides that the interlocal agreement may be amendment by a 2/3rds majority of the entities, rather than the unanimous consent presently required.

Presently, the towns of Manteo, Kill Devil Hills, Kitty Hawk, Nags Head and Southern Shores are participating entities, plus Dare County (unincorporated area). Hence, changing the interlocal agreement would fall from six (6) affirmative votes to four (4). If Duck becomes a participating entity, then it would increase to five (5) votes.

This document needs to be approved by all six (6) of the entities in exactly the same language for the changes previously approved to become effective.

Council Member Denny made a motion to adopt the changes as presented. Council Member Sanders seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Mr. Classen stated that this committee has a representative from each Town on it and that Council Member Kennedy was the Town's representative. He stated that the Town needs to fill his vacancy.

Mayor Sutherland made a motion to appoint Jodi Hess as the Town's representative to the Government Access Committee. Council Member Shields seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

B. SSCA request to reduce monthly rent cost

Leo Holland, President, Southern Shores Civic Association (SSCA), asked that Council consider a rent reduction for the SSCA office at the Pitts Center.

After discussion, Council Member Shields moved to not change the monthly lease amount of \$100.00 to the SSCA and to execute the annual leases for both civic associations. (SSCA and Chicahawk). Council Member Sanders seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

C. Tall Pine Lane Property

In the absence of the person requesting the item be on the agenda and hearing no objection, Mayor Sutherland ordered that this item be delayed for as an agenda item until the petitioner can attend the meeting.

Wheels of Dare-Bikeway Resolution

William Brobst of the Wheels of Dare Bicycle Club asked the Town to adopt a resolution supporting the Wright Brothers Bikeway from Sanderling to Hatteras Village, including the Wayne Gersen Bike Path in Southern Shores and the Paul Pruitt Multi-Use Path along Woods Road in Kitty Hawk

Mayor Sutherland made a motion to adopt the Resolution as presented. Council Member Denny seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

The Resolution, as approved, reads as follows:

RESOLUTION #03-12-041

A RESOLUTION OF THE
TOWN COUNCIL OF SOUTHERN SHORES, NORTH CAROLINA
ESTABLISHING THE WRIGHT BROTHERS BIKEWAY

WHEREAS, as a result of the early planning by the Outer Banks Bicycle Committee and the later work done by the Wheels of Dare Bicycle Club, Dare County and its several town and villages, as well as the National Park Service, have taken the commendable initiative to provide many new bicycling enhancements in their jurisdictions for the use

of tourist and residents, children and adults. The improved bicycling facilities in Dare County have resulted in the Outer Banks becoming more widely known as a safe and enjoyable place to ride bicycles, as evidenced by an on-road bicycle survey taken in the summer of 2003 by the North Carolina Department of Transportation's Division of Bicycling and Pedestrian Transportation. Additional enhancements are planned; some are already in the design stage and;

WHEREAS, it is now possible for cyclist to ride the full north-south length of Dare County without having to ride in the motor vehicle traffic lanes, by making use of multi-use paths, wide paved shoulders, and neighborhood streets and;

WHEREAS, the Wright Brothers Centennial takes place in December 2003, on the Outer Banks, and so it is a fortuitous time to recognize the Wright Brothers Bikeway in order to give credence to and recognition of the improvements in bicycling conditions on the Outer Banks.

NOW THEREFORE, the Town Council of the Town of Southern Shores officially recognizes the Wright Brothers Bikeway from Sanderling to Hatteras Village, which implements the earlier-planned Outer Banks Bikeway, and supports and encourages the town and county governments to continue to make bicycling on the Outer Banks, increasingly safe and attractive for both residents and tourists of all ages.

Adopted this ___ day of December 2003.

Mayor Paul Sutherland

ATTEST:

Carrie Gordin, Town Clerk

D. Appointment to Board of Adjustment- Bob Siegel

Mayor Sutherland moved to re-appoint Bob Siegel as a member for a three-year term and to appoint him as chairman for a one-year term to the Town's Board of Adjustment. Council Member Denny seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

E. Mallard Cove

Mr. Classen stated that on October 27, Ken Scott and Joe Smith, who were representing Mallard Cove property owners inquired about turning over the streets in Mallard Cove to the Town. On October 28, the Council reviewed the issue and, hearing no objection, the Mayor directed staff to look into (a) the minimum eligibility requirements for Powell Bill funding and (b) NCDOT subdivision road standards for a one-way road.

Powell Bill eligibility is found in NCGS136-41.1(a) which states, in part, that a street must be maintained by the municipality, open to the public, and have an average width of sixteen (16) feet. The law is silent whether all or what portion of the sixteen feet is to be paved.

Mr. Classen stated that Council would need to adopt specific standards to accept the streets in Mallard Cove and decide if the applicant would pay for those standard improvements. This item would be discussed further.

E. Conditional Use Permit Application – US Cellular Telecommunications Antenna

After discussion, Council Member Shields moved to approve the Application as recommended by the Planning Board and that the application as recommended by the Planning Board meets all requirements of Section 10.05 5. a-d. Council Member Hess seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Council Agenda

Council Member Sanders thanked the voters for their support and in giving him this opportunity to be on Council.

Mayor Agenda

Mayor Sutherland stated that all of Council, Town Manager, and Town Clerk would attend the school for elected officials, which is now called the Essentials of Municipal Government, during Feb. 18-20 in Duck.

Hearing no objection, Mayor Sutherland announced Council Retreat would be held on January 13-14, 2004.

Mayor Sutherland will attend a meeting December 10 at Regional Medical Center to discuss with Albemarle Hospital representatives for the Center regarding the hours of operation during or immediately after a hurricane.

Mayor Sutherland stated that Gene Kennedy submitted his resignation letter from the Dare County Tourist Board. Council needs to submit two names for the Dare County Commissioners to appoint a new representative. Mayor Sutherland moved to submit the names of Council Members Denny and Shields for the unexpired term for one year. Council Member Hess seconded. The motion with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Mayor Sutherland stated that past complaints of the noise at the Market Place have been addressed by Council by changing the Town Code, refrigerator trucks are no longer there, and a sound barrier is proposed to be put on the roof around the AC units at the Food Lion.

Town Manager Agenda

Mr. Classen stated that Council, Building Inspections Dept. and he would be attending a Dunes Restoration workshop December 1. He asked Council to direct and authorize him to work with FEMA regarding some of the money from the vegetation grant be used for vegetation replacement to prevent further damage on the dunes.

Council already approved the manager to sending out an RFP to firms to advise the Town the best ways to rebuild and stabilize the dunes.

Mr. Classen explained that the bulkhead lease program needs a Council action in that when a property changes new ownership the new property owner is to pay a 20% increase (\$5 to \$6) annually and that the Mayor is authorized to execute the leases.

Mayor Sutherland moved to authorize the Mayor to sign the annual bulkhead leases and the increase in the cost of 20% of original cost to new property owners. Council Member Shields seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Mr. Classen stated that before Councilman Kennedy departed the Tourist Board they agreed to provide three bus stops in Town for December 16 and 17 of the First Flight Centennial. The stops being at the Market Place, Hillcrest parking lot, and Southern Shores Crossing.

Town Attorney Agenda

The Town Attorney had no matters to report.

Public Comment

Tom Davidson, Commander, Coast Guard Auxiliary, Flotilla #607 gave a brief presentation to thank Council for their support in allowing them to use the Pitts Center in carrying out their on going programs. Read Copy.

Jeff Layton, 43 Duck Woods Drive, requested Council review the need to slow down the speeders on that street.

Jeff Graham, 44 Duck Woods Drive, confirmed Mr. Layton's concerns and stated that the speeding must stop.

Announcements

Mayor Sutherland noted that the Volunteer Luncheon would be held December 11, 2003 at noon in the Pitts Center.

Closed Session

Mayor Sutherland moved to go into closed session in accordance to NCGS 143-318.11 (a)(3) for consultation with attorney. Council Member Denny seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Returning into open session, Council Member Shields made a motion to authorize the Town Manager and his designee to act on behalf of Council pursuant to Chapter 9 (Wastewater) of the Town Code regarding the Ginguite Woods Water Reclamation Association, Inc. permit. Council Member Hess seconded. The motion with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Mayor Sutherland made a motion to authorize the Town Manager to retain professional engineering and other assistance as needed in regards to this enforcement issue. Council Member Denny seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no members absent.

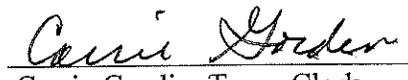
Mayor Sutherland made a motion to adjourn the meeting at 9:35 p.m. Council Member Denny seconded. The motion passed with Council Members Denny, Hess, Sanders, Shields and Mayor Sutherland voting aye; no Council Member voting no; and no Council Members absent or not voting.

Attest:

Respectfully submitted:



Mayor Sutherland



Carrie Gordin, Town Clerk

Council Workshop Planning Board Recap

PLANNING BOARD MEETING RECAP

11/17/03

Prepared by Bruce Green for Council Workshop

11/25/03

The November meeting of the Southern Shores Planning Board was called to order at 7:30 P.M., Monday, November 17, 2003. A quorum of the Board was in attendance. Carl Classen, Town Manager, was present and joined the Board for discussions that followed:

1. It was noted that the site plan for Wisteria Commons at Southern Shores had been withdrawn and would be resubmitted when all modification information was assembled.
2. The Board reviewed the latest revisions to the US Cellular plan for the placement of an antenna on top of the water tower located at 18 S. Dogwood Trail behind the Kitty Hawk Elementary School and the construction of a cell hut in the southwest corner of the protective fencing. The US Cellular building will have a separate gate to allow entrance into the building without compromising other security fencing around the legs of the tower. The Board recommends to Council approval of the placement of US Cellular antenna on top of the tower and the construction of the support building and fencing. As recommended previously (Planning Board Recap 10/20/03) a public hearing will be required.
3. The Board then listened to a proposal by Neil Blinken, President, Northern Outer Banks Association, LLC, to develop a Planned Unit Development, PUD, The Cove at Southern Shores, adjacent to the existing Southern Shores Landing, PUD. The Code Enforcement Administrator, the Fire Inspector, and members of the Board offered comments and concerns on the site plan. Mr. Blinken was advised that the Planning Board and Town Officials had provided him many concerns and it was now up to him to take the next step. Also, the Town Manager mentioned to the Board that it could offer further review of the PUD proposal site plan and offer changes, and if they felt it necessary, they could recommend a different use for the land - perhaps a commercial development rather than residential.
4. The Board reviewed the request for rezoning the Southern Shores Fire Department property located at 18 S. Dogwood Trail and recommends to Council that it be changed from RS-1 zoning district to R1. Such changes will accommodate an additional communications tower at the South Fire Station - Town Emergency Operations Center. A Public Hearing will be required.
5. The Board reviewed the Draft Ordinance to Amend Chapter 6, Article 1 of the Code of the Ordinances of the Town of Southern Shores. This Ordinance for clearing around fire hydrants is recommended to Council for approval. A public hearing will be required.
6. The Board noted that the Dare County Board of Commissioners reappointed Kathy Halloran to serve a three-year term on the Extra Territorial Jurisdiction for Martin's Point. Ms. Halloran's term will expire October 2006.


Bruce E. Green
Chairman, Planning Board
Southern Shores



COUNTY OF DARE

Office of the Board of Commissioners
P.O. Box 1000, Manteo, North Carolina 27954

Warren Judge
Chairman

John Robert Hooper
Vice-Chairman

Renée Cahoon
Virginia Tillet
Richard Johnson
Cheryl Byrd
Star M. White

(252) 475-5700
Fax (252) 473-6312

Frances W. Harris
Clerk to the Board

Norma Mills
County Attorney

October 23, 2003

Carrie Gordin, Clerk
Town of Southern Shores
6 Skyline Road
Southern Shores, NC 27949

RE: EXTRA TERRITORIAL JURISDICTION FOR MARTIN'S POINT

Dear Carrie:

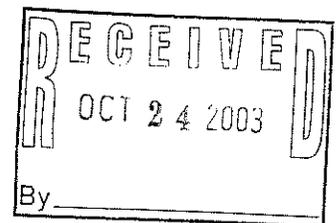
At their meeting held on October 21, 2003, the Dare County Board of Commissioners reappointed Kathy Halloran to serve a three-year term on the Extra Territorial Jurisdiction for Martin's Point. Ms. Halloran's term will expire October 2006.

Please call you have questions.

Sincerely,

Fran Harris
Clerk to the Board

Copy to: Kathy Halloran



**TOWN OF SOUTHERN SHORES
TAX DEPARTMENT**

DATE: December 2, 2003

PICKUPS

Sept. Levy	\$ 4,389.93
Oct. Levy	\$ 3,859.79
W. Fehlberg	\$ 141.59
W. Fehlberg	\$ 114.00
E. Ruffin	\$ 140.76

RELEASES

E. Fehlberg	\$ 141.59
Wilframe Inc	\$ 19.72
W. Fehlberg	\$ 154.46
W. Fehlberg	\$ 104.50
E. Leonard	\$.27
C. Hige	\$ 1.29
L. Bembury	\$ 4.08
H. Leake	\$ 6.33
A. Rozumny	\$ 15.81
R. Byrd	\$ 4.67
J. Dixon	\$ 3.78
GE Capital	\$ 9.06
Security Link	\$.29
Security Link	\$.28

Total \$ 8,646.07

\$ 466.13

TOWN OF SOUTHERN SHORES

TAX DEPARTMENT MONTHLY REPORT

MONTH: November, 2003

DATE: December 2, 2003

COLLECTIONS

	<u>MONTH TO DATE</u>	<u>YEAR TO DATE</u>
Current Year – 2003	\$ 34,266.85	\$ 381,875.79
Prior Years – 1979-2002	\$ 180.52	\$ 5,912.24
Interest	\$ 16.91	\$ 529.27

12/2/03

SOUTHERN SHORES FIRE DEPARTMENT
15 S. Dogwood Trail
Southern Shores, NC 27949

Dave Bakken, Chief

Dick Furioni, Chairman

MONTHLY REPORT TO TOWN -FIRE CALLS FOR 2003-04

CALLS ANSWERED	NOVEMBER	FY2003-04
STRUCTURE 111	9	48
PROP O/S STRUCTURE 112	0	0
VEHICLE FIRE 131	0	0
BRUSH FIRE 142	3	7
EMS 311	17	112
RESCUE 300	0	4
VEHICLE ACCIDENT 322	1	16
HAZARDOUS CONDITION 400	0	8
SERVICE CALL 500	1	1
GOOD INTENT 600	2	8
FALSE MALFUNCTION 735	0	4
CO ALARM 736	0	0
FALSE UNINTENTIONAL 740	6	31
OTHER	0	10
HURRICANE ISABEL	0	4
TOTAL CALLS	36	255
MUTUAL AID GIVEN	12	56
MUTUAL AID RECEIVED	8	73
CASUALTIES	0	0
PROPERTY LOSS \$	25000	25000
VOLUNTEER HOURS	976	6004



TOWN OF SOUTHERN SHORES
 "A Town of Volunteers"
 6 Skyline Rd, Southern Shores

Monthly Code Enforcement & Building Summary
 October, 2003

Summary

# New houses permitted this month	5	Estimated Value	\$ 1,844,297.00
Additions, Remodels and Other permits	30	Estimated Value	\$ 4,807,009.00
Total	35	Total	\$ 6,651,306.00
New CO issued this month	3	Total Homes YTD FY 2003-04	2126
		Total Homes as of FY 2002-03	2093
Total Permits for the FY 2003-04	190	Total Fees Collected	\$ 124,418.10

SOUTHERN SHORES

<u>Type of Construction</u>	<u>Number</u>	<u>Est. Cost</u>	<u>Permit Fees</u>
New Construction	5	\$ 1,844,297.00	\$ 11,030.25
Additons/Alterations	5	\$ 818,000.00	\$ 4,184.26
Other Permit Types	25	\$ 3,989,009.00	\$ 2,286.00
Add to Permits	0		\$ -
Lot Disturbances	4		\$ 300.00
Additional fees	4		\$ 275.00
Plan Review Fees	14		\$ 1,425.00
CAMA minor permits	1		\$ 315.00
		\$ 6,651,306.00	\$ 19,815.51

MARTIN'S POINT

<u>Type of Construction</u>	<u>Number</u>	<u>Est. Cost</u>	<u>Permit Fees</u>
New Commercial			
**Additions/Alteration			
Other			
New CO issued			\$ -

** We will be reporting certificates of occupancy issued & possible additions to open permits for MP.

Respectfully submitted,

Michael J Hejduk
 Code Enforcement Administrator



Town of Southern Shores

"A Town of Volunteers"

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

E-mail: info@southernshores.org

RESOLUTION #03-12-041

RESOLUTION

ESTABLISHING THE WRIGHT BROTHERS BIKEWAY

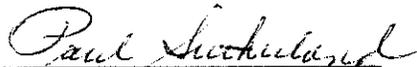
WHEREAS, as a result of the early planning by the Outer Banks Bicycle Committee and the later work done by the Wheels of Dare Bicycle Club, Dare County and its several town and villages, as well as the National Park Service, have taken the commendable initiative to provide many new bicycling enhancements in their jurisdictions for the use of tourist and residents, children and adults. The improved bicycling facilities in Dare County have resulted in the Outer Banks becoming more widely known as a safe and enjoyable place to ride bicycles, as evidenced by an on-road bicycle survey taken in the summer of 2003 by the North Carolina Department of Transportation's Division of Bicycling and Pedestrian Transportation. Additional enhancements are planned; some are already in the design stage and;

WHEREAS, it is now possible for cyclist to ride the full north-south length of Dare County without having to ride in the motor vehicle traffic lanes, by making use of multi-use paths, wide paved shoulders, and neighborhood streets and;

WHEREAS, the Wright Brothers Centennial takes place in December 2003, on the Outer Banks, and so it is a fortuitous time to recognize the Wright Brothers Bikeway in order to give credence to and recognition of the improvements in bicycling conditions on the Outer Banks.

NOW THEREFORE, the Town Council of the Town of Southern Shores officially recognizes the Wright Brothers Bikeway from Sanderling to Hatteras Village, which implements the earlier-planned Outer Banks Bikeway, and supports and encourages the town and county governments to continue to make bicycling on the Outer Banks, increasingly safe and attractive for both residents and tourists of all ages.

Adopted this 2nd day of December 2003.


Mayor Paul Sutherland

ATTEST:

Carrie Gordin, Town Clerk



COUNTY OF DARE

Board of Elections

P.O. Box 1000, Manteo, North Carolina 27954

Melva B. Garrison
Director

(252) 475-5631
fax (252) 475-1223

November 10, 2003

**Ms. Carrie Gordin, Town Clerk
Town of Southern Shores
6 Skyline Road
Kitty Hawk, NC 27949**

Dear Carrie:

Enclosed please find a copy of the Abstract of Votes for the Municipal Election held on November 4, 2003. Letters of Certification have been mailed to: Commissioners elect Jodi Hess, David Sanders, Dan Shields and Hal Denny.

Please extend to your Board our thanks for the use of the Town Hall on Election Day.

Sincerely,

**Melva B. Garrison, Director
Dare County Board of Elections**

Enc



***UNITED STATES COAST GUARD AUXILIARY
THE OUTER BANKS FLOTILLA 1607***

**Presented to the TOWN OF SOUTHERN SHORES
with deep appreciation for its generosity and support in
the work of Flotilla 1607. Our Mission to Boating
Safety on the Outer Banks is strengthened by the town's
unimpeded use of the KERN P. PITTS CENTER and
it's amenities. The Flotilla is indeed fortunate to have
access to this wonderful community asset.**

**Flotilla 1607 invites five (5) employees (or family
members) of the TOWN OF SOUTHERN SHORES to
enrollment in a *BOATING SAFETY AND
SEAMANSHIP CLASS* to be held during 2004.**

Thomas L. Davidson

**Thomas L. Davidson
Flotilla Commander**

2 December 2003

Date