



**Town of Southern Shores  
Council Meeting  
September 16, 2014**

The Town of Southern Shores Council met in the Pitts Center located at 5375 N. Virginia Dare Trail at 9:00 a.m. on Tuesday, September 16, 2014

**COUNCIL PRESENT:** Mayor Tom Bennett, Mayor Pro Tem Jodi Hess, Council Members David Sanders, Larry Lawhon and Leo Holland.

**COUNCIL ABSENT:** None

**OTHERS PRESENT:** Town Manager Peter Rascoe and Town Clerk Sheila Kane.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

Mayor Bennett called the meeting to order at 9:00 a.m., led the Pledge of Allegiance, and held a Moment of Silence.

**APPROVAL OF AGENDA**

**MOTION:** Council Member Lawhon moved to approve the agenda as presented. The motion was seconded by Council Member Holland. The motion passed unanimously (5-0).

**CONSENT AGENDA**

The Consent Agenda consisted of the following items:

- Resolution 2014-09-03 Approval of Police Department Vehicle Loan Transaction
- Budget Amendment #1-Sale of Police Van
- Budget Amendment #2 Bike and Pedestrian Grant

**MOTION:** Mayor Pro Tem Hess moved to approve the consent agenda. The motion was seconded by Council Member Sanders. The motion passed unanimously.

[Clerk's Note: A copy of the Consent Agenda items is hereby attached as Exhibit A].

**GENERAL PUBLIC COMMENT-**

Mayor Bennett called for public comment, and the following citizens offered comment in opposition either to the Fairway Drive- N., S., E. Dogwood Trail intersection street improvement project, or in favor of the Town taking some type action to curb the volume of seasonal cut-through traffic on Town streets.

Ray Midgett, Southern Shores property owner

Tom Davidson on behalf of Joanne Small, Southern Shores property owner

Ray Sharpe, Southern Shores property owner  
Thomas Karole, Southern Shores property owner  
Joe Van Gieson, Southern Shores property owner

Hearing no others the Mayor closed Public Comment.

### **OLD BUSINESS**

#### Continued Discussion/Consideration of Construction Bids for Planned Capital Improvements To Fairway Drive and the Intersection of South, East and North Dogwood Trail.

Mayor Bennett called upon the Town Manager to comment.

The Town Manager stated Council had previously directed staff to take a second look at the street improvement project, which he stated staff has now done several times. He stated the Town has improved failing streets over at least the past eight years by always incorporating certain design and construction standards to protect the capital investment as well as insure the public safety and to insure the ambiance of the Town is preserved. He stated the scope of the work for this project cannot be reduced any more than it has already been without Council directing the Town Manager to remove or waive one or more of the Town's street standards for this project. He stated failing streets are re-built with three (3) concepts in mind; make sure the investment lasts, public safety, and ambiance of the Town.

Upon hearing the Manager's report, Mayor Bennett called upon Council for any discussion. Mayor Pro Tem Hess stated she would like to make a motion. After she stated circumstances that had been discussed at the last meeting, she offered the following motion.

MOTION: Mayor Pro Tem Hess moved to authorize the Town Manager to execute a contract with RPC on or after October 5, 2014 consistent with its submitted bid for the Fairway Drive and Dogwood Trail intersection improvement projects, unless prior to that date the record owners of all residential properties contiguous to Town-owned Fairway Drive have (1) created a homeowners association of which they are all members, (2) have recorded necessary covenants or deed restrictions to formalize the association, and (3) that the homeowners association has executed a contract to take ownership and maintenance duties for Town-owned Fairway Drive upon the Town's closure of the same and tendering of deed to the right of way. The motion was seconded by Council Member Lawhon. The motion passed unanimous (5-0).

### **NEW BUSINESS**

#### Discussion of Response Procedure for Citizen Group Emails to Council Members

Upon a brief discussion, Council agreed to keep the group email council@southernshores-nc.gov as a primary point of contact for Council on the Town's website. Council Members' personal email addresses will be available upon request but are not to be listed on the website.

### **OTHER ITEMS**

#### Town Manager's Report

The Town Manager addressed several issues:

- The Mayor and Town Manager continue to attend the beach nourishment meetings with Dare County, Kitty Hawk and Duck to obtain as much knowledge and information on the subject.
- The surfing charity event at Chicahawk beach was a success and the Town Manager thanked all the volunteers that help this event take place every year.
- There are two roving lifeguards on the beach at this time.

Mayor's comments:

The Mayor stated just a follow up to what the Manager had briefed about the beach Nourishment. It is forecasted for 2016 and will be quite an expensive project for Kitty Hawk and Duck.

Council Members' comments:

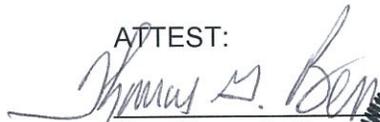
Council Member Holland agreed with the Town Manager that the surfing charity event was a good family event and for a good cause.

Council Member Sanders mentioned that the town had done a traffic meeting in 2003/2004 with the citizens to discuss possible solutions to cut-thru-traffic. He stated would like to revisit this meeting method with the same discussion.

**ADJOURN**

**MOTION:** Mayor Pro Tem moved to adjourn. The motion was seconded by Council Member Holland. The motion passed unanimously. The time was 10:07 a.m.

ATTEST:

  
Tom Bennett, Mayor



Respectfully submitted,

  
Sheila Kane, Town Clerk



# Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

info@southernshores-nc.gov

www.southernshores-nc.gov

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHERN SHORES,  
NORTH CAROLINA AUTHORIZING THE TOWN MANAGER TO EXECUTE AND  
ENTER INTO AN INSTALLMENT PURCHASE CONTRACT TO REFINANCE THE  
PURCHASE OF POLICE VEHICLES  
(Resolution #2014-09-03)**

**WHEREAS**, pursuant to G.S. 160A-20, the Town of Southern Shores (the "Town") may purchase, or finance or refinance the purchase of, real or personal property by installment contracts that create in some or all of the property purchased a security interest to secure payment of the purchase price to the seller or to an individual or entity advancing moneys or supplying financing for the purchase transaction.; and

**WHEREAS**, the Town Council of the Town of Southern Shores desires to enter into an Installment Purchase Contract (the "Contract") with Southern Bank and Trust Company (the "Bank") pursuant to the Contract documents provided via the email to the Town on or about August 6, 2014 by the Bank to refinance the purchase of and create a security interest in the following two vehicles (the "Vehicles"):

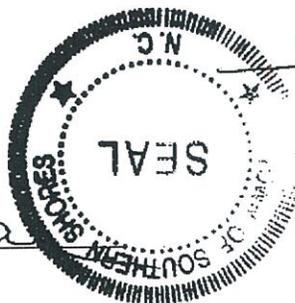
1. 2014 Dodge Charger – VIN# 2C3CDXAT8EH186090
2. 2014 Chevrolet Tahoe – VIN# 1GNSK2E03ER195397

**NOW, THEREFORE BE IT RESOLVED**, the Town Council hereby authorizes the Town Manager to enter into the Contract, to make any necessary budget amendments associated with the same and to take any further action necessary to carry out the financing of the Vehicles related to this transaction. Further, the Town Manager need not seek additional authorization to make reasonable changes to the Contract if he determines such changes should be made.

Adopted this 16th day of September, 2014.

Attest:

  
Sheila Kane, Town Clerk



  
Thomas G. Bennett, Mayor

**Town of Southern Shores  
Budget Amendment Number # 1**

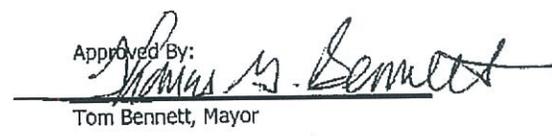
<b>Police Increases</b>			<b>Police Decreases</b>		
<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
40-35800	<b>Revenues</b> Sale of Fixed Assets	\$1,739			
51-50151	<b>Expenditures</b> Equipment Purchase	\$1,739			

Explanation: Sale of Police Van

Recommended By:

  
J. Peter Rascoe, III, Town Manager

Approved By:

  
Tom Bennett, Mayor

9-16-14

Date

**Town of Southern Shores  
Budget Amendment Number # 2**

**Code Enforcement  
Increases**

**Code Enforcement  
Decreases**

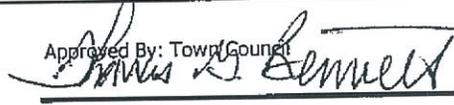
Account Number	Description	Amount	Account Number	Description	Amount
	<b>Revenues</b>				
40-39916	NC DOT Grant Bike & Ped Plan	\$11,792			
40-39909	Undes. Fund Balance	\$2,948			
	<b>Expenditures</b>				
63-50184	Bike & Ped Plan	\$14,740			
	<b>TOTAL</b>			<b>TOTAL</b>	\$ -

Explanation: To complete study that was not completed at 6/30/14

Recommended By:

  
J. Peter Rascoe, III, Town Manager

Approved By: Town Council

  
Tom Bennett, Mayor

9-16-14  
Date