



Town of Southern Shores

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Town of Southern Shores
Council Meeting
October 18, 2005
9:00 a.m.-Pitts Center

MINUTES

The Southern Shores Town Council met on October 18, 2005, in the Pitts Center.

The following Council Members were present: Mayor Hal Denny, Council Members Jodi Hess, Dan Shields, David Sanders, and Brian McDonald.

Also present were: Carl Classen, Town Manager and Carrie Gordin, Town Clerk.

OPENING

Mayor Denny called the meeting to order at 9:00 a.m., led the Pledge of Allegiance, and held a moment of silence.

Mayor Denny explained that Council is using a different format for the mid-month meetings, where Council will discuss issues and determine what issues will be set on the agenda for the first Tuesday of the month night meeting. Council will hear reports from the Town Manager, the Department Heads, Boards, and Committees at the mid-month meeting. No actions will be taken at this meeting.

APPROVAL OF AGENDA

Council Member Shields moved to approve the agenda as presented. Council Member Sanders seconded. The motion passed with Mayor Denny and Council Members Hess, Shields, Sanders, and McDonald voting aye; no Council Member voting no; and no Council Member absent.

PUBLIC COMMENT

Mayor Denny opened the public comment section of the meeting. Hearing no comments, Mayor Denny closed the public comment.

REPORTS

Jim Groff, Planning Board Chairman, reported on Planning Board issues discussed at the October 17 meeting of the Planning Board.

- Planning Board is scheduling a workshop on November 10 or November 15, 2005 at 1 p.m. in the Pitts Center to discuss privilege licenses tax, permitted home occupations and allowed commercial uses.
- Ordinance 2005-09-02 - Non-Commercial Signs. At the October 4, 2005 Council requested Ordinance 2005-09-02 Non-Commercial Signs be sent back to the Planning Board for review. The Board has made some changes and will present an amended ordinance to the Town Manager.

OLD BUSINESS

OBX Marathon

Upon discussion and hearing no objection, Mayor Denny directed the Town Manager to draft a resolution supporting the 2006 OBX Marathon and place it on the November 1, 2005 Council agenda.

OPERATIONS UPDATES

Mayor Denny called a five minute recess at 9:40 a.m. He called the meeting back into session at 9:45 a.m.

Carl Classen presented issues for Council discussion.

Quarterly Financial Report

Mr. Classen reported to Council that Teresa Pickrel, the Town auditor, has made several recommendations including (1) Capital Improvement Plan should be referred to as the Capital Reserve Fund (2) individual projects should not be listed; and (3) the Powell Bill funds should not be placed in the Capital Reserve Fund but in the General Fund.

Mr. Classen reviewed the Town's quarterly financial report as well as the regional economic indicators.

Sprint Easement and Site Plan

The Town is waiting for confirmation of ownership of the paper street before the site plan can move ahead for approval.

Capital Improvement Projects

Barnhill has removed the trees from the Beech Tree Trail project.

Canal Dredging Project

A meeting is scheduled for October 24, 2005 at 11:00 a.m. in the Pitts Center to discuss easement issues with the Hillcrest spoil site property owners.

Annual Volunteer Appreciation Recognition

Staff is recommending that the annual volunteer recognition also include a holiday caroling event. The scheduled date to be December 9 at the Southern Shores Volunteer Fire Department beginning at 5:30 P.M.

A catered supper, held inside, (heavy hors d'oeuvre) by invitation to all the Town's volunteers is proposed. A community Holiday Caroling would follow beginning at 7 P.M. with hot cider, cookies, etc. This arrangement has been confirmed with Fire Chief Harvey.

Workshop

The North Carolina Coastal Reserve and the Dare County Cooperative Extension services are sponsoring a free Phragmites (invasive wetland weeds) workshop scheduled on October 18, 2005, in the Pitts Center at 7:00 p.m.

Code Enforcement Department

Mike Hejduk reported his department is investigating areas of concern regarding the Town's property numbering system and that some property owner addresses would need to be changed. A public hearing is recommended on this issue.

Mr. Hejduk would like to place discussion regarding encroachment agreements on the November 15 Council workshop agenda.

Duck Woods Country Club received a temporary Certificate of Occupancy until October 30, 2005. They will need to submit an amended site plan to the Planning Board in November or December.

Mr. Hejduk reported that because the Insurance Service Officer agent (ISO) had not completed the Town's Community Rating System (CRS) report in a timely manner, the Town has not received its annual recertification review. He does not expect the Town to be penalized.

The Code Enforcement Department is sponsoring a meeting on November 16, 2005, 10:00 a.m., in the Pitts Center to discuss lot coverage issues with Dare County municipalities, building inspectors, and planners.

Police Department

Police Chief Pledger reported that four Southern Shores Police Officers, as well as many other Dare County Police Officers, attended the funeral of a Chesapeake police officer, who was killed during a bank robbery.

Public Works Department

Glenn Alexander reported that fall public projects include site line clearing of intersections, replacing traffic signs, marking stop bars, and continued replacement and repair of garbage and recycle cans.

OTHER

The issue of objects in the Town rights-of-way was discussed. Council Member Sanders requests staff investigate the Town's liability when a property owner places objects in the rights-of-way and report the information to Council.

COUNCIL AGENDA

Council Member Sanders requested Council consider looking at some positive ways that the Town could become more "pet" friendly and to review the Town Code regarding the dog leash restrictions to also allow voice control or electronic devices, in lieu of just leashes. He suggested this issue be placed as a retreat item as well as trash related issues.

NOVEMBER 1, 2005 COUNCIL AGENDA

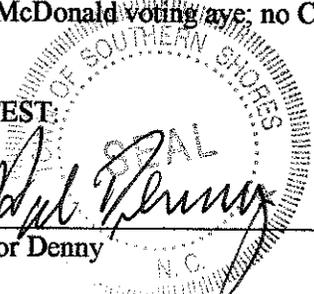
After discussion and hearing no objection, Mayor Denny stated the items will be placed on the November 1, 2005 Council agenda:

1. Standing Reports
2. Quarterly Financial Report
3. Resolution 2005-11-01- OBX Marathon Resolution
4. Ordinance 2005-09-01- Recombination of Nonconforming Lots Public Hearing
5. Ordinance 2005-08-02- User Friendly Beach Accesses Public Hearing

Mayor Denny stated no additional issues would be addressed at the first Tuesday night Council meeting unless the Mayor determines it an emergency issue, or unless they are non-substantive matters.

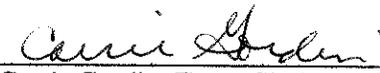
Council Member Shields moved to adjourn the meeting at 12:08 p.m. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Shields, Sanders, and McDonald voting aye; no Council Member voting no; and no Council Member absent.

ATTEST:

The seal of the Town of Southern Shores, N.C. is circular with the text "TOWN OF SOUTHERN SHORES" around the top and "N.C." at the bottom. The word "SEAL" is in the center. A signature, likely of Mayor Denny, is written across the seal.

Mayor Denny

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Carrie Gordin", is written above a horizontal line.

Carrie Gordin, Town Clerk