



Town of Southern Shores

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Council Meeting
May 1, 2012
7:00 p.m.-Pitts Center

The following Council Members were present: Mayor Hal Denny, Mayor pro tem Jodi Hess, Council Members George Kowalski, David Sanders and Larry Lawhon. Also present: Town Manager Peter Rascoe, Town Attorney Ben Gallop and Town Clerk Carrie Gordin.

Mayor Denny called the meeting to order at 7:00 p.m. led the Pledge of Allegiance and held a moment of silence.

APPROVAL OF AGENDA

Mayor Denny moved to withdraw Item VIII. A. Conditional Use Permit Application-CUP 11-02-Millis from the agenda at the applicant's request. Council Member Sanders seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

Mayor pro tem Hess moved to approve the agenda as amended. Council Member Lawhon seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

APPROVAL OF MINUTES- Approval of Minutes-April 3, 2012 and April 17, 2012

Mayor pro tem Hess moved to approve the April 3, 2012 minutes as presented. Council member Sanders seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

Mayor pro tem Hess moved to approve the April 17, 2012 minutes as presented. Council Member Sanders seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

PRESENTATION-The Outer Banks Sporting Events-Jim Snyder/Lynda Wood/Samantha Brown

Mrs. Wood gave a brief history of the organization, and Mr. Snyder provided participation and economic development statistics as well as the schedule for upcoming running events.

RECOGNITION OF EMPLOYEES-Police Officers Jeremy Hemilright and Matt Cooke

Police Chief Kole provided a brief working background on Officer Hemilright. Mayor Denny presented Officer Hemilright with a plaque, a certificate and a five-year pin for his years of service.

Police Chief Kole presented Officer Matt Cooke with his senior patrol officer pin. Chief Kole provided the criteria needed to become a senior patrol officer.

CONSENT AGENDA

Annual Dare County Hurricane/Disaster Debris Removal Interlocal Agreement

Mayor Denny moved to approve the consent agenda as presented. Mayor pro tem Hess seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

STAFF REPORTS

Town Planner

Wes Haskett, Town Planner, presented the monthly report.

[Clerk's Note: A copy of the April Planner's report is hereby attached as Exhibit A].

Police Department

Chief Kole presented the monthly report.

Southern Shores Volunteer Fire Department-None

REPORTS FROM BOARDS, COMMITTEES, AND ASSOCIATIONS

Town Planning Board-None

Southern Shores Civic Association(SSCA)-None

Chicahauk Property Owner's Association(CPOA)

Leo Holland stated the CPOA Association held its annual meeting on March 24 and reported on Director and officer elections. He reported that the CPOA's Turtle Pond Bridge project should be completed by Memorial Day.

Mr. Holland also reported the Southern Shores Boat Club will hold its commissioning ceremony on May 26, and will sponsor a Coast Guard boat safety course for young people on June 27, from 9 a.m. to noon.

Mayor Denny reported the SSCA annual picnic will be held on May 5.

GENERAL PUBLIC COMMENT-None

OLD BUSINESS-None

NEW BUSINESS

Consideration of Auditor Contract-Town Manager

The Town Manager stated this is the same contract as last year and is the third year of a three-year contract and he recommends approval.

Mayor pro tem Hess moved to approve the contract as presented. Council Member Sanders seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

Consideration of Bid Contract for the FY2011-2012 Widgeon Court Street Improvements and Budget Amendment #17

The Town Manager stated bids received were from RPC Contracting (\$43, 930) and Barnhill Contractors (\$49,680). He recommends Council award a contract to RPC Contracting. He also recommended consideration on Budget Amendment #17 (BA) which would fund the contract.

Mayor Denny moved to authorize the Town Manager to execute the contract with RPC for the Widgeon Court Street Improvements. Council Member Kowalski seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

Mayor Denny moved to approve Budget Amendment #17. Council Member Kowalski seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

[Clerk's Note: A copy of Budget Amendment #17 is hereby attached as Exhibit B].

Right-of-Way Encroachment Agreement-298 Hillcrest Drive

The Town Planner presented a Right-of-Way Encroachment application for Council's consideration. The applicant requests permission to install three sections of eighteen-inch wide concrete border in the town's street right-of-way adjacent to his property at 298 Hillcrest Drive.

Following Council discussion Mayor pro tem Hess moved to deny the application. Council Member Kowalski seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

Draft FY2012-2022 Solid Waste Management Plan

The Town Manager stated this is the same plan as approved before but with revised calculations from the past three years. This 10-year plan is required to be updated every three years with a public hearing to be held before adoption. Mayor Denny set the public hearing on June 5 at 7:00 p.m.

OTHER ITEMS

Town Manager

The Town Manager addressed several issues:

- The clearing of trees and placement of silt fencing has begun on the Chicahauk Trail Street Improvement Project.
- The FY2012-2013 proposed budget and budget message will be presented to Council at the May 15 Council meeting with his request to set the public hearing for the June 5 Council Meeting.
- The new Town website is ready for review by staff, with Council to subsequently review. The target date for launch is end of June.
- The second Go Far 5K and Fun Run is scheduled for May 5, Saturday beginning at 8:00 a.m.
- Ultra marathon runners (beach run Corolla Lighthouse to Cape Hatteras Lighthouse) will be passing through Southern Shores on May 5.

Town Attorney

The Town Attorney recommended anyone interested in reading about the ultra marathon runners should read the book *Born to Run*.

Mayor

Mayor Denny invited and encouraged everyone to get involved in the Go Far 5K and to support the kids. He stated he is proud to have this event in Southern Shores.

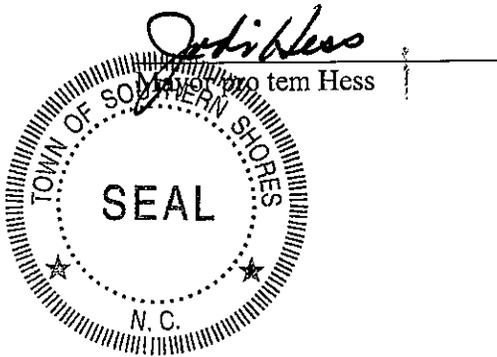
Council

Council Member Kowalski reported that he and the Town Manager attended a North Carolina League of Municipalities (NCLM) sponsored legislative update in Elizabeth City recently. He stated many topics were discussed. He stated he would make available to Council the handouts from that meeting.

Hearing no other business Mayor pro tem Hess moved to adjourn the meeting at 8:15 p.m. Council Member Lawhon seconded. The motion passed with Mayor Denny and Council Members Hess, Kowalski, Sanders and Lawhon voting aye.

ATTEST:

Respectfully submitted:




Carrie Gordin, Town Clerk

**5-1-12 TC Report
Town Planner
Month of April**

1. Verizon Wireless 4G, LTE Collocation

-The Verizon Wireless 4G, LTE collocation modification has been approved and Verizon began testing the new service at around 12:00 today. The testing will continue and the 4G service will go in and out until Memorial Day when the service becomes completely online.

2. Outer Banks Hospital Urgent Care Center

-Town Staff recently met with the President of the Outer Banks Hospital and they are planning on opening an urgent care facility in The Marketplace shopping center. The facility is to be open seven days a week from 8:00 a.m. to 8:00 p.m. with 5-6 employees. Medical offices are permitted by right in the C, Commercial zoning district so the use would be reviewed and approved administratively through the issuance of a Zoning Permit. They hope to open and provide services this coming summer.

3. Permitting and Inspections for April, 2012

-3 Zoning Permits were issued.

-2 Lot Disturbance permits were issued.

-24 building permits were issued: 2 additions, 1 remodel, and 21 others.

-106 Dare County building inspections were conducted (51 job sites).

-Total amount of fees collected in April was \$6,911.90.

**Town of Southern Shores
Budget Amendment Number # 17**

Streets Increases			Streets Decreases		
<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
57-50946	Widgeon	\$45,188.00	57-50932	Chicahauk Trail	\$45,188.00

Explanation: Transfer money (from the savings on Chicahauk Trail) to do street improvements on Widgeon

Recommended By:

J. Peter Rascoe, III, Town Manager

Approved By:

Hal Denny, Mayor

Date