



Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

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www.southernshores-nc.gov

Council Meeting
October 5, 2010
7:00 p.m.-Pitts Center

The Southern Shores Town Council met on October 5, 2010 at the Pitts Center.

The following Council Members were present: Mayor Hal Denny, Council Members Jodi Hess, Kevin Stroud, Jim Pfizenmayer and George Kowalski.

Also present were: Town Manager Peter Rascoe, Town Attorney Ben Gallop and Town Clerk Carrie Gordin.

Mayor Denny called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and held a moment of silence for Elva Aukland, who volunteered on many Dare County civic activities and for Peter Brengle, long time resident, who was instrumental in the formation of the Southern Shores Civic Association and the incorporation of Southern Shores. He also asked to include our current volunteers for all the great services they give.

APPROVAL OF AGENDA

Mayor Denny moved to amend the agenda as follows: to include under Item III. Approval of Minutes, draft minutes from the Special Joint Council/Planning Board meeting held on September 27, 2010; to include under item V. Staff Reports item E. a Building Inspections Department report which will also be included on all future agendas; under item VI. Reports from Boards, Committees and Associations, to hear a report from Council Member Hess on the Shoreline Management Commission as item B; and designate the SSCA report and the CPOA report as items C and D. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

INTRODUCTION OF NEW POLICE OFFICER TRACY MANN

Chief Kole introduced new Police Officer Tracy Mann, stating that she is well qualified with six years of law enforcement experience as well as having a military background. Chief Kole said Officer Mann is a native of Mann's Harbor, knows the area, and will be a great asset to the Police Department. Officer Mann is also the niece of a past Southern Shores Police Officer Frankie Hemelright who died in the line of duty.

APPROVAL OF MINUTES – September 7, 2010 Council Meeting and Special Joint Council Planning Board Meeting September 27, 2010.

Council Member Hess moved to approve the September 7, 2010 minutes as presented. Council Member Pfizenmayer seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

Mayor Denny stated the September 27, 2010 Special Joint Council/Planning Board draft minutes had not been concurrently submitted to the Planning Board members for their review. He stated that consequently,

the Planning Board has submitted suggested revisions of the minutes which Council has not had time to review. Following discussion, the consensus of the Council is for individual Council members to review any suggested changes to the Council's joint meeting draft minutes submitted by the Planning Board Chairman prior to Council's October 19, 2010 Workshop meeting. Council may then consider any suggested changes to its draft meeting minutes at the October 19 Workshop meeting.

CONSENT AGENDA

Budget Amendments-Storm Debris #4 and Computer Services # 5 Tax Pickups and Releases

Mayor Denny moved to approve the Consent Agenda as presented. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

[Clerk's Note: Copies of Budget Amendments #4 and #5 and the Tax Pickups and Releases are hereby attached as Exhibit A].

STAFF REPORTS

Town Planner

Wes Haskett reported that in September two sets of building plans were reviewed and three Code Enforcement violation letters were sent. He provided information on upcoming issues being addressed by the Planning Department such as the Town's Fee Schedule, Board of Adjustment terms and the Verizon Wireless Co-location request.

Police Department

Chief Kole provided the September report.

Southern Shores Volunteer Fire Department

Chief Harvey provided the September report.

Surf Rescue

Mirek Dabrowski, Director, stated that from the date of the last report there have been four additional rescues with a total of 56 rescues for this season. He stated the surf rescue service contract does not end until October 15. However the lifeguards have been reduced from four to one roving guard and that he will be patrolling until October 30.

Building Inspections

Alvin Rountree, Code Enforcement Administrator, provided the September report.

REPORTS FROM BOARDS, COMMITTEES, AND ASSOCIATIONS

Town Planning Board

Planning Board Chairman Sam Williams had nothing to report. Council was provided with recaps from the September 8, 2010 and September 20, 2010 meetings.

[Clerk's Note: Copies of the recaps from the September 8, 2010 and September 20, 2010 meetings are hereby attached as Exhibit B].

Dare County Shoreline Management Commission

As the Town's representative on this committee, Council Member Hess provided Council with information on the County-wide Shoreline Management Plan. She asked that Council forward comments or suggestions to her upon reading the material.

Southern Shores Civic Association

Karen Kranda, President, reported the ballots addressing the issue of allowing AT&T to place a telecommunication tower on SSCA property are due by Friday October 8 and that the results will be announced on October 11 at their General meeting. Trash cans have been removed from the beach sites. Five areas have been posted with dog feces bags and refuse containers.

Chicahawk Property Owner's Association

Jim Kranda announced their annual picnic was a success with 200 attendees.

SPECIAL PROJECT REPORTS

Canal Dredging Project

The Project Manager reported Byrd Brothers Environmental Services, LLC received approval from the Division of Water Quality allowing the use of a "new" polymer submitted for testing. Upon confirmation of Byrd Brothers acceptance of this approval, a pre-construction meeting will be set to discuss logistics to begin the project.

GENERAL PUBLIC COMMENT

Sam Williams, 109 Pudding Pan Lane, stated concern about the change in schedule of the Town's Broadcast Email. He stated he looked forward to receiving the email every Friday, or at least once a week. Mr. Williams stated he likes being 'spoon-fed' information and asked that the previous schedule return.

Carl Seto, Jr., 100 Turtle Pond Lane, stated Dare County School's Transportation Department contacted the parents residing along the Town's street improvement project to say the school bus would not pick up school children in the impact area due to the construction causing wear and tear on the buses. He asked Council to see what could be done.

Mr. Seto also asked that Council consider adoption of a privilege license requirement to try to keep outside contractors from coming into Town and taking advantage of the residents.

OLD BUSINESS

Town's Land Use Plan

Planning Board Chairman Sam Williams provided a brief recent history of the Town's Land Use Plan (LUP) and stated that Council was presented with a draft in the spring for their review and comment. He stated all comments have been incorporated into the Plan (dated August 27, 2010). The Planning Board is

now asking Council to approve the document so the review process can proceed. He stated upon Council's approval of the LUP, it will be submitted to the State, adjoining jurisdictions (the Towns of Duck and Kitty Hawk), and the County for review and further comment. Council will later be required to hold a public hearing prior to official adoption of the Plan. The Plan will then be sent to the Coastal Resources Commission (CRC) for official and final certification.

Mayor Denny moved Council approve the submitted Land Use Plan so the review process can continue. Council Member Kowalski seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

NEW BUSINESS

Dare County Solid Waste Collection Contract (Annual Renewal)

The Town Manager stated the solid waste collection contract remains the same as last year except for the increase in the hourly collection rate for residential and commercial pickup. He stated the actual disposal of solid waste falls under a different contract with the Albemarle Regional Solid Waste Management Authority (ARSWMA). He also stated if the Town would ever decide to use a different collection service other than Dare County, the disposal service would still have to use ARSWMA contracted disposal sites.

Council Member Hess moved to approve and execute the Dare County Solid Waste Annual Contract as presented and to look into future collection pricing choices. Mayor Denny seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

Resolution 2010-10-01-Town Council Code of Ethics

The Town Attorney stated that recent legislation requires municipalities to adopt by January 2011 a Code of Ethics with specific legal requirements. He stated the Town currently has an approved Code of Ethics (which applies to both Council Members and appointed Board Members). On request of the Mayor, the Town Attorney reviewed the current policy and has provided a modified draft for Council's consideration. His recommended draft includes all the legal requirements of the recent legislation.

Following Council discussion, Council Member Hess moved that the Town Attorney amend the Town's current policy to include the additional legal requirements, including language stating that the policy should be re-approved by resolution annually and with Council and Board members' individual written acknowledgements of the policy. Mayor Denny seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

The Town Attorney is to amend the Town's current policy accordingly, for Council consideration at its October 19 Workshop meeting.

Resolution 2010-10-02-Disposal of Surplus Vehicles

The Town Manager presented a resolution proposing that surplus personal property to be transferred to the Southern Shores Volunteer Fire Department.

Mayor Denny moved to approve Resolution 2010-10-02 as presented. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

[Clerk's Note: A copy of Resolution 2010-10-02 is hereby attached as Exhibit C].

OTHER ITEMS

Town Manager

The Town Manager stated he has offered mutual aid to help the Town of Windsor with essential personnel, if needed, due to the flooding of the city from Tropical Storm Nicole. He stated Windsor is his hometown as well as that of Kitty Hawk's Fire Chief Lowell Spivey. He stated the Town of Kitty Hawk has already responded by sending essential personnel.

He stated staff is working on ways to better communicate with the Town citizens and the schedule for sending out the formal Broadcast Email has been established as bi-monthly, with emergency notices also being sent as needed. A new Broadcast News format is forthcoming.

The Town's website now has a link to the Town's new Facebook page and a Twitter account linked to the Facebook page is being considered as a way for subscribers to instantly receive website and Facebook posts via email.

He reported in attending a meeting with Dominion Power representatives and Alvin Rountree, Town Code Enforcement Administrator, it was discussed on ways to provide better service to one of ten sites identified in the County where utility lines could be placed underground. The site identified in Southern Shores is located near the North Marina where overhead lines could be placed underground if all property owners were agreeable. Dominion Power has been in contact with the property owners and the Town will be updated on the progress of the project.

He reported the Town Engineer, Public Works Supervisor, and he will be meeting with NCDOT Bridge personnel next week to evaluate the Trinitie Trail/Juniper Trail Bridge. He also stated responses to the Town's RFP for a Structural Geotechnical Analysis of the bridge are due by the end of the month.

He stated the current Street Improvement Project will be on-going for several more weeks. He stated RPC is involved in several other area projects and that the contract end date was established as a means for lowering the project costs for the Town. He also stated RPC has responded quickly to public concerns regarding the project.

He announced the FY 2009-2010 Audit has been completed and will be presented at the October 19 Council Workshop meeting. The First Quarter Financial Reports for FY 2010-2011 will also be presented by the Finance Officer.

Town Attorney-None

Mayor

Mayor Denny requested all Council Members utilize their Town email addresses so the emails can be properly archived as public records.

Council

Council Member Pfizenmayer stated the "Meals on Wheels Program" is still on-going. (This program is administered by the Albemarle Commission Council of Government and partially funded locally by Dare County.)

Council Member Stroud asked if the incoming emails from Council to the Town are being archived. The Town Manager said yes.

Council Member Kowalski stated any emails that are Town related business are public information and they need to be archived. He requested that the Town's website be updated with current information. He commends the work that RPC is doing and he likes the idea of putting in the conduit for the utilities as part of the street improvement project.

Hearing no other regular business Mayor Denny moved to go into Closed Session pursuant to 143-318.11(a) (3), (6), (1) and 143.318.10 (e). Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

Upon returning to open session Mayor Denny moved to approve the clarified job description for an Administration Specialist position to include only the new duty of Deputy Clerk. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

Mayor Denny moved to approve Budget Amendment #6 in the amount of \$9,500 in the Administration Department. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

Mayor Denny moved to approve the reclassification of one Public Works Technician position to a Public Works Supervisor. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

Mayor Denny moved to appoint Public Works Technician Jason Sawyer to the reclassified position of Public Works Supervisor. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

Mayor Denny moved to approve Budget Amendment #7 in the amount of \$8,575 in the Public Works Department. Council Member Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

[Clerk's Note: Copies of Budget Amendments # 6 and 7 are hereby attached as Exhibit D].

Hearing no other regular business Mayor Denny moved to adjourn the meeting at 9:40 p.m. Council Member Kowalski seconded. The motion passed with Mayor Denny and Council Members Hess, Stroud, Pfizenmayer and Kowalski voting aye.

ATTEST:


Hal Denny, Mayor


Respectfully submitted:


Carrie Gordin, Town Clerk

Exhibit A

Town of Southern Shores
Budget Amendment Number # 4

| Public Works Increases | | | Decreases | | |
|---------------------------|--------------------------------------|----------|----------------|-------------|--------|
| Account Number | Description | Amount | Account Number | Description | Amount |
| 40-59900 | Revenues Unassigned FB | \$29,200 | | | |
| 59-50905 | Expenditures Storm Debris Cleanup | \$29,200 | | | |
| | | | | | |
| | | | | | |

Explanation: This additional need to cover storm debris caused by Hurricane Fay. This increase was not originally budgeted. The amendment will create a new "Storm Debris Cleanup" line in the budget.

Recommended By:

J. Peter Rascoe, III, Town Manager

Approved By:

Hal Danny, Mayor

Date

**Town of Southern Shores
Budget Amendment Number # 5**

| Administration Increases | | | Administration Decreases | | |
|-----------------------------|--|-------------|-----------------------------|-------------|--------|
| Account Number | Description | Amount | Account Number | Description | Amount |
| 40-39900 | <u>Revenues</u> Jintegrated Fb | \$15,000.00 | | | |
| 42-50124 | <u>Expenditures</u> Computer Services | \$15,000.00 | | | |
| TOTAL | | | TOTAL | | \$ - |

Explanation: To cover additional equipment and software for the Police Department and additional software for Admin.
I was informed that the possibility of these necessary expenses were discussed during budget planning.

Recommended by:

J. Peter Heskoe, II, Town Manager

Approved by:

Ms. Denny Mayo

Date: _____

**TOWN OF
SOUTHERN
SHORES
TAX
DEPARTMENT**

10/5/2010

PICKUPS

RELEASES

| | |
|--------------------|------------|
| June Vehicles | \$24.92 |
| July Vehicles | \$8.37 |
| August Vehicles | \$6.05 |
| July Real | \$1,910.26 |
| August Real | \$369.81 |

TOTAL

\$0.00

\$2,319.41

Exhibit B

FINAL

**To: Southern Shores Town Council (Hal Denny, Jodi Hess, George Kowalski,
Jim Pfizenmayer, Kevin Stroud)**

Copies: Town Manager (Peter Rascoe)

Town Attorney (Ben Gallop)

**Town Staff (Pat Forrester, Carrie Gordin, Alvin Rountree, Merrie Smith,
Bonnie Swain)**

**Planning Board (Mike Florez, Bill Gleason, Larry Lawhon, Elizabeth Morey,
Bob Palombo, Jay Russell, Sam Williams and ETJ Rep, Ed Overton)**

From: Wes Haskett, Town Planner

Date: September 30, 2010

Re: September 8, 2010 Planning Board Workshop Meeting Recap

RECOMMENDED ACTIONS FOR THE TOWN COUNCIL – Approve Land Use Plan (LUP) and forward it to the State and adjacent jurisdictions for their review.

PLANNING BOARD WORKSHOP MEETING RECAP September 8, 2010

The Planning Board convened at 7:00 pm. Planning Board Members Mike Florez, Bill Gleason, Bob Palombo, Jay Russell, Sam Williams, alternate member Larry Lawhon, alternate member Elizabeth Morey, ETJ Representative Ed Overton, Town Planner Wes Haskett, and Administrative Assistant Merrie Smith were present.

Planned agenda items for the meeting included:

1. Land Use Plan Update
2. Joint Town Council/Planning Board Meeting Preparation

Bob Palombo motioned to approve the agenda. Bill Gleason seconded the motion. The motion passed unanimously.

LAND USE PLAN (Sam Williams)

Sam Williams reported that the Planning Board has reviewed a variety of drafts of the Land Use Plan update which has been revised several times and recently reviewed and commented on by the Town Council and Town Manager. Sam and Wes Haskett developed proposed responses to the Council and Manager's comments, which were also reviewed by the Town Council, and incorporated them into the current draft of the Land Use Plan update which is ready to be sent to the Town Council with a recommendation from the Planning Board. After the Town Council has approved the current draft, it will be sent to the State, the Town of Duck, the Town of Kitty Hawk, and Dare County for review and comment. Bob Palombo motioned to recommend Planning Board approval of the current draft (August 27, 2010) of the Land Use Plan. Bill Gleason seconded the motion. The motion passed unanimously. The Land Use Plan will be submitted to the Town Council with the Planning Board's recommendation that the Council approve the Land Use Plan and forward it to the State and adjacent jurisdictions for their review.

JOINT TOWN COUNCIL/PLANNING BOARD MEETING PREPARATION (SAM WILLIAMS)

Sam Williams reported that he had taken a first cut in developing a proposed agenda for the upcoming joint Town Council and Planning Board meeting to be held on September 27th from 3:00 to 5:00 and noted that the Council may have additional items to address during the meeting. The focus of the meeting is to update the Council on current Planning Board projects, discuss potential future projects, and to discuss ways to improve communications between the Planning Board and Council. The Planning Board reviewed and discussed the proposed agenda. After revision to reflect the Planning Board's comments, the draft agenda will be provided to the Planning Board for a final review before it is sent to the Council for its review and comment.

With respect to the presentation to the Town Council, each topic will be addressed by stating the problem, status, and next steps with the intention of receiving feedback from the Council as to whether or not they feel the Planning Board should pursue or continue each project. Sam Williams will present the information to the Town Council and each project leader will be available for further comment and to answer any questions that may arise.

UPCOMING MEETINGS & PROPOSED AGENDA ITEMS

1. Planning Board Application Review meeting September 20, 2010 – Cancelled
2. Planning Board Workshop meeting September 20, 2010 Pitts Center 7 pm
3. Joint Town Council/Planning Board meeting September 27, 2010 Pitts Center 3 pm
4. Planning Board Workshop meeting October 4, 2010 Pitts Center 7 pm

ADJOURNMENT

The meeting adjourned at 8:15 pm.

FINAL

To: Southern Shores Town Council (Hal Denny, Jodi Hess, George Kowalski, Jim Pfizenmayer, Kevin Stroud)

Copies: Town Manager (Peter Rascoe)

Town Attorney (Ben Gallop)

Town Staff (Pat Forrester, Carrie Gordin, Alvin Rountree, Merrie Smith, Bonnie Swain)

Planning Board (Mike Florez, Bill Gleason, Larry Lawhon, Elizabeth Morey, Bob Palombo, Jay Russell, Sam Williams and ETJ Rep, Ed Overton)

From: Wes Haskett, Town Planner

Date: September 30, 2010

Re: September 20, 2010 Planning Board Workshop Meeting Recap

RECOMMENDED ACTIONS FOR THE TOWN COUNCIL – None

PLANNING BOARD WORKSHOP MEETING RECAP September 20, 2010

The Planning Board convened at 7:00 pm. Planning Board Members Mike Florez, Bill Gleason, Jay Russell, Sam Williams, alternate member Larry Lawhon, Town Planner Wes Haskett, and Administrative Assistant Merrie Smith were present. Planning Board member Bob Palombo, Alternate Member Elizabeth Morey, and ETJ Representative Ed Overton were absent with excuse.

Planned agenda items for the meeting included:

3. Joint Town Council/Planning Board Meeting Preparation
4. Review Planning Board Rules of Procedure

Bill Gleason motioned to approve the agenda. Mike Florez seconded the motion. The motion passed unanimously.

APPROVAL OF MINUTES

Bill Gleason motioned to approve the minutes of the July 12, 2010 Special Meeting. Mike Florez seconded the motion. The motion passed unanimously.

Jay Russell motioned to approve the minutes of the July 12, 2010 Special Meeting. Mike Florez seconded the motion. The motion passed unanimously.

JOINT TOWN COUNCIL/PLANNING BOARD MEETING PREPARATION (SAM WILLIAMS)

Sam Williams reported that the agenda for the upcoming joint Town Council/Planning Board meeting on September 27th from 3:00 to 5:00 has been finalized following review and comment from the Town Manager and Town Planner. A draft power point presentation has been prepared which follows the agenda format. It addresses each topic by stating the problem, goal/purpose, status, and next steps with the intention of receiving feedback from the Council as to whether or not it feels the Planning Board should pursue or continue each project.

By agreement of the Planning Board, Sam Williams will present the information to the Town Council. Each project leader will be available for further comment and to answer any questions that may arise. The Planning Board reviewed and discussed the proposed presentation. After revision to reflect the Planning Board's comments, the presentation will be distributed for use on the date of the meeting.

REVIEW PLANNING BOARD RULES OF PROCEDURE (SAM WILLIAMS)

Sam Williams reported that the Board may need to consider further amendment of the Planning Board's adopted Rules of Procedure to reflect the current formats for meeting agendas and Statements of Work (SOW). Wes Haskett noted that it would be beneficial to also consider adding the current language for the Planning Board's Appointments, Terms, and Succession Process to the adopted Rules of Procedure since it is currently followed and a separate document. Sam Williams tabled the review of the Rules of Procedure until October in order to allow more time for the members to consider potential amendments.

UPCOMING MEETINGS & PROPOSED AGENDA ITEMS

5. Joint Town Council/Planning Board meeting September 27, 2010 Pitts Center 3 pm
6. Planning Board Workshop meeting October 4, 2010 Pitts Center 7 pm
7. Planning Board Application Review meeting October 18, 2010 – Cancelled (?)
8. Planning Board Workshop meeting October 18, 2010 Pitts Center 7 pm

ADJOURNMENT

The meeting adjourned at 8:35 pm.

**RESOLUTION APPROVING CONVEYANCE OF CERTAIN SURPLUS PERSONAL
PROPERTY
PURSUANT TO N.C. GEN. STAT. SECTION 160A-279**

WHEREAS, the Town of Southern Shores has declared certain motor vehicles as surplus; and

WHEREAS, N.C. Gen. Stat. Section 160A-279 authorizes the Town to convey surplus automobiles to a public or private entity which carries out a public purpose and which is authorized to receive appropriations from the Town; and

WHEREAS, the Town is authorized by law to make appropriations to the Southern Shores Volunteer Fire Department, Inc. for the provision of fire protection services within the Town; and

WHEREAS, in years previous the Town has customarily conveyed certain surplus automobiles to the Southern Shores Volunteer Fire Department, Inc. for its use as needed to provide public fire services.

NOW, THEREFORE, BE IT RESOLVED by the Town Council for the Town of Southern Shores, North Carolina that:

Section 1. The Town Manager is authorized to execute all documents to convey ownership of the following surplus motor vehicles to the Southern Shores Volunteer Fire Department, Inc.:

2004 Dodge Durango VIN # 1D4HB48D14F194779

2004 Dodge Durango VIN # 1D4HB48D74F225310

Section 2. The consideration for the conveyance is (1) the restriction or condition that the Southern Shores Volunteer Fire Department, Inc. shall use the conveyed motor vehicles only in the furtherance of its mission to provide fire prevention and protection services to the public; and (2) the Southern Shores Fire Department, Inc. shall re-convey to the Town title to those surplus automobiles previously conveyed by the Town in 2006.

Section 3. The Town Clerk shall publish a notice summarizing the contents of this resolution, and the motor vehicles may be conveyed at any time after 10 days from the date of publication of the notice, as authorized bylaw.

Adopted this 5th day of October, 2010.

S E A L

Mayor Hal Denny

ATTEST:

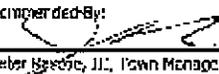
Carrie Gordin, Town Clerk

**Town of Southern Shores
Budget Amendment Number # 7**

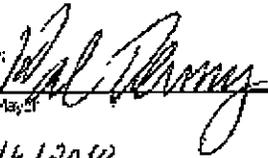
| Public Works Increases | | | Administration Decreases | | |
|-----------------------------------|--------------------|---------------|-------------------------------------|--------------------|---------------|
| <u>Account Number</u> | <u>Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Description</u> | <u>Amount</u> |
| 59-50010 | Salaries | \$7,200 | 42-50010 | Merit | \$5,500 |
| 59-50050 | FICA | \$550 | 42-50121 | Adm. Contingency | \$1,000 |
| 59-50070 | Retirement | \$825 | 50-50121 | PW Contingency | \$1,000 |
| | | | 40-39909 | Unassigned FH | \$1,075 |
| | | \$8,575 | | | \$8,575 |

Explanation: To cover salary increase to reclassify PW technician to PW Supervisor

Recommended By:


T. Peter Beedie, Jr., Town Manager

Approved By:


Hal Conroy, Mayor

Date:

10/6/2010