



**Town of Southern Shores  
Regular Council Meeting  
June 7, 2016**

The Town of Southern Shores Council met in the Pitts Center located at 5375 N. Virginia Dare Trail at 5:30 p.m. on Tuesday, June 7, 2016.

**COUNCIL MEMBERS PRESENT:** Mayor Bennett, Mayor Pro Tem Fred Newberry, Council Members Leo Holland, Chris Nason and Gary McDonald.

**COUNCIL MEMBERS ABSENT:** None

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

Mayor Bennett called the meeting to order at 5:30 p.m., led the Pledge of Allegiance, and held a moment of silence.

**AMENDMENTS / APPROVAL OF AGENDA**

**MOTION:** Council Member Holland moved to approve the agenda as presented. The motion was seconded by Council Member Nason. The motion passed unanimously (5-0).

**CONSENT AGENDA**

The consent agenda consisted of the following items:

- Approval of Minutes- May 3, 2016 Regular Meeting.
- Budget Amendment #5-Attorney Fees-Unanticipated FY15-16 costs
- Budget Amendment #6-Solid Waste-Unanticipated FY15-16 costs

**MOTION:** Council Member Holland moved to approve the consent agenda. The motion was seconded by Council Member Nason. The motion passed unanimously (5-0).

**SPECIAL RECOGNITION OF SOUTHERN SHORES TOWN COUNCIL BY COAST GUARD AUXILIARY, OUTER BANKS FLOTILLA 16-07**

The Coast Guard Auxiliary presented the Town of Southern Shores a plaque in appreciation of years of unwavering support of the U.S. Coast Guard Auxiliary mission of promoting recreational boating safety.

**SPECIAL INTRODUCTION – ANNUAL INTRODUCTION OF OCEAN RESCUE-2016 BEACH LIFEGUARDS**

Ocean Rescue Director Mirek Dabrowski introduced the lifeguards for the 2016 season.

**STAFF REPORTS**

Town Planner:

The Town Planner, Wes Haskett presented the Planning Department's monthly report containing the following:

Southern Shores Police Department

Chief Kole presented the Police Department's monthly report for May.

Southern Shores Volunteer Fire Department: Fire Chief, Ed Limbacher presented the Fire Department's monthly report for May.

[Clerk's Note: A copy of staff reports are hereby attached as Exhibit A].

**BOARD REPORTS**

Planning Board Report

Planning Board Chairperson Sam Williams gave a monthly report (a copy of which is attached).

South and East Dogwood Trail Task Force Report

Task Force Chairperson presented a power point presentation to Council highlighting the results from the survey (copy of power point is attached). Chairperson Fletcher stated the South and East Dogwood Trail Task Force will host a public workshop on June 21<sup>st</sup> at 6 pm.

Council Capital Improvement Planning Committee Report

Council Member Nason gave a Capital Improvement Planning Committee report from the May 19<sup>th</sup> meeting (a copy of which is attached).

Council Public Safety Committee Report

Mayor Bennett gave public Safety Committee report from the May 16<sup>th</sup> meeting (a copy of which is attached).

**GENERAL PUBLIC COMMENT**

Mayor Bennett called on public comment and the following citizens offered comment with topic(s) as indicated:

- Ann Laughner, 25 East Dogwood Trail and adjacent property owner to the vacant lot near the NC 12/East Dogwood intersection as a possible storm water containment. Fully supports use of the lot for storm water retention.
- Andy Ward, 147 Bayberry Trail - while serving on a Town committee he was exposed to small group of disgruntled and abrasive citizens committee who continue to cast an illusion of a failing town government and its staff. This has hurt the Town and its standing with the greater community of Dare County. He assures the Town Council that this group does not represent majority of moderate people here in Southern Shores.
- Joe Van Gieson, 228 N. Dogwood Trail- disagreed with Mr. Ward's comments. With consideration for awarding Town Engineer contract, responsive engineers should be given sample cost estimating tasks. There is a big discrepancy in unit rates. Wants Council to note that the previous Town Engineer Mr. Anlauf, who is an associate on the Deel Engineering proposal, was a part of the canal dredging lawsuit brought on the Town. His involvement should be considered part of his record, his qualifications, and his performance.
- Mr. and Mrs. Bill Broaddus, 31 East Dogwood Trail and property owners affected by flooding along NC Highway 12 - Mr. and Mrs. Broaddus had attended previous meeting in hopes of speaking to the entire Council. Due to some Council being absent they asked to defer their comments until this meeting. Mayor Bennett read a letter submitted in lieu of their attendance due to a health related issue [letter attached as Exhibit A]

[Clerk's Note: A copy of the public comment signup sheet is hereby attached].

**PUBLIC HEARING ON FY 2016-2017 PROPOSED BUDGET AND CONSIDERATION OF BUDGET ORDINANCE 2016-06-01**

The Town Manager gave his proposed budget summary which was previously presented to Council and official filed with the Town Clerk on May 3, 2016. The Town Manager stated the proposed 5.7 million dollar operating budget is a reduction from last year by the amount of \$1,144,349.00, calls for no tax increase, calls for no transfer from the unassigned fund balance to balance the budget, has no expense for debt service, and provides funding of the Town's annual Capital Improvement Plan in the amount of \$516,000. It provides an amount to cover a physical survey of South and East Dogwood Trail if determined needed by the Council, and provides funding for remedial measures for flooding in the area of NC Highway 12 and East Dogwood Trail in the event the Council decides to initiate or participate in such a remedial project. The proposed funding for the NC12/East Dogwood Flooding and the Dogwood Trail survey would revert back to the unassigned fund balance on June 30, 2016 if not used.

Town Attorney Ben Gallop opened the public hearing for FY2016-2017 Budget Ordinance and called on public comment:

- Sam Williams-Three line items on the budget that he asks Council to support: the Dogwood Trails physical survey, engineer and arborist services, and the East Dogwood Trail/ NC12 storm water mitigation project.
- Pat Wilson-Some members of Council want to take benefits from the men and women of the Police Department as well as the other Town staff. She requested that Council please leave the employees' benefits as they are. They deserve everything that we can give them. We need to treat everyone like we would want to be treated.
- Andy Ward- Some Council members are participating in strategy meetings with some citizens and with agendas and talking points, prior to Council meetings. This does not seem to be in line with the transparency mantra the participating Council members ran on as candidates on. As a Council Member you should never use your position to bully a staff member. Staff under the leadership of Town Manager Peter Rascoe should be appreciated. These employees deserve the pay they were hired with and their honest hard work should be appreciated.
- Jim Connors- supports the Dogwood Trails physical survey and the East Dogwood Trail/NC 12 storm water mitigation project.

Hearing no other comments Town Attorney Ben Gallop closed the public hearing.

**MOTION:** Council Member Holland moved to adopt FY16-17 budget and budget ordinance 2016-06-01 as presented. The motion was seconded by Council Member Nason. The Mayor called for discussion.

Council Member McDonald asked the Town Manager what percent of the budget is benefits and salaries. The Town Manager replied 37%.

Council Member McDonald stated he is not sure what the cafeteria benefit is and that he has never gotten a straight answer.

Council Member McDonald then addressed the health benefit line item and asked if it covered the Town Manager and his dependents. The Town Manager stated it did not. Council Member McDonald asked the Town Manager again to confirm that it only covered him. The Town Manager stated it only covers himself, and that he had reported to the Council several times that it only covers him and not his dependents. Upon further questioning by Council Member McDonald, the Town Manager again confirmed the Town's health benefit does not cover his

dependents. After further discussion by Council Member McDonald, the Town Manager again confirmed that the health insurance benefit line applies to every employee only, and is only for employees and not their dependents.

Council Member McDonald then asked the Town Manager to explain the cafeteria plan benefit. The Town Manager stated it is a flat dollar amount provided to every employee to go towards the employee's own purchase of dependent care health insurance since the Town does not cover a percentage of dependent care.

Council Member McDonald stated that retirees are receiving zero (0%) percent in a cost of living adjustment and the Town should give its employees what the majority of the community is receiving, which is nothing.

Mayor Pro Tem Newberry stated he agreed with Council Member McDonald and that the cost of living has really not gone up this year. He stated that he is not trying to cut the employees' salaries, but just bring things in line. He stated that 2.5% increase is excessive and there is a lot of resentment from some citizens. He supports Council Member McDonald.

Council Member Holland stated Council does not need to touch the cost of living adjustment for Town employees. He stated when you go into retirement you know that you may or may not receive a cost of living adjustment and that when you live in Dare County it is not cheap. He stated we need to protect Town staff, the Police Department and Fire Department.

Council Member Nason stated he had a few questions for the Town Manager. He asked if the budget being proposed to Council is a balanced budget, to which the Town Manager stated yes. He asked if it calls for a tax increase, to which the Town Manager stated no. Council Member Nason then asked if the Town has any debt, which the Town Manager answered no. Council Member Nason asked if the budget proposes giving to the capital reserve fund, to which the Town Manager replied yes.

Mayor Bennett stated approximately 37% of the total budget goes towards employees salary and benefits total. We are one of the lowest with the Town of Duck just over 40%, between 41%-42% and the Town of Kitty Hawk close to 50%. The Town of Southern Shores has quality employees that work hard for the Town and the Council does not need to monkey with the wages and benefits

**MOTION:** Council Member McDonald moved to amend the original motion to remove from the proposed budget the cost of living adjustment of 2.5 % for Town employees. The motion was seconded by Council Member Newberry. The motion failed 2-3 with Mayor Pro Tem Newberry and Council Member McDonald voting YES; Mayor Bennett, Council Member Holland and Council Member Nason voting NO.

Council Member McDonald then proposed that the cafeteria plan budget expense be moved under the health insurance budget line. Finance Officer Bonnie Swain stated these two expenses could not be combined in the budget because the Town's cafeteria plan expense is a taxable benefit and reported as salary. She explained that if an employee chooses to have their dependent covered by the Town policy then that is that employee's own personal expense. She further explained that most of the Town employees choose to purchase health insurance for their dependents independently because it is less expensive. Southern Shores does not pay a percentage of dependent care like other Towns do, but has maintained its cafeteria plan benefit in order to remain competitive with those Towns in hiring and retaining employees.

Council Member Holland state it should stay as it is. If it is rolled into salaries then it will eventually get lost and that is not the intention. As long as it is being reported correctly for audit purposes, which it is, then it should be left alone.

**MOTION:** Council Member McDonald moved to amend the proposed budget to relabel the Town's employee cafeteria plan and take away cafeteria benefits. The motion was seconded by Mayor Pro Tem Newberry. The motion failed 2-3 with Mayor Pro Tem Newberry and Council Member McDonald voting YES; Mayor Bennett, Council Member Holland and Council Member Nason voting NO.

**MOTION:** Mayor Bennett called for a vote on the original motion made by Council Member Holland and seconded by Council Member Nason to adopt FY16-17 budget and budget ordinance 2016-06-01 as presented. The motion passed unanimously (5-0).

### **OLD BUSINESS**

Consideration of Resolution 2016-06-01 seeking State funds to off-set Town cost share of remediation of standing storm water in area south of NC Highway 12-East Dogwood Trail intersection

**MOTION:** Council Member Holland moved to adopt Resolution 2016-06-01 seeking State funds to off-set Town cost share of remediation of standing storm water in area south of NC 12 Highway 12 –East Dogwood Trail. The motion was seconded by Council Member McDonald. The motion passed unanimously (5-0).

Consideration (possible action) of Statements of Qualifications received by Council May 10<sup>th</sup> from Council's Request for Qualifications for contract Town Engineer

Mayor Pro Tem Newberry agrees with Joe Van Gieson's earlier comments and also the same citizen's comments at the Capital Improvement Planning Committee meeting about sending a request out to both bidders to answer a sample task statement which would state how they would do the task, the labor involved, and the labor rates. He stated he agrees the two submitting firms are equally qualified.

Town Attorney Ben Gallop stated that North Carolina General Statute 143.64.31(f) governs how a RFQ must be solicited and considered by the Council, stating only unit prices or examples of prior work to demonstrate competency and qualifications can be solicited, but no actual work product or design.

Council Member McDonald stated both applicants have equal qualifications but differ in their proposed costs. He then stated he questions the quality of some of the jobs listed by one of the submitting firm, such as Deer Path, Gravey Pond, and Eagles Nest. The Mayor stated the cracking in the road was due to poor quality asphalt used by the contractor and it was not an engineering problem.

Town Attorney Ben Gallop stated that during the meeting's discussion he has heard each Council Member state that both applicants are equally qualified. He further stated engineering contracts must be awarded to the best qualified and if both are equally qualified then you only have the difference in unit price to rely on.

Council Member McDonald asked if he could use his layman's opinion in determining engineering qualifications. Town Attorney Ben Gallop stated that would be risky.

The Mayor reminded the Council that Council Member Nason is an architect.

Mayor Pro Tem Newberry stated before the RFQ went out, all of Council commented on a criteria sheet. He asked, since the proposals were submitted, if any of Council have gone through each proposal and gone down the list of criteria on the sheet and assigned scores. Mayor Bennett and Council Member Holland stated yes they have. Council member McDonald stated he scored it based on the stated work and Albemarle came up on top.

**MOTION:** Mayor Bennett moved to accept the RFQ for Town Engineer from Deel Engineering, PLLC for a term of three (3) years. The motion was seconded by Council Member Holland. The motion passed 3-2 with Mayor Bennett, Council Member Holland and Council Member Nason voting YES; Mayor Pro Tem Newberry and Council Member McDonald voting NO.

## **NEW BUSINESS**

Consideration of Planning Board Appointments/Reappointments – Current Members Gray Berryman and Elizabeth Morey have each requested reappointment.

The Town Manager stated two Planning Board terms are ending and both current members have requested to be reappointed to the Planning Board for another three (3) year term. He also stated for the past six (6) weeks the Town has advertised and solicited applications from residents interested in appointment to Town boards and has received no applications.

Council Member McDonald asked the Town Manager what other applications do we have on the list. The Town Manager stated there are no other applications and the Town has advertised in the social media, newsletter, website and the two bulletin boards.

**MOTION:** Gary McDonald moved to reappoint Gray Berryman and Elizabeth Morey to the Planning Board. The motion was seconded by Council Member Holland. The motion passed unanimously 5-0.

## **OTHER BUSINESS**

Town Manager's report

The Town Manager addressed several matters:

- The Town of Southern Shores' historic property designation initiative is moving along. Letters have been sent out to the property owners of possible historic properties. He is hoping to have an information meeting with property owners towards the end of the summer.
- The lifeguard service is up and running with stands and roving ATV guards.
- The State Wildlife Resources Commission will be conducting a census of largemouth bass in the public canals of Southern Shores towards the end of this month.
- The Town Manager sent Council a request from the Town of Emerald Isle to consider filing an amicus brief on its behalf in the case of Nies v. Town of Emerald Isle now pending before the NC Supreme Court, as well as donation of \$2,000 to go towards appeal costs. The Supreme Court has agree to hear the case dealing with rights on the public trust beach. Town Attorney Ben Gallop briefly explained that the Town of Emerald Isle has an ordinance designating a specific lane width remain clear for emergency vehicle travel along the dry sand beach, and that this ordinance was challenged by some property owners claiming it infringed on their underlying property rights in the dry sand beach. Mr. Gallop stated it could potentially effect the ability of the public to walk on beaches in North Carolina.

**MOTION:** After a brief discussion Council Member Holland moved the Town contribute \$2,000 towards the cost of the appeal and to enter on an amicus brief on behalf of the Town of Emerald Isle. The motion was seconded by Mayor Bennett. The motion passed unanimously (5-0).

Council Member's Comment & Responses

Mayor Pro Tem Newberry stated he would like to see historical trends attempting to forecast 3-5 years in a budget. The trend analysis and forecasting would be best guess based on fact.

The Town Manager stated historical budget performance numbers of three years past are already reported on every proposed budget. He also stated a document forecasting budgets years ahead will consist of a lot of revenue parameter asterisks disclaiming any accuracy of projections that far out.

Council Member Nason asked Mayor Pro tem Newberry if he would be willing to work together with staff on the criteria to be used in forecasting multi-future years' budgets to which he stated yes

**MOTION:** Mayor Pro Tem Newberry moved to direct the Town Manager to develop historic trends, three (3) years forecast data and five (5) years historical trend data. The motion was seconded by Council Member McDonald. The motion passed (4-1) with Mayor Pro Tem Newberry, Council Member McDonald, Council Member Nason, and Council Member Holland voting YES; Mayor Bennett voting NO.

**MOTION:** After a brief discussion Mayor Pro Tem Newberry moved to direct the Town Manager to permit individual Council Members to submit their own personal articles for publication in the Town email newsletter. The motion was seconded by Council Member McDonald. The motion passed (3-2) with Mayor Pro Tem Newberry, Council Member McDonald and Council Member Nason voting YES; Mayor Bennett and Council Member Holland voting NO.

Mayor Pro Tem Newberry asked the Town Manager for the status of the code update project. The Town Manager stated the code assessment is currently being created and as stated by the contractor during his last presentation to Council, the Council should expect to hear from Code Wright in September.

Member McDonald stated he would like for a closed session to be scheduled for the Council's next regular meeting to discuss and vote on releasing closed session minutes. The Town Manager stated the Clerk, on direction from the Mayor, already had it on her list of agenda items for the next meeting.

Council Member McDonald asked the Town Manager to respond again to the woman who is emailing to Council about beach nourishment in front of her property north of Pelicans Watch. He stated Council needs to look at that and see if there is anything that may need to be done. He asked the Town Manager to look into it and see if Southern Shores needs to be part of Kitty Hawk's beach nourishment on the south end of Southern Shores beaches.

After Council discussion, the Town Manager stated if it is the pleasure of the Council, he would certainly proceed with the steps for planning for beach nourishment.

Council Member Holland stated engineering and legal planning would have to occur. He stated if the Town is going to do it, then the entire beach length would need to be done, not just a portion due to the cost. The Town Manager stated upon direction of the Council he would bring in the proper professionals, including engineering, finance, and legal to brief the Council on planning steps for beach nourishment.

After further discussion, Mayor Bennett asked Council Member McDonald if he desired to make a motion regarding beach nourishment. Council Member McDonald stated he is not willing to support a beach nourishment project at this time and would just like the Town Manager to respond to the email on behalf of the Council. He has not been to the south end of the beach to see it for himself.

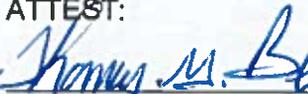
Council Member Nason if the Town ever anticipated looking at a project like this how long it would take. The Town Manager stated his observation is the Town would most likely need at least a four-year planning window.

No action was taken.

**ADJOURN**

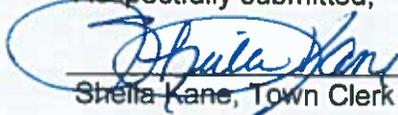
**MOTION:** Council Member Holland moved to adjourn. The motion was seconded by Council Member McDonald. The motion passed unanimously (5-0). The time was 8:20 p.m.

ATTEST:

  
Thomas G. Bennett, Mayor



Respectfully submitted,

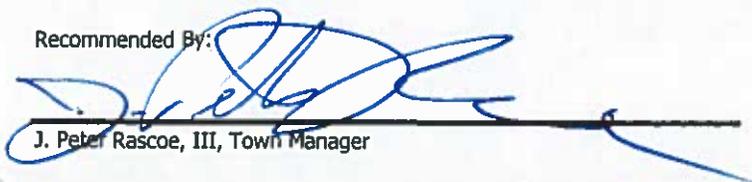
  
Sheila Kane, Town Clerk

**Town of Southern Shores  
Budget Amendment Number # 5**

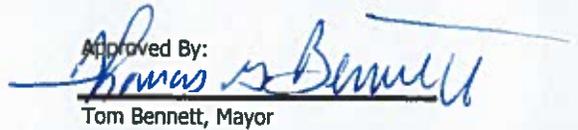
<b>Administration Increases</b>			<b>Administration Decreases</b>	
<b>Account Number</b>	<b>Description</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
40-39909	<b>Revenues</b> Unassigned Fund Balance	\$ 13,000		
42-50104	<b>Expenditures</b> Legal Services	\$13,000		
	<b>TOTAL</b>			<b>TOTAL</b>

Explanation: Unanticipated attorney fees attributed to Council transition

Recommended By:

  
 J. Peter Rascoe, III, Town Manager

Approved By:

  
 Tom Bennett, Mayor

Date 06/02/16

**Town of Southern Shores  
Budget Amendment Number # 6**

**Sanitation  
Increases**

**Sanitation  
Decreases**

Account Number	Description	Amount	Account Number	Description	Amount
40-39909	<b>Revenues</b> Unassigned Fund Balance	\$36,200			
52-50200	<b>Expenditures</b> Residential Collection	\$22,500			
52-50203	Commercial Collection	\$4,400			
52-50204	Landfill Tipping Fee	\$ 9,300			
					\$0

**Explanation:** Unanticipated costs associated with increased hours for trash collection and excess tonnage

Recommended By:

  
J. Peter Rascoe, III, Town Manager

Approved By:

  
Tom Bennett, Mayor

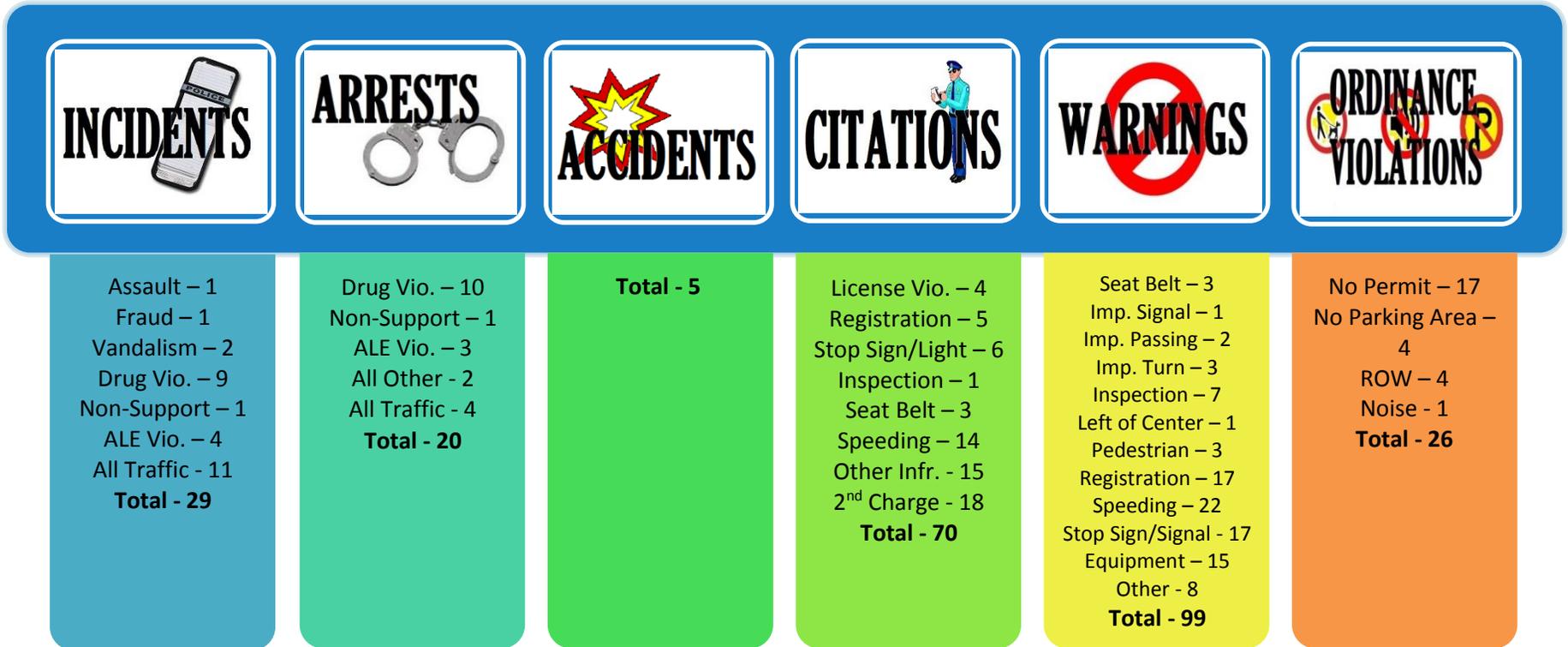
Date

06/07/16

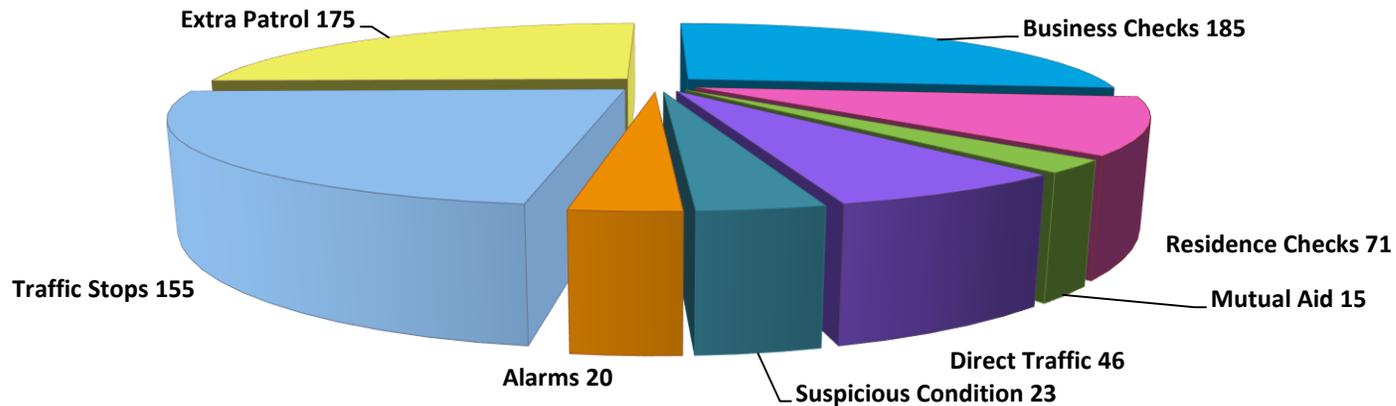
TOWN OF SOUTHERN SHORES - PLANNING DEPARTMENT - MONTHLY REPORT FOR MAY 2016											
ISSUED DATE	PERMIT #	OWNER NAME	ADDRESS	USE	TYPE OF CONSTRUCTION	EST COST	PERMIT FEE	RES/COMM	CONTRACTOR		
<b>BUILDING PERMITS</b>											
5/2/2016	9374	HUBER, STEPHEN	56 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 9,100.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/2/2016	9375	SHORZMAN, MAUREEN	255 HILLCREST DRIVE	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 4,198.00	\$ 100.00	R	OUTER BANKS HEATING & COOLING		
5/2/2016	9372	BRACKETT PROPERTIES, LLC	24 OCEAN VIEW LOOP	SINGLE FAMILY DWELLING	ACCESSORY - POOL	\$ 42,977.00	\$ 125.00	R	CARIBBEAN POOLS AND SPAS OF NC		
5/3/2016	9371	O'BRIEN, JOHN	82 DUCK WOODS DRIVE	SINGLE FAMILY DWELLING	ADDITION	\$ 17,650.00	\$ 214.00	R	HAWK CONSTRUCTION		
5/4/2016	9376	KRAEMER, BETTE	107 HIGH DUNE LOOP	SINGLE FAMILY DWELLING	ADDITION	\$ 7,000.00	\$ 110.00	R	COMPASS EDGE CONSTRUCTION, INC.		
5/4/2016	9365	OLMSTED, SCOTT	156 CLAM SHELL TRAIL	SINGLE FAMILY DWELLING	REMODEL/ACCESSORY STRUCTURE	\$ 28,000.00	\$ 210.80	R	HADDON HOMES, INC.		
5/5/2016	9379	PALUMBO, JOSEPH	13 FOURTH AVENUE	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 5,750.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/5/2016	9377	MINTON, RODNEY	189 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	ADDITION/REMODEL	\$ 29,500.00	\$ 558.95	R	PROPERTY OWNER		
5/6/2016	9380	BLAKELY, KEVIN	153 CLAM SHELL TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 12,500.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/9/2016	9378	MIDGETTE, JODY	109 S. DOGWOOD TRAIL	SINGLE FAMILY DWELLING	REMODEL	\$ 15,000.00	\$ 160.00	R	COMPASS EDGE CONSTRUCTION, INC.		
5/9/2016	9381	PFIZENMAYER, JAMES	4 LOBLOLLY DRIVE	SINGLE FAMILY DWELLING	OTHER - PLUMBING	\$ 1,510.00	\$ 100.00	R	R. BLIVENS PLUMBING, INC		
5/10/2016	9382	GORMAN, PAT	91 SKYLINE ROAD	SINGLE FAMILY DWELLING	OTHER - ELECTRICAL	\$ 1,500.00	\$ 100.00	R	M. CLARY ELECTRIC		
5/10/2016	9383	FISCHER, KENNETH	7 SEVENTH AVENUE	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 6,307.00	\$ 100.00	R	NORTH BEACH SERVICES		
5/11/2016	9384	ANDERSON, RICHARD	59 DEER PATH LANE	SINGLE FAMILY DWELLING	ACCESSORY - STORAGE SHED	\$ 5,000.00	\$ 100.00	R	PROPERTY OWNER		
5/11/2016	9385	GINSBERG, MICHAEL	149 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 17,476.00	\$ 100.00	R	AIR-O-SMITH		
5/11/2016	9371 Amended 5/11/2016	STEPP, JAMES	254 N. DOGWOOD TRAIL	SINGLE FAMILY DWELLING	REMODEL	\$ 10,000.00	\$ 100.00	R	FINCH & COMPANY, INC.		
5/12/2016	9388	SOWDER, DONALD	13 MALLARD COVE LOOP	SINGLE FAMILY DWELLING	OTHER - GAS	\$ 700.00	\$ 100.00	R	PIEDMONT NATURAL GAS		
5/12/2016	9387	SMITH, TIMOTHY	354 SEA OATS TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 12,800.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/13/2016	9399	CIRILLO, ANTHONY	147 S. DOGWOOD TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 13,150.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/16/2016	9402	FISHER, TIMOTHY	102 CHICAHOUK TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 11,159.00	\$ 100.00	R	OUTER BANKS HEATING & COOLING		
5/16/2016	9400	SYKES, NANCY	3 TENTH AVENUE	SINGLE FAMILY DWELLING	ADDITION	\$ 26,500.00	\$ 144.00	R	OLD STATION CORPORATION, INC		
5/17/2016	9403	DAILEY, JOHN	190 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 16,000.00	\$ 100.00	R	ATLANTIC HEATING & COOLING, LTD.		
5/17/2016	9404	TURNER, CAROL	290 HILLCREST DRIVE	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 12,330.00	\$ 100.00	R	NORTH BEACH SERVICES		
5/17/2016	9405	GUALTIERI, JOHN	76 S. DOGWOOD TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 5,359.00	\$ 100.00	R	NORTH BEACH SERVICES		
5/17/2016	9386	CASIAS, ANTHONY	159 BAYBERRY TRAIL	SINGLE FAMILY DWELLING	ADDITION	\$ 25,000.00	\$ 220.80	R	PROPERTY OWNER		
5/18/2016	9406	LEMING, PATRICIA	22 PELICAN WATCH WAY B	UNIT DUPLX	OTHER - MECHANICAL	\$ 3,982.00	\$ 100.00	R	COMFORT FIRST HEATING & COOLING		
5/19/2016	9408	BRODEUR, TIMOTHY	242 SEA OATS TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 6,850.00	\$ 100.00	R	DUSTY RHODES HVAC, INC.		
5/19/2016	9401	SMALL, ZACHARY	181 WAX MYRTLE TRAIL	SINGLE FAMILY DWELLING	ADDITION/REMODEL	\$ 45,000.00	\$ 158.60	R	PROPERTY OWNER		
5/20/2016	9407	FREMAUX, CHARLES	238 SEA OATS TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 5,540.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/20/2016	9410	ROTHROCK, STEPHEN	50 DUCK WOODS DRIVE	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 7,850.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/23/2016	9411	TUCKER, KENNETH	72 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	REPAIR	\$ 21,000.00	\$ 210.00	R	PROPERTY OWNER		
5/24/2016	9414	MPVH PROPERTIES, LLC (MARTINS POINT VETERINARY CLINIC)	6405 N. CROATAN HWY 9 PELICAN WATCH WAY B	UNIT DUPLX	COMMERCIAL - MEDICAL OTHER - MECHANICAL	\$ 5,838.00	\$ 100.00	C	ALL-IN-ONE MECHANICAL		
5/25/2016	9417	ROUQUIE, GABRIEL	72A OCEAN BOULEVARD	COMMERCIAL - COMMUNITY BEACH ACCESS	OTHER - MECHANICAL	\$ 3,880.00	\$ 100.00	R	COMFORT FIRST HEATING & COOLING		
5/25/2016	9413	SOUTHERN SHORES CIVIC ASSOC.	5375 N. VIRGINIA DARE TRAIL	COMMERCIAL - POLICE STATION	REPAIR	\$ 11,408.13	\$ 100.00	C	OLD STATION CORPORATION, INC		
5/25/2016	9416	TOWN OF SOUTHERN SHORES	73 LANDFALL LOOP	ACCESSORY - STORAGE BUILDING	COMMERCIAL - POLICE STATION	\$ 6,765.78	FEE WAIVED	C	PROPERTY OWNER		
5/26/2016	9418	GRIFFIN, EVAN	292 HILLCREST DRIVE	SINGLE FAMILY DWELLING	ADDITION	\$ 19,000.00	\$ 100.00	R	ATLANTIC ELEVATORS		
5/27/2016	9415	TWIDDY, DOUGLAS	43 ELEVENTH AVENUE	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 4,200.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC.		
5/27/2016	9419	KURDTS, DEBORAH	6 EIGHTH AVENUE	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 5,150.00	\$ 100.00	R	OUTER BANKS HEATING & COOLING		
5/27/2016	9420	HILDEBRANDT, RICHARD		SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 9,727.00	\$ 100.00	R	OUTER BANKS HEATING & COOLING		
					<b>BUILDING PERMIT TOTAL \$ RESIDENTIAL</b>	<b>\$ 468,645.00</b>	<b>\$ 4,712.15</b>				
					<b>BUILDING PERMIT TOTAL \$ COMMERCIAL</b>	<b>\$ 24,011.91</b>	<b>\$ 200.00</b>				
					<b>TOTAL FEES \$ =</b>	<b>\$ 492,656.91</b>	<b>\$ 4,912.15</b>				
					<b># RESIDENTIAL =</b>			<b>36</b>			
					<b># COMMERCIAL =</b>			<b>3</b>			
					<b>PLANNING/PLAN REVIEW/CAMA FEES</b>		<b>\$ 1,050.00</b>				
					<b>GRAND TOTAL \$ OF FEES COLLECTED =</b>		<b>\$ 5,962.15</b>				

# May 2016

## Southern Shores Police Department



### Calls For Service - 1015



# Southern Shores VFD

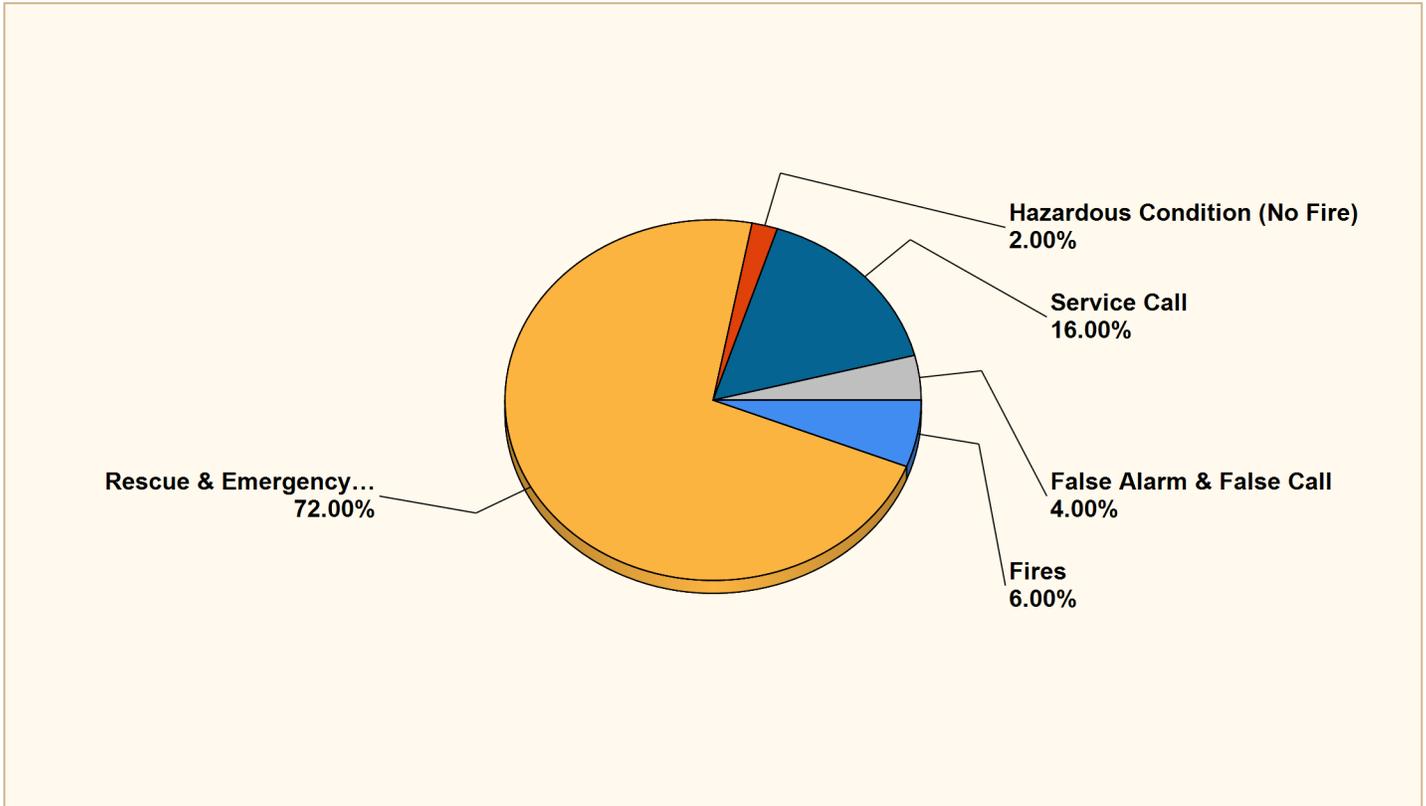
Southern Shores, NC

This report was generated on 6/1/2016 7:48:15 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2016 | End Date: 05/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	6.00%
Rescue & Emergency Medical Service	36	72.00%
Hazardous Condition (No Fire)	1	2.00%
Service Call	8	16.00%
False Alarm & False Call	2	4.00%
<b>TOTAL</b>	<b>50</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
130 - Mobile property (vehicle) fire, other	1	2.00%
132 - Road freight or transport vehicle fire	1	2.00%
140 - Natural vegetation fire, other	1	2.00%
321 - EMS call, excluding vehicle accident with injury	35	70.00%
341 - Search for person on land	1	2.00%
424 - Carbon monoxide incident	1	2.00%
500 - Service Call, other	1	2.00%
551 - Assist police or other governmental agency	2	4.00%
553 - Public service	4	8.00%
571 - Cover assignment, standby, moveup	1	2.00%
744 - Detector activation, no fire - unintentional	1	2.00%
745 - Alarm system activation, no fire - unintentional	1	2.00%
<b>TOTAL INCIDENTS:</b>	<b>50</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

# **ISSUE IDENTIFICATION SURVEY RESULTS**

*Town Council Meeting – June 7, 2016*

*Prepared by the Dogwood Trails Task Force*

## **PURPOSE OF SURVEY**

- *To solicit input from property owners of Southern Shores regarding issues of vehicular and pedestrian safety, and any future street improvements for South and East Dogwood Trails (SEDW)*
- *To help the Task Force confirm and quantify some issues that had been identified*
- *To identify any new issues*

## **SURVEY METHOD**

- *Conducted via Survey Monkey*
- *Open March 28, 2016 - May 16, 2016*
- *Last response May 14, 2016*
- *431 Total responses*
  - 343 Live in Southern Shores*
  - 103 Live on S or E Dogwood*
  - 287 Own or co-own property*
  - 6 Neither own nor live in Southern Shores*

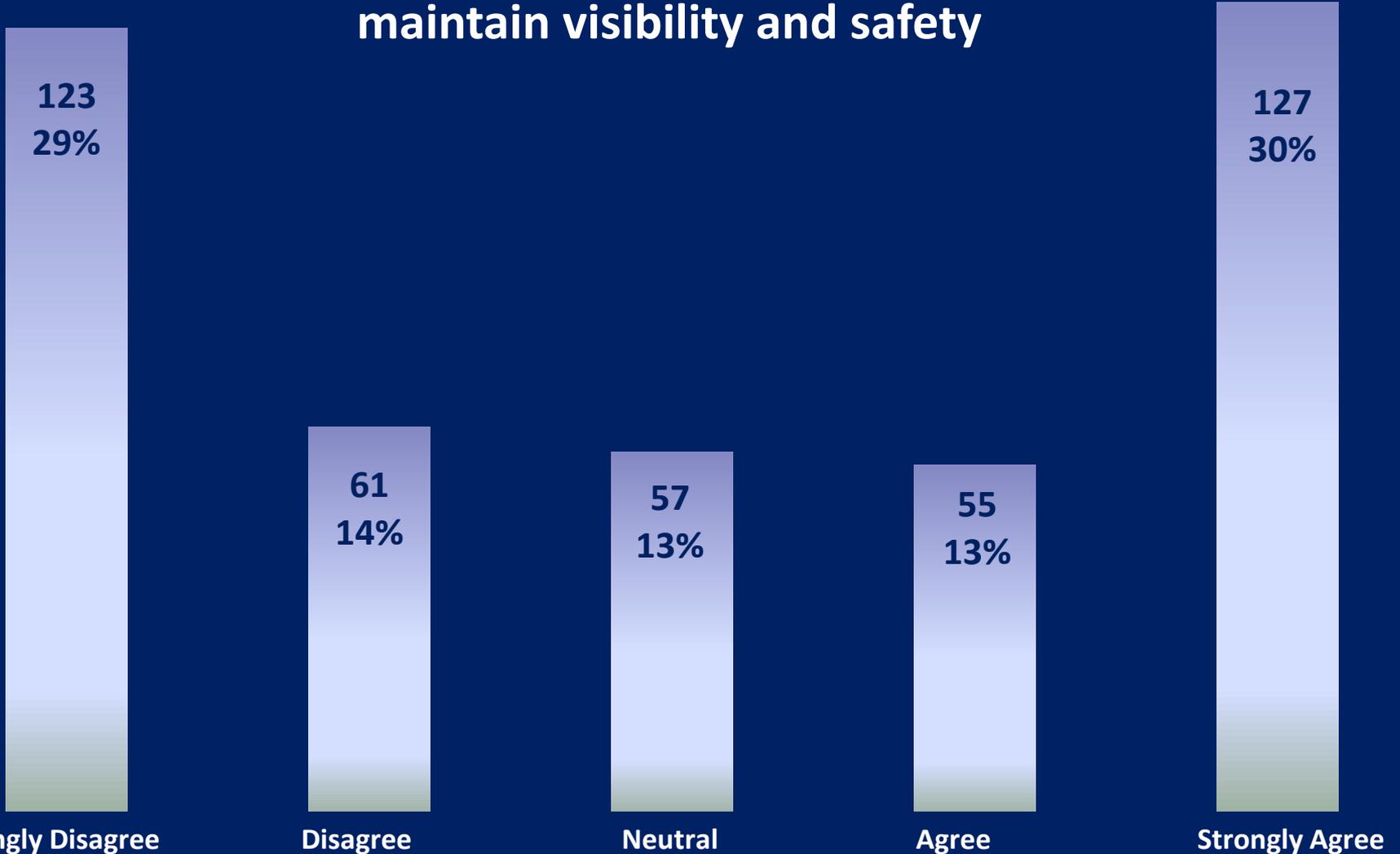
## **SUMMARY**

- *Clear support for the addition of a walking path*
- *Volume of traffic is seen as unacceptable*
- *People feel it is safe to drive on SEDW*
- *People feel it is unsafe to bike or walk on SEDW*
- *Support for improvements to road conditions*
- *Responses with no clear consensus often showed a deeply divided population*

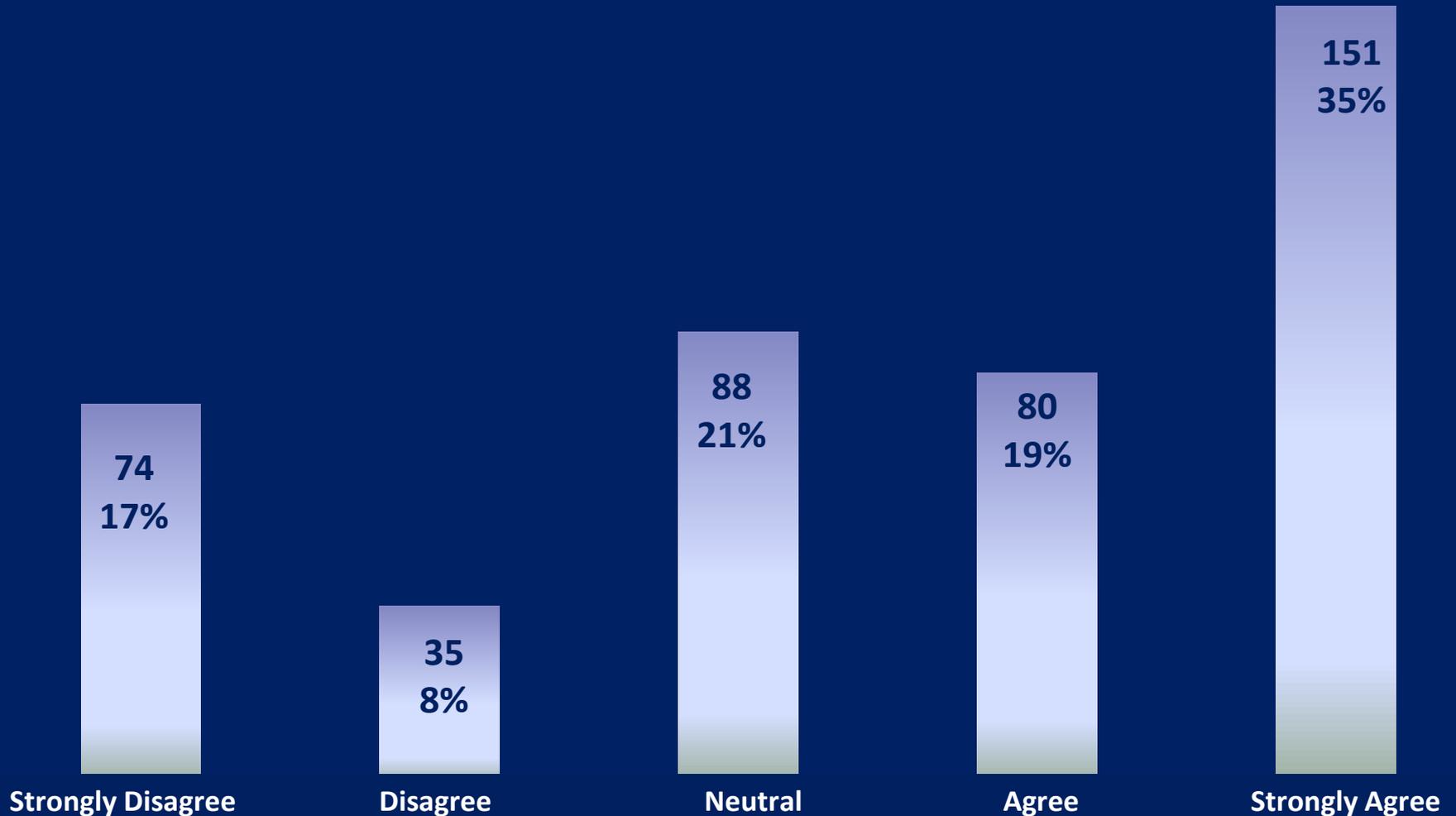
## **SURVEY DATA DETAILS**

- *Raw response numbers in bar chart format*
- *Bars scaled within individual slides only*
- *Percentages rounded to nearest percentage point*

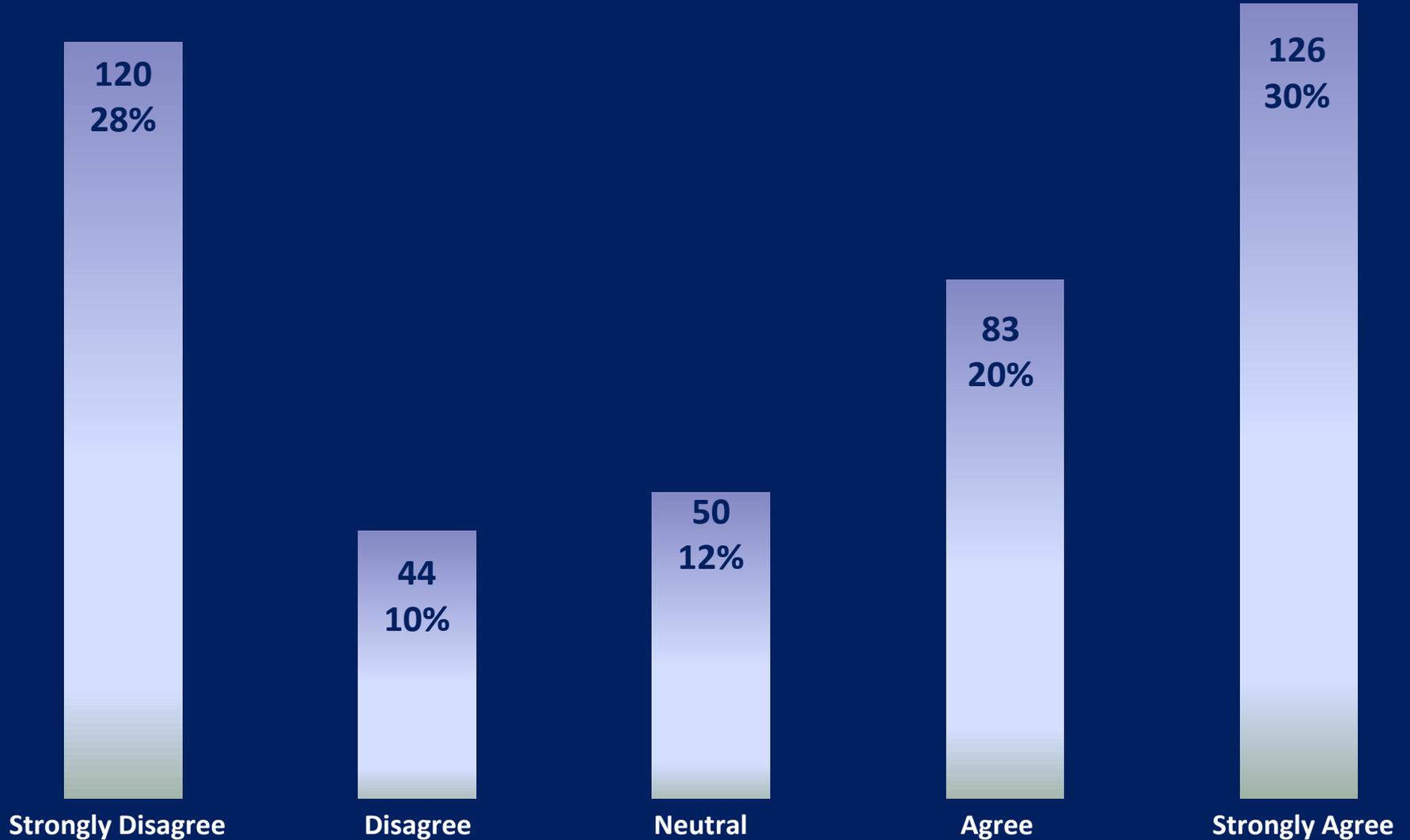
**Q1: South and East Dogwood Trails need no re-design. There should be no change except for road repaving and conservative tree trimming as needed to maintain visibility and safety**



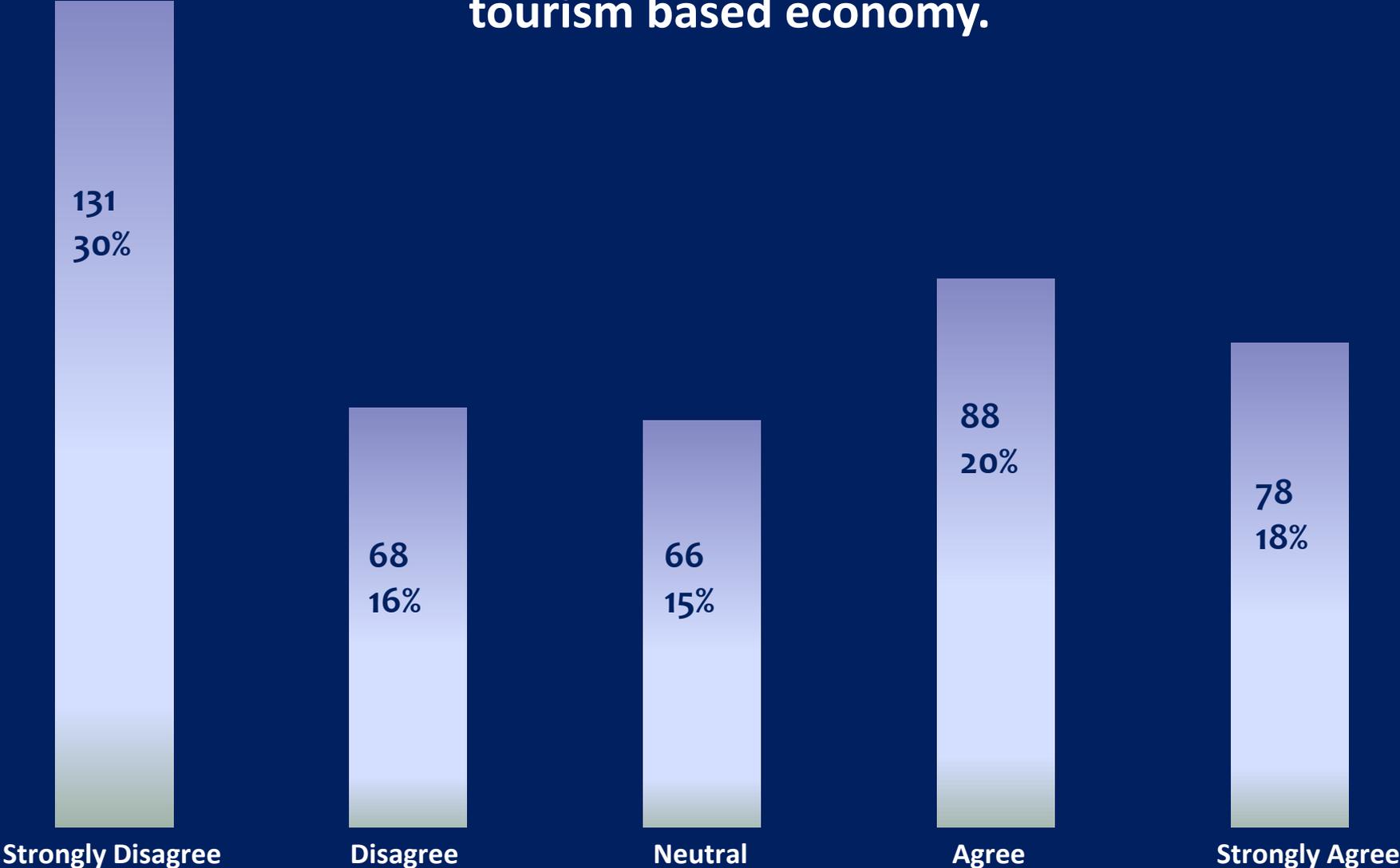
**Q2: I avoid walking and/or riding a bike on South and East Dogwood Trails because there is not enough space to be safe.**



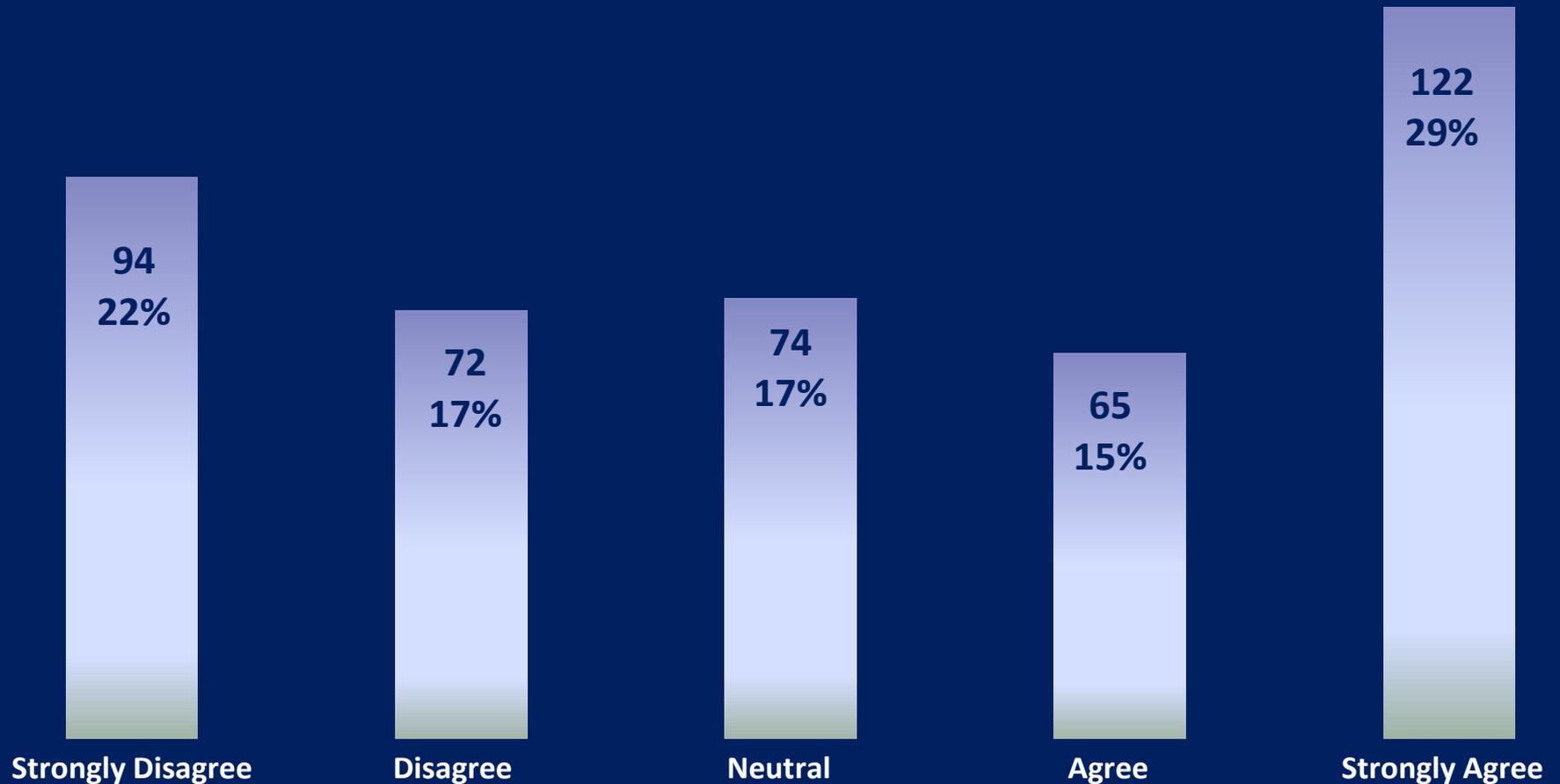
### Q3: South and East Dogwood Trails should be widened to accommodate pedestrians and/ or bicyclists



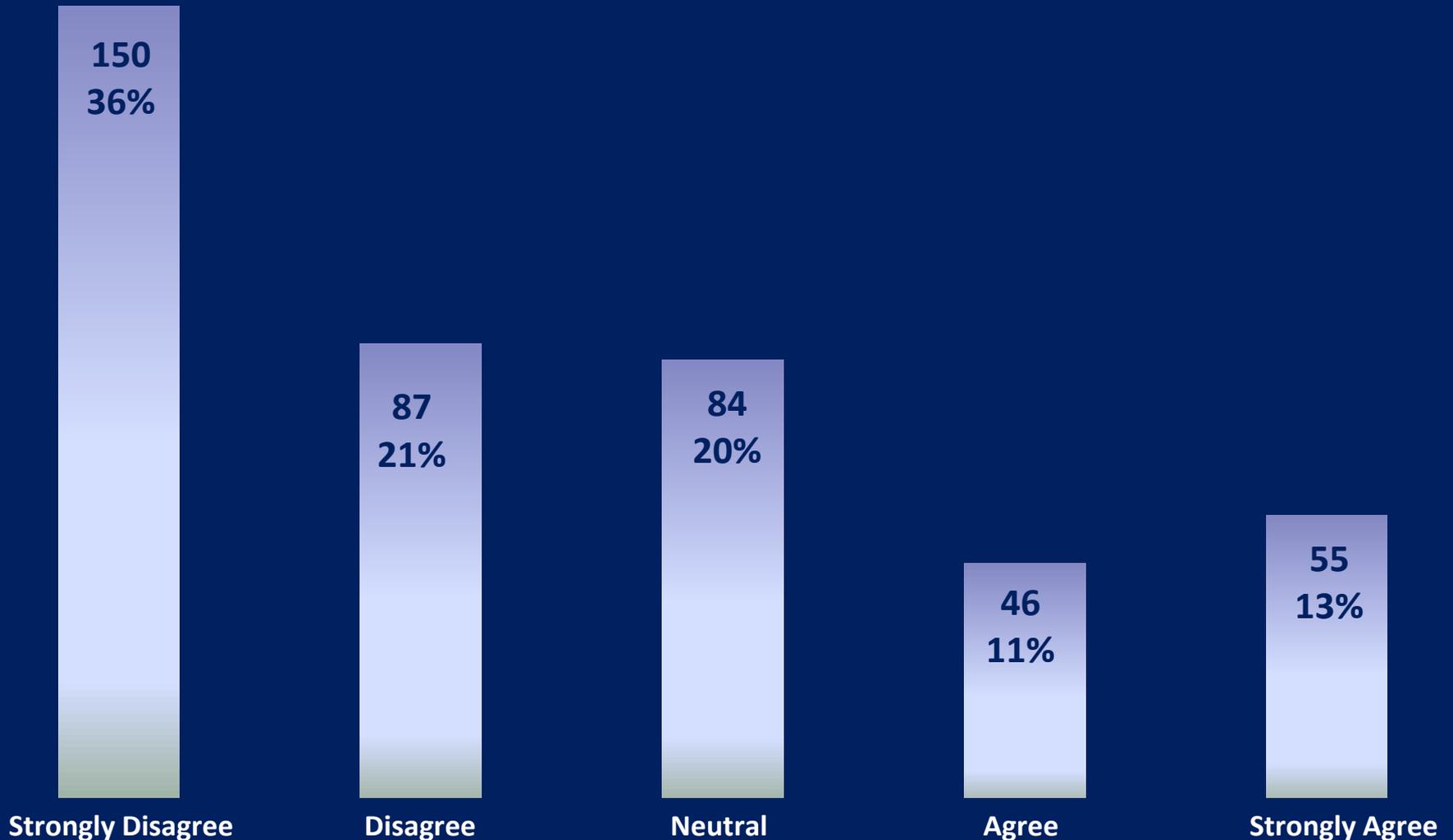
**Q4: The amount of traffic on South and East Dogwood Trails is an acceptable inconvenience to maintain our tourism based economy.**



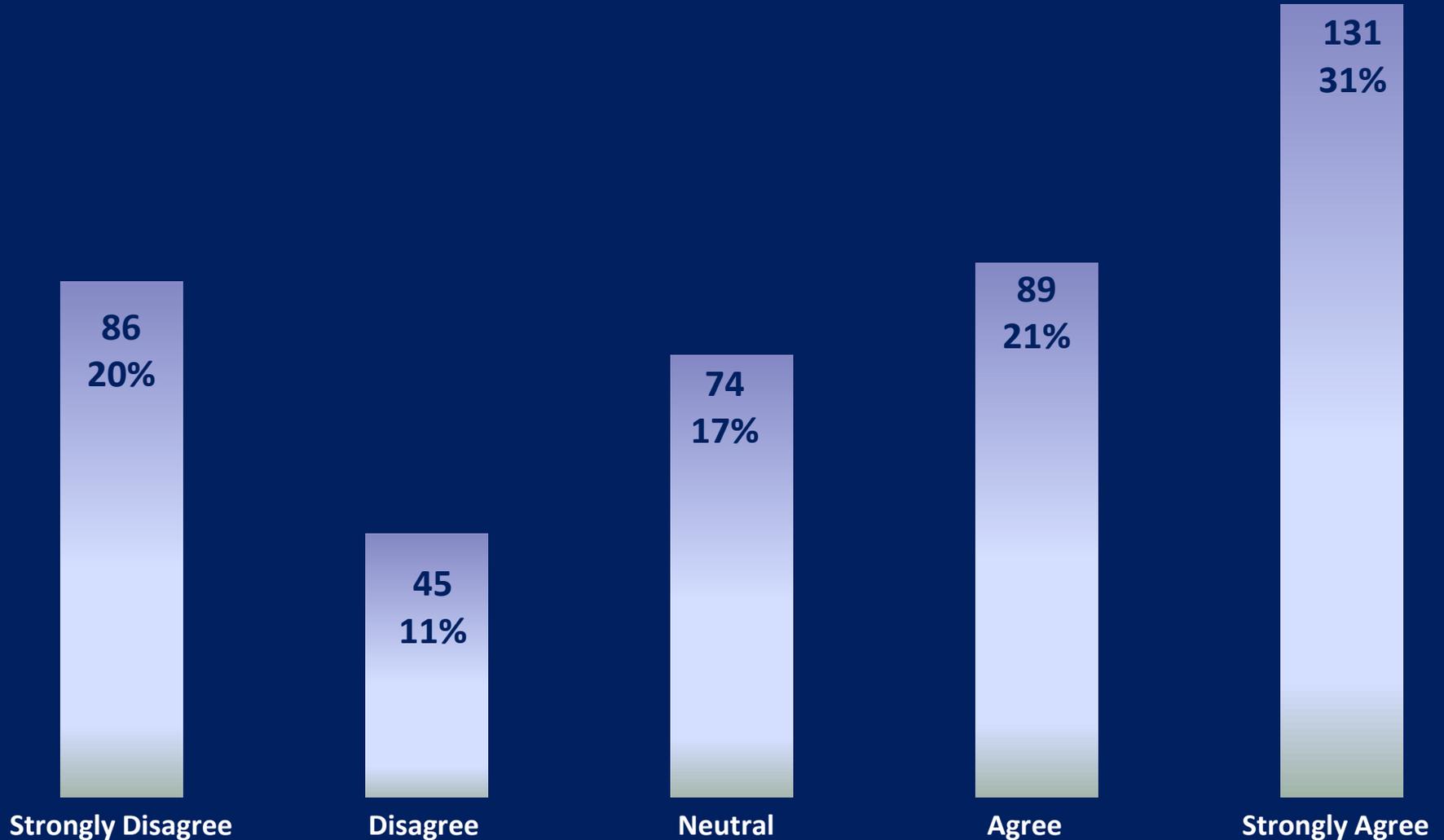
**Q5: The amount of traffic on the South and East Dogwood is ruining the quality of life in our town and all legal means should be employed to minimize congestion.**



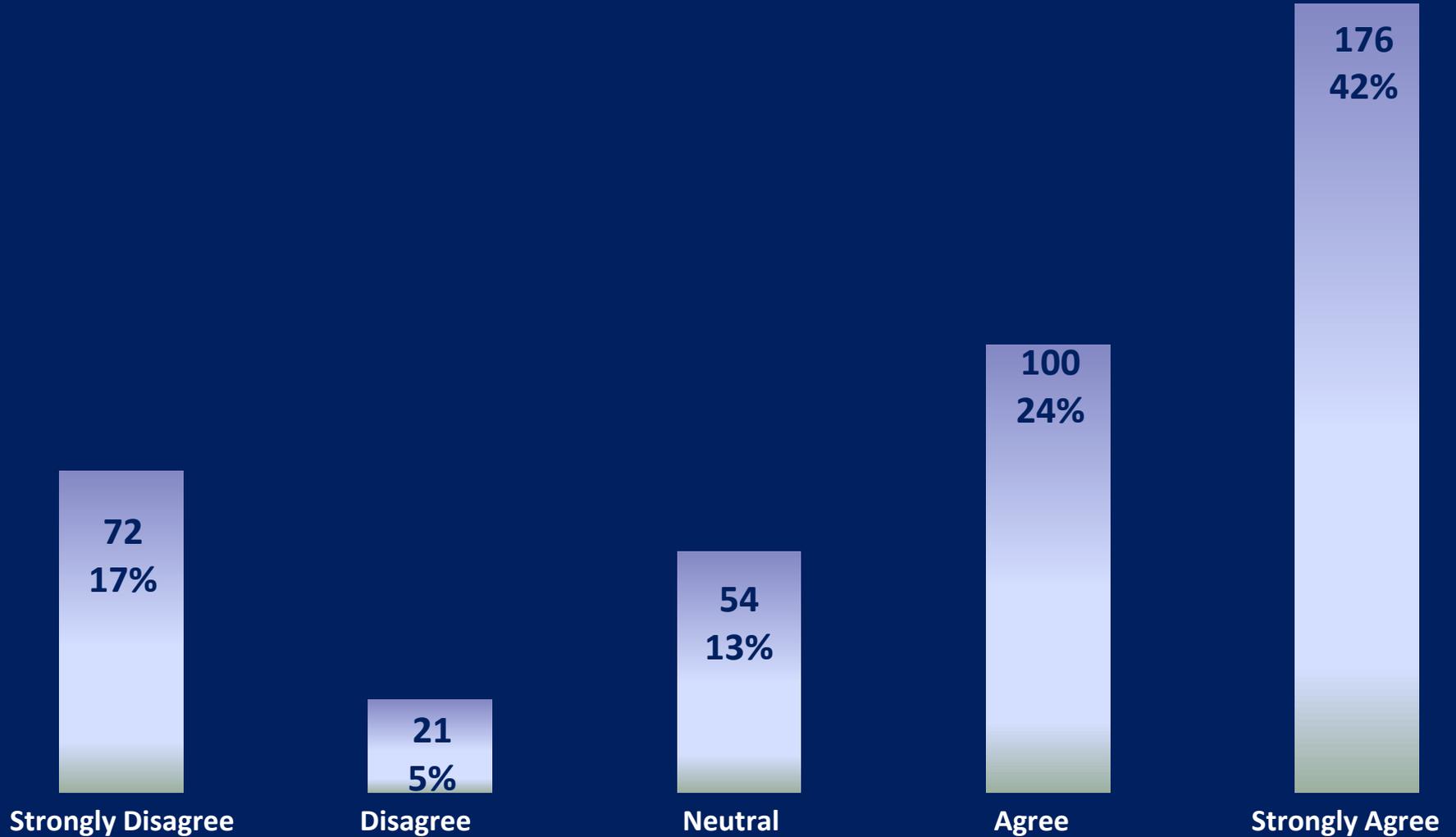
# Q6: Driving on South and East Dogwood Trails is unsafe because of the many curves, driveways and limited visibility.



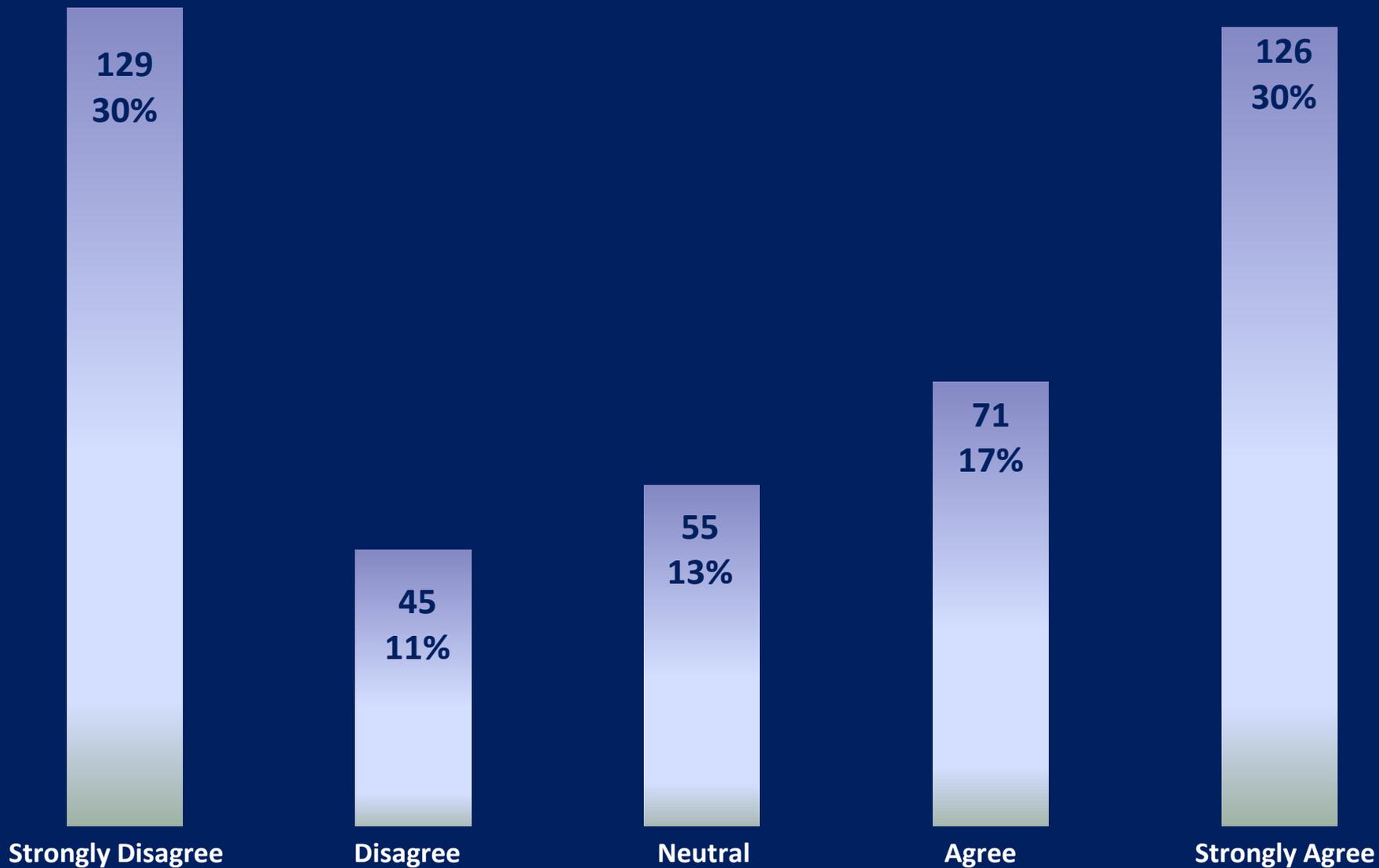
**Q7: The road conditions (pavement /curbs/lack of shoulder) on South and East Dogwood should be improved.**



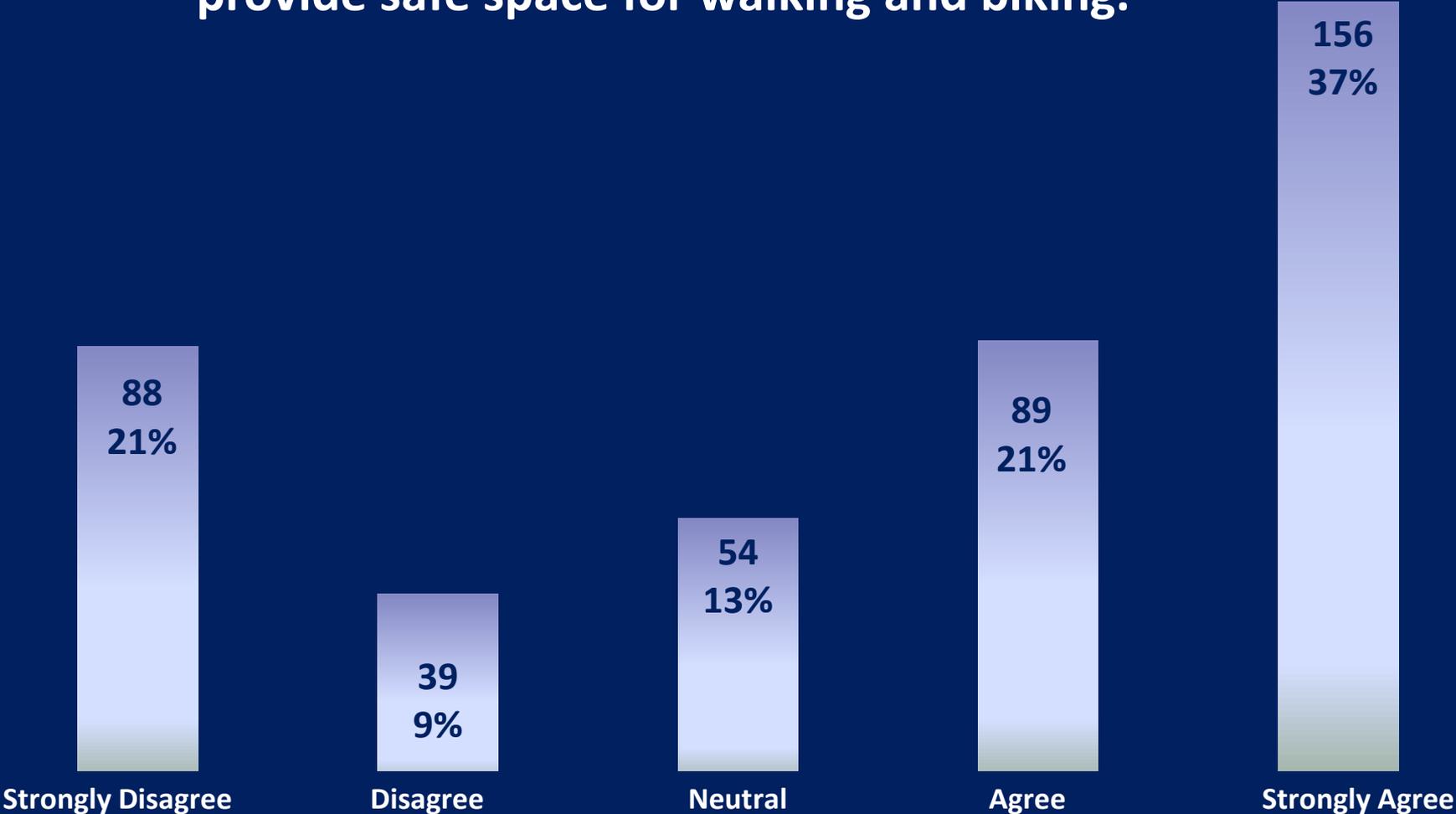
## Q8: A walking path should be added along South and East Dogwood



# Q9: A multi-use path (about 10' ) should run parallel to South and East Dogwood Trails



**Q10: The town should optimally use its allotted space to improve South and East Dogwood Trails to accommodate both the traffic congestion as well as provide safe space for walking and biking.**



## **NEXT STEPS**

- *Identify/clarify issues/sub-issues*
  - *Task Force*
- *Identify possible solutions*
  - *Public workshop*
  - *Public survey*
- *Make recommendations*
- *Dogwood Solutions Public Workshop –  
Town Hall, 6PM, June 21, 2016*

## **Town of Southern Shores Capital Improvement Planning Committee**

*May 19, 2016 2:00 p.m.*

*Pitts Center*

Attendees:

Committee Members- Mayor Tom Bennett and Councilman Chris Nason

Citizen Representatives- Jim Connors, Glenn Riggan

Staff- Town Manager Peter Rascoe, Police Chief David Kole, Public Works Director Rachel Patrick, Finance Officer Bonnie Swain

Consultants- Arborist Andy McConaughy

Members of the Public Attending - Leo Holland, Jim Kranda, Fred Newberry, Joseph Van Giesen

Local arborist and Southern Shores resident Andy McConaughy was present for a discussion regarding the Town's street rebuild design standards, and how preservation of trees have been incorporated into the standards and what that can mean for Town assets such as streets, bulkheads and sidewalks that have tree roots located immediately adjacent to them. Andy is an ISA (International Society of Arborists) Certified Arborist and a licensed tree expert. Andy explained that tree root damage to structures can vary based on the species of tree and size of the root ball, but generally he would recommend not planting trees within ten feet of any structure to avoid potential damage to both the tree and the structure. The Town's street rebuild design guidelines currently state that trees within four feet of asphalt are to be removed. Andy pointed out that planting trees immediately adjacent to a structure such as a bulkhead can cause damage to the tree roots and over time will weaken the tree, making it more susceptible to come down during a storm event. Rachel Patrick pointed out that while it is easy to see how roots affect visible structures such as streets and bulkheads, they also affect underground utility lines such as water mains that are expensive to replace and cause service interruptions to residents. Andy stated that tree roots are typically located in the top 8-10 inches of soil, and if pruning either limbs or roots, a good rule of thumb to use is a 30% rule- pruning 30% or less of the total limbs or roots will help keep the tree healthy and strong. Andy distributed a list of small, medium and large trees that shows their growth rate and sizes that would be useful for replanting efforts. Jim Connors commented that the Town should continue their replanting effort as street rebuild projects are completed.

The committee discussed the prioritization of the current study list of potential capital street improvements, and the two voting committee members are to make a recommendation to the full Council for projects to be funded by the fiscal year 2016-2017 proposed budget allocation of \$516,000 for street rebuild projects. Rachel stated that her recommendation to the committee members is to begin the bulkhead replacement and environmental permitting phase for Yaupon Trail; a CAMA Major Permit will be required to complete the bulkhead replacement for that street, and tree removal along the bulkhead will be required due to root damage to the bulkhead. Rachel also suggested that Wild Swan Lane and Osprey Lane be included in the street prioritization list for the upcoming fiscal year. Rachel stated that minor asphalt repairs can be made to Turtle Pond Court and Twisted Tree Court to extend the life of those streets and possibly avoid needing to rebuild them for a few more years, and she suggested keeping them on the prioritization list but moving them further down the list to be monitored. Rachel also pointed out that the stormwater flooding mitigation project at the Highway 12/East Dogwood Trail intersection area has a separate line item of \$300,000 in the proposed budget and is not included in the \$516,000 proposed allocation for capital street rebuild projects. Glenn Riggan stated that he agreed that Yaupon Trail bulkhead replacement and environmental permitting and Wild Swan Lane and Osprey Lane street rebuilds should be at the top of the priority list. Jim Connors

agreed, and also stated that any action regarding any of the Dogwood Trails should be delayed until recommendations from the Dogwood Trails Task Force are made. Jim stated that the Task Force chair will be giving an update to Council at the June Council meeting, and that they will likely be requesting funding for a physical survey of South and East Dogwood Trails as well as sharing the results of a citizen survey that they recently conducted. Committee member Councilman Chris Nason stated that he has noticed tree root damage to Juniper Trail in the area south of the Juniper Trail culvert bridge, and that several residents in that area have contacted him asking if the damage can be addressed by the Town. Chris suggested adding this area of Juniper Trail to the prioritization list under Osprey Lane. Committee members Mayor Bennett and Councilman Nason concurred on the following prioritization of projects to be recommended by them to Council for FY 2016-2017:

1. Yaupon Trail bulkhead replacement (includes necessary tree removal) and environmental permitting
2. Wild Swan Lane street rebuild
3. Osprey Lane street rebuild
4. Juniper Trail rebuild in area south of culvert bridge

Mayor Bennett updated the group on his recent communications with the NC DOT regarding the stormwater flooding issue at Highway 12 and East Dogwood Trail intersection area. He relayed that he feels confident that the Town will receive some amount of funding from the state to offset at least a portion of the Town's cost share for a mitigation project, as he has received positive feedback from representatives with the DOT as well as from Representative Paul Tine and Senator Bill Cook. Legislative contacts have recommended that the Town Council formally adopt a resolution to move forward with a project as that will help to secure state funding for the Town's cost share by showing commitment from the Town. Rachel stated that the Town has an engineer under contract to complete a survey of the area as well as to complete stormwater modeling and make recommendations as to solutions to mitigate the water. Once complete, his recommendations will be reviewed by the DOT's hydraulic engineers and they will make their own recommendations as to what is the most viable solution for the problem. Those recommendations will likely be made to the Town by the DOT sometime in July. Peter Rascoe stated that the Town retained an engineer with current budgeted funds for this work due to ongoing safety concerns that have now become more prevalent. He reminded everyone that \$300,000 has been included in the proposed FY 2016-2017 budget for this project in the case the Council does decide to proceed with a remedial project as a partner with NCDOT. He also stated a conceptual overall budget for a NCDOT/Town partnered project is as follows: \$200,000 for property acquisition if that is a part of the Council's approved project with NCDOT, \$50,000 for engineering/design, and \$50,000 for construction to be performed by NCDOT.

The group discussed the Town property at 7 Skyline Road which was purchased by the Town for possible future expansion of the Town Hall complex. The residence was vacated by a former tenant in April. The Town has the option of renovating the interior of the residence if there is a desire to lease the space to a new tenant, or to demolish the building. Renovations would be necessary if there is a desire to lease due to the poor condition of the interior. Peter stated that renovations are estimated to cost approximately \$20,000, while demolition has been quoted to cost approximately \$10,000. It is thought that after renovations, the building could be leased for \$1,000-\$1,200 per month. Rachel stated that she has concerns regarding leasing the property as it could require Public Works employees to be on call for repairs and service calls, including on weekends and holidays. Glenn said that a property management company could be hired to manage the lease and maintenance of the home on behalf of the Town. Councilman Nason suggested that, if the building was demolished, the Town could create a park or greenspace there for enjoyment by residents and their families. Mayor Bennett and Councilman Nason agreed to discuss this further with the other members of Council at an upcoming meeting.

Mayor Bennett and Councilman Nason discussed the Town Engineer RFQ process. Proposals from two local firms were received in response to the Council's RFQ on May 9, 2016, and a copy was provided to each individual Council member on May 10, 2016 for their review. A copy of each proposal was also

placed in the conference room at Town Hall for the public to review at any time during normal business hours. Councilman Nason stated that he has reviewed the proposals and has worked with both firms in the past, and he believes both firms are equally qualified to perform the work. He pointed out that there is a large difference in the unit pricing of the firms. Mayor Bennett stated that he has carefully reviewed the proposals and agrees that both firms appear to be qualified, and also noted that there is a large difference in the unit pricing for the firms. Rachel stated that she also reviewed the proposals at length and agrees that both firms appear to be equally qualified. Rachel suggested that Council check the references provided by both firms or instruct staff to do so. Peter stated that if an engineering firm is not under contract with the Town by the start of the fiscal year, Town staff will be required to undergo the same RFQ process for each and every project with a value in excess of \$30,000. Peter also noted that the current Town Engineer's contract expired in March of 2016. Mayor Bennett and Councilman Nason agreed that this effort would be further discussed during an upcoming Council meeting.

Rachel stated that the next meeting of the Council Capital Improvement Planning Committee is scheduled for October 13, 2016 at 2:00 PM at the Pitts Center.

Rachel asked individuals in the audience if they would like to ask a question or make a comment to the group. Southern Shores resident Joseph Van Giesen suggested that Council request that the two engineering firms who submitted proposals in response to the Town Engineer RFQ be given a sample task and asked to submit a mock schedule showing the amount of time they would take to complete the task. Mr. Van Giesen suggested that one firm may be able to complete the task more quickly than the other. Leo Holland, Fred Newberry and Jim Kranda were also in attendance as members of the public but did not comment.

Glenn asked when work on Beechtree Trail would be completed. Rachel stated that paving would be completed on both Fox Grape Lane and Beechtree Trail the following week. Glenn said that residents on Beechtree Trail are concerned about the narrowness of the entrance to the street. Rachel said that it should be easier to navigate once paving is complete because the asphalt and bottom of curb will be at the same level, creating a wider driving area for vehicles. Rachel said that narrow streets are a part of a Low Impact Development design and that the total footprint of the street (asphalt and curb) is the same width as the old street (asphalt only). Glenn said that he recalled that during the design process, the engineer said that the new drivable surface area would be the same width as the old drivable surface area, but the new area is narrower due to the addition of curbing. Rachel said that she plans to allow the contractor to finish the project and complete paving, then a decision can be made on whether the street needs to be widened at the entrance.

There being no other business, the meeting was adjourned.

Minutes recorded by Rachel Patrick, and compiled with concurrence of all Committee Members, Citizen Representatives, Staff Representatives, and Consultants in attendance.

**Capital Street Improvement prioritization for FY 2016-2017 as recommended by the CIP Committee  
May 19, 2016**

**“Targets” for rebuild for FY 16-17:**

1. **Yaupon Trail** - street rebuild due to asphalt failure, edge failure and continuing tree root undermining. Bulkhead replacement. [recommend phasing]
  2. **Wild Swan Lane** – street rebuild: cracking, root upheaval, potholes, and stormwater. [exclude extreme south and north ends]
  3. **Osprey Lane** [within house addresses #95-105] - street rebuild: alligator cracking, root upheaval, and stormwater
  4. **Juniper Trail**- asphalt failure in area south of the Juniper culvert bridge on both street and sidewalk
- 

**Remaining priorities for rebuild:**

5. **Clamshell Trail** - asphalt & subgrade failure. [phased: Chicahawk Trail to Otter Slide- remainder following]
6. **Turtle Pond Court** - street rebuild [Public Works to perform minor repairs to extend life of street]
7. **Twisted Tree Court** - street rebuild [Public Works to perform minor repairs to extend life of street]
8. **South Dogwood Trail**
9. **East Dogwood Trail**
10. **North Dogwood Trail**
11. **Wax Myrtle Trail** - Block and alligator cracking, edge failures. [recommend partial]- **including Dolphin and Porpoise Run**
12. **Ginguite Trail** - [recommend partial segments]
13. **Land Fall Loop** - street rebuild: alligator cracking.
14. **Happy Indian Lane** - cul-de-sac rebuild: alligator cracking, eroded areas.
15. **Teal Court** - repair, portion of road leading to cul-de-sac cracking.
16. **Hillcrest Drive**
17. **Sea Oats Trail**
18. **Spindrift Trail/High Dune Loop/Wild Pony Intersection**
19. **Clamshell Trail/Chicahawk Trail Intersection**
20. **Wax Myrtle and Hickory Intersection**
21. **Pintail Trail**
22. **Skyline Road and Highway 12 intersection**- stormwater flooding issue
23. **West Holly Trail**- stormwater flooding and driveability issues

**\*\*NC Hwy 12-East Dogwood Trail** stormwater flooding- a separate individual line item of \$300,000 has been included in the proposed FY 2016-2017 budget for a potential project in partnership with the NCDOT to mitigate this flooding, if the Council approves such a project. Fund matching may be available from the state to offset this budgetary allotment.

Council Public Safety Committee (Bennett-McDonald) Meeting

May 16, 2016, 10:00 AM Town Hall Conference Room

Council Committee Members Attending: Mayor Tom Bennett

Council Committee Members Absent: Gary McDonald

Citizen Representative Attending: Steve Hotchkiss

Town Staff Present: Town Manager Peter Rascoe, SSPD Police Chief David Kole, SSVFD Fire Chief Ed Limbacher, volunteer citizen for SSVFD Pat Regan

Town Staff absent: Surf Rescue Chief Mirek Dabrowski

Members of the Public attending: Leo Holland, observing

Mayor Bennett called the meeting to order.

Mayor Bennett called on the Town Manager to propose an agenda for the meeting. The Town Manager stated his only proposed agenda item, after routine staff reports, was a presentation from the SSVFD regarding an update of its facilities planning.

Staff Reports:

1. Town Manager – reported on matters of safety concern being addressed (a) at the newly opened Tall Pine Bridge (line of sight south from Tall Pine intersection), and (b) street width at Beech Tree Lane intersection with East Dogwood Trail. Remedial measures being taken at Tall Pine Lane intersection: move Tall Pine Lane stop sign, install stop bar, install traffic mirror, install ‘hidden drive sign’. The Town Manager explained that the width of Beech Tree Lane is a low impact development standard and once the asphalt is laid, the actual drive surface will include adjacent low angle curbing.
2. Surf Rescue – Mr. Dabrowski was absent due to a Doctor’s appointment. The Town Manager reported roving lifeguard patrols have already commenced on the public trust beach, 3 lifeguard stands will go up Memorial Day weekend, and a 4<sup>th</sup> is set to go up two weeks later after schools end for the summer.
3. Police Department – Chief Kole reported his proposed Departmental budget contains proposed funding for signs and traffic counters to assist with vehicle speed and volumes. Chief Kole also explained the Southern Shores officers’ involvement in the scheduling for the US Highway 158 – NC Highway 12 intersection for the summer (May 21- September 4). SSPD will handle four weekends, two of which are major holiday weekends. Chief Kole noted the goal of the intersection presence is not “traffic direction” but rather “keeping the intersection clear”. He also reported SSPD will conduct saturation patrols on weekends, especially along S. Dogwood

Trail. Chief Kole also reported there would be increased emphasis on crosswalk enforcement this year.

4. Fire Department – Fire Chief Ed Limbacher reminded the committee the matter of long-term planning by the SSVFD facility needs had been previously brought up before the committee both in May and November of 2015, and he was ready to update further today.

The Mayor called on Fire Chief Ed Limbacher for his presentation. Chief Limbacher introduced SSVFD volunteer Pat Regan as assisting the Department as it commences a process of long term planning for facility needs, including siting, sizing, and financing. Chief Limbacher presented a written outline of his comments (attached), explaining the need for a larger and more modern facility in order to better serve the residents and property owners of the Town of Southern Shores. Based on the parameters of updated equipment sizes, required staffing, and current conditions of the existing facility, he stated a larger fire station is needed. He stressed the necessity of any site be located within 5 driving miles of all locations in the Town in order that property owners be able to take advantage of the Department's fire rating and it's effect on homeowner's insurance premiums. The SSVFD current location meets that criteria and is also within 5 driving miles of all properties in Martin's Point, the other area served by the SSVFD on behalf of Dare County. The Town Manager explained that he and the Fire Chief have held discussions over the past year about conceptual alternate locations for a new fire station in Town. Three ideas had surfaced. Vacant land on Duck Road had been looked at but is not ideal due to being located in a blind curve in the road, and is owned by a private property owners association. That location would not be within 5 driving miles of all of the SSVFD's area for its Dare County contract coverage. Another location looked at was the current Town Hall complex property with the idea of a joint public safety center for police, fire, and emergency medical services. This location proved to not be ideal due to lack of accessibility for incoming volunteer firemen answering calls who would have to drive through the main highway intersection during summer traffic months to get to the station. The third location considered is a possible expansion of the existing site on Pin Tail Lane, which would require the Town to consider divesting its own property there and relocate its Public Works Department. The possibility of Public works' relocation to the SSVFD's current property on East Dogwood Trail was considered as a possible site in this scenario. Chief Limbacher stressed that it is the goal of the SSVFD to have a facility for the Dare County EMS unit to remain in Southern Shores. Both Pat Regan and Steve Hotchkiss stated it is important to get before the citizenry to explain any planning efforts for another facility and its necessity. .... Further discussion ensued about involving each Town Council Member in a facility tour of the existing station so that each of them could understand the complexity of the matter and need for a new station. Mayor Bennett will be contacting each Council Member to arrange for minority number of Council Members, or individual Council Member, meetings with the SSVFD leadership at the fire station sometime during the next two months.

The Mayor explained to the committee his latest and ongoing efforts to secure State funding for the Town to participate with NCDOT on any long-term remedy of the ongoing stormwater flooding on the west side of NC Highway 12 south of the East Dogwood trail intersection. This has been a public safety concern of the Town's for years, but has increased in the last eight months due to removal of an off-highway natural flow area on private property. The Town Manager explained the engineer commissioned by Town staff to evaluate the whole area (inclusive of lower East Dogwood Trail) would

hopefully have his data compiled by the first of June and then pass it on to the hydraulics engineers at NCDOT. The NCDOT hydraulics engineers have stated to Town staff, using the Town's data they could then give an opinion to the Town by hopefully the beginning of July, on what remedy would work best for handling the stormwater accumulating in that area on NC Highway 12. The Mayor and the Town Manager both reported to the committee that all involved engineers agree so far that the larger stormwater accumulation is flowing downhill from the south along NC Highway 12 and from nearby residential yards after rain events. Also after rain events there is a smaller amount of stormwater accumulating directly at the East Dogwood Trail intersection in the southwestern quadrant. The Mayor and the Town Manager also both reported to the committee that all engineers agree so far that the most likely solution to remove most of the stormwater the quickest will be a means of piping the stormwater out of the accumulating area to an engineered basin where it would infiltrate in to groundwater.

There being no further matters to be brought before the committee, the Mayor adjourned the meeting.

# Southern Shores Volunteer Fire Department

Facilities Planning Update

5/16/16



# SSVFD Commitment to the Citizens of Southern Shores

*It shall be the mission of the Southern Shores Fire Department to provide the highest quality service to the communities we are entrusted to serve. **Preservation of life, property and incident stabilization** through courage and dedication shall be our greatest priority. Throughout any event our members will be caring and empathetic to all of our citizens. We will go above and beyond in every situation to bring about the best possible resolution.*



Ed Limbacher, Chief SSVFD

# Background Information

SSVFD currently operates two stations in Southern Shores

- Headquarters – 15 South Dogwood Rd.
  - Main location where all operational activities take place
  - 30,000 sq. ft. lot
  - 2 large bays for equipment
  - 7,872 finished sq. ft. for equipment, office, training, etc
  - Tax values: Building and Land - \$719,900
- East Station – 28 East Dogwood Rd.
  - Non operational / storage only for SSVFD and space provided for Dare EMS
  - 1 large equipment bay and 2 smaller bays
  - 27,000 sq. ft. lot
  - 4,091 sq. ft. finished (50% Dare EMS)
  - Tax values: Building and Land - \$636,100

# Challenges SSVFD is Facing with Facilities

## 1. Two buildings in two different locations drives inefficiency and cost

- Due to the size of TOSS, one location meets our requirements
- 28 East Dogwood is primarily used for storage and housing Dare EMS
- We need all equipment to be located in one station for regular use, care and maintenance
- One location lowers operating / maintenance costs and improve our efficiency

## 2. Both buildings are aging and require substantial investment to support major repairs

- Built in 1989, 15 South Dogwood does not meet local, state, and federal codes including American's with Disabilities Act accessibility and the North Carolina Building Code
- The roof is leaking and the structure floods causing mold inside the building.
- The mechanical systems (heating, ventilation, plumbing and electrical) are original to the building and near the end of their useful life.

## 3. Buildings are undersized and can't meet the needs of a modern fire department

- Bays are too small and equipment can barely fit in them. All fire trucks must be backed in as we don't have dual sided bays.
- Space is not large enough to store our equipment indoors reducing their usable life and our ability to service them
- Need more parking space during emergency incidents and training events
- There is no proper decontamination area for employees after Emergency Medical call
- The current living conditions for the Dare EMS stationed at 28 East Dogwood Rd. are not acceptable
- Need better training space for firefighters
- Desire to become Disaster Preparedness Center

# Challenges SSVFD is Facing with Facilities

## 1. **Two buildings in two different locations drives inefficiency and cost**

- Due to the size of TOSS, one location meets our requirements
- 28 East Dogwood is primarily used for storage and housing Dare EMS
- We need all equipment to be located in one station for regular use, care and maintenance
- One location lowers operating / maintenance costs and improve our efficiency

## 2. **Both buildings are aging and require substantial investment to support major repairs**

- Built in 1989, 15 South Dogwood does not meet local, state, and federal codes including American's with Disabilities Act accessibility and the North Carolina Building Code
- The roof is leaking and the structure floods causing mold inside the building.
- The mechanical systems (heating, ventilation, plumbing and electrical) are original to the building and near the end of their useful life.

## 3. **Buildings are undersized and can't meet the needs of a modern fire department**

- Bays are too small and equipment can barely fit in them. All fire trucks must be backed in as we don't have dual sided bays.
- Space is not large enough to store our equipment indoors reducing their usable life and our ability to service them
- Need more parking space during emergency incidents and training events
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# Plan to Address Our Challenges

- Begin development of a long range plan to address our needs – Pat Regan to lead
- Commission a “Needs Study” to be completed by a unbiased 3<sup>rd</sup> party to clarify the need and identify mitigating solutions
- Work with Town officials and the citizens of Southern Shores to understand our needs and build consensus around a plan to address them



Dear Mayor Bennett,

I am writing to request that this email be read at the Town Council meeting during the public comment portion as we cannot attend in person due to a medical conflict.

To the Southern Shores Town Council;

Our comments today are intended to reinforce our written correspondence to you on April 23<sup>rd</sup>, 2016 (copy attached) concerning the standing water issue at the corner of Route 12 and E. Dogwood Trail.

We encourage you to be very proactive in solving the water drainage issue at the corner of Route 12 and E. Dogwood Trail. This is a major safety issue and one, if not resolved, will ultimately result in serious injury or even a death. We live at this corner and have seen first-hand the danger of standing water and traffic that fails to slow down and/or careens into the center lane.

We understand that much work had been done by both the Town and the State DOT to fully define the issue(s) and to come up with alternatives. Studying the alternatives ad infinitum or adding more options when potential lives are at stake does not seem at all prudent. Let it not be said that the Council Members of our great Town want to study something to death when they don't like the proposed solution. We hope you trust the recommendations of the Town Staff. You hired them because you felt they were qualified and capable. Take their recommendations and move on.

We are also of the opinion that anyone who states that this is not a town problem does not understand the role of the Town Government. Again in our opinion, your charter should be to work for the welfare of our town citizens and anyone else that this issue puts in harm's way. It would be a shame if someone is seriously injured or killed and someone asks how this happened - the response being that the "Town said it was not their problem". We are not attorneys but everybody sues these days and we'll bet the cost of litigation will far exceed any dollars the Town contributes to solving this issue. Even if the town wins.

We encourage you to pass the budget as proposed by the Town Staff and empower the Town Manager to work proactively on a speedy completion of the construction required to bring this issue to closure. The money you have allocated should be left in place so that it can be used to best solve any standing water issues on Route 12.

In closing – and changing the subject - we would like to express our opinion of the fringe benefit issue. We have heard that there is discussion about cutting back the fringe benefits of our Town employees. If this is true, we question this from both a financial as well as a personnel prospective. We need the best of the best Town employees and turnover is a costly expense. The budget, as proposed, saves over a million dollars. We don't need to save any more by cutting fringe benefits and then increasing our training costs due to high turnover.

Thank you for the opportunity to express our opinions in written form as we are unable to attend personally.

Bill and Sue Broaddus



# Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

info@southernshores-nc.gov

www.southernshores-nc.gov

Ordinance No. 2016-06-01

## **An Ordinance of the Southern Shores Town Council Adopting a Budget and Tax Rate for FY 2016-2017 and Continuing a Capital Project**

**BE IT ORDAINED** by the Town Council of the Town of Southern Shores, North Carolina that the following be the various budgets for FY 2016-17:

### SECTION I. GENERAL FUND

- A. Appropriations: The following amounts are appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Administration Department	\$ 1,019,953
Code Enforcement & Inspections Department	\$ 206,090
Fire Department	\$ 476,880
Ocean Rescue Services	\$ 161,550
Police Department	\$ 1,599,202
Public Works Department	\$ 384,721
Public Works Department – Streets, Bridges & Canals	*\$ 1,102,602
Sanitation Services	\$ 647,300
Contribution to Capital Reserve Fund	\$ 85,506
Contribution to Capital Reserve Fund for Canals	\$ 20,000

**Total General Fund Appropriations** **\$ 5,703,804**

- B. Estimated Revenues: It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2016 and ending June 30, 2017 to meet foregoing appropriations:

Property Taxes- Current Year	\$ 2,827,865
Vehicle Taxes- Current Year	\$ 80,000
Property & Vehicle Taxes- Prior Years, Penalties and Interest	\$ 10,500
Subtotal: Property and Vehicle Taxes	\$ 2,918,365

Land Transfer	\$ 213,868
Local Option Sales Tax	\$ 871,763
Occupancy Tax	\$ 885,791
Other Intergovernmental Revenues	\$ 689,717
Building Permits & Fees	\$ 112,400
Other Revenues	\$ 11,900
	\$ 2,785,439

**Total General Fund Revenues** **\$ 5,703,804**

SECTION II. CAPITAL RESERVE FUND

<b>EXISTING CAPITAL RESERVE FUND BALANCE</b> (As of 6/30/15)	<b>\$50,767</b>
<u>Appropriations Authorized:</u>	
Transfer OUT to General Fund	\$ 0
 <u>Revenues Anticipated:</u>	
Transfer IN from General Fund for "Canal and Channel Maintenance"	\$20,000
Transfer IN from General Fund for Other Capital Projects	<u>\$85,506</u>
 LESS Balance for Canals and Channel as of adoption of this ordinance (Contributions from FY 14-15, 15-16, and 16-17)	 \$60,000
 TOTAL Balance for other Capital projects as of adoption of this ordinance	 \$96,273

SECTION III. CEMETERY FUND

<u>Appropriations Authorized:</u>	
Cemetery Maintenance and Beautification	\$ 11,180
 <u>Revenues Anticipated:</u>	
Transfer from Cemetery Fund-Undesignated Fund Balance (UFB)	\$ 10,180
Proceeds from Sales of Cemetery Plots	\$ 1,000
 <b>TOTAL FY 16-17 CEMETERY FUND REVENUES</b>	 <b>\$ 11,180</b>
 <b>EXISTING CEMETERY FUND-UFB BALANCE</b> (as of 6/30/15)	 <b>\$ 46,908</b>

SECTION IV. TAX RATE ESTABLISHED

There is hereby levied a property tax of twenty-two cents (\$0.22) on each one hundred dollars (\$100) valuation of real and personal taxable property in the Town of Southern Shores, as listed for taxes as of January 1, 2016 by the Dare County Tax Department, for the purpose of raising revenue included in "Property Taxes – Current Year" and "Vehicle Taxes – Current Year" in the General Fund, being Section I. B. of this Ordinance.

The rate of tax is based on an estimated total valuation of real and personal property for the purpose of taxation of \$ 1,288,527,495 with an estimated collection rate of 99.73%, and an estimated total valuation of vehicles of \$ 36,378,186 with an estimated collection rate of 99.96%. The estimated rate of collection is based on the fiscal year 2014-2015 collection rate pursuant to NCGS §159-13(b)(6).

## SECTION V. EXPENDITURES

All expenditures must be made in accordance with governing North Carolina General Statutes and adopted Town policies regarding purchasing and bidding as last updated by the Town Council. Notwithstanding, the Budget Officer is hereby authorized to expend funds consistent with the governmental functions and amounts shown as appropriated and to execute such documents necessary for same, excepting a \$100,000 appropriation for Dogwood Trail Physical Survey and a \$300,000 appropriation for NC Hwy 12-E. Dogwood Stormwater Flooding, both to Public Works Department-Streets, Bridges and Canals and both of which require further Council approval for actual expenditure. And excepting a \$65,470 appropriation for Contingency to the Administration Department, and which requires re-budgeting by a post-July 1, 2016 Budget Amendment to the Planning Department as an expenditure to cover an on-going multi-year contractual obligation.

And notwithstanding current Town policies regarding purchasing and bidding, the Budget Officer is authorized to execute documents for the following items or services in accordance with the specific appropriations established by this Ordinance or as the budget may be amended during the fiscal year:

1. Multi-year lease, lease-purchase, or purchase of vehicles and equipment.

Notwithstanding current Town policies regarding purchasing and bidding, the Budget Officer is also hereby authorized to execute documents for the following items or services in accordance with the specific appropriations\* established by this Ordinance or as the budget may be amended during the fiscal year:

2. Contracting services for Council-approved capital street improvement projects. \*

\*An amount of \$516,000 is included in the total amount appropriated in Section 1. A. for "Public Works Department – Streets, Bridges & Canals". This amount represents the total appropriation for capital street improvements for the fiscal year beginning July 1, 2016 and ending June 30, 2017. The Budget Officer is only authorized to expend these funds in accordance with the terms of this Budget Ordinance but only upon subsequent and separate adoption of an Ordinance establishing a "Capital Improvement Plan with Authority to Implement" by the Town Council for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

## SECTION VI. CAPITAL RESERVE FUND EXPENDITURES

Council-authorized withdrawals from the Capital Reserve Fund may continue to be made for the purposes outlined in that Fund's establishing resolution adopted March 6, 2007, and amended June 19, 2012. Withdrawals authorized by this Ordinance and be made to the General Fund are for such purposes consistent with the provisions outlined in NCGS §159-22.

## SECTION VII. CAPITAL PROJECT AND FUND ESTABLISHED [NCGS §159-13.2(b); §159-26(b)(6)]

Pursuant to authority granted in NCGS §159-13.2(b), the Town Council did heretofore (Budget Ordinance adopted for FY 2013-2014) establish a *Capital Project* as defined in NCGS §159-13.2(a)(1) and a *Capital Project Fund* within the meaning of NCGS §159-26(b)(6). The Capital Project, known as the "Canal Dredging Project Phase II", was established for the primary purpose of removing remaining accumulated spoil material from the submerged bottoms of Town-owned recreational and navigable canals located throughout the Town. Also included in the Capital Project was the secondary purpose of constructing improvements to buildings (or new construction) at the Town Hall complex. After all work of the Capital Project has been completed and all funds in the Capital Project Fund are depleted, the Capital Project and Capital Project Fund as described herein shall be terminated.

SECTION VIII. LEASE REVENUES

The Budget Officer is hereby authorized to negotiate in the best interest of the Town and execute such documents necessary for the realization of revenues or other consideration from lease or use of any Town property with a term not to exceed three years.

SECTION IX. BUDGET OFFICER LINE TRANSFER AUTHORIZATION

The Budget Officer is authorized to re-allocate intra-departmental appropriations among the various objects of expenditures as he believes necessary for appropriate budget performance, and is also authorized to affect inter-departmental transfers including from a Departmental contingency line, within the same Fund, not to exceed 10% of the appropriated monies for the Department whose allocation is reduced.

SECTION X. BUDGET OFFICER RESTRICTIONS

No salary increases may be made without approval of the Town Council. Inter-fund transfers not established in this budget document may be accomplished by authorization of the Town Council.

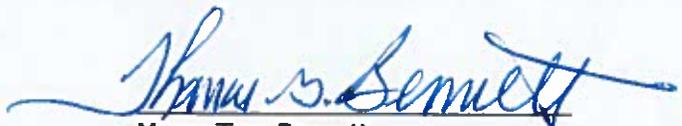
SECTION XI. FY 2016-2017 FEE SCHEDULE

The FY 2016 -2017 Town of Southern Shores Fee Schedule indicating the amount of each fee for service as indicated, is shown on Attachment A to this Ordinance and is hereby incorporated herein by reference and adopted as a part hereof.

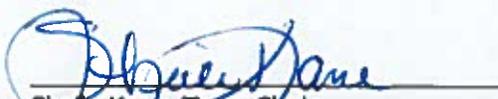
SECTION XII. UTILIZATION OF BUDGET AND BUDGET ORDINANCE

This Ordinance and the Budget Document shall be the basis of the financial plan for the Town of Southern Shores, North Carolina Municipal Government during the fiscal year 2016-17. Copies of this Budget Ordinance shall be furnished to the Clerk of the Town Council and to the Budget Officer and Finance Officer, and is to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this 7 day of June, 2016.

  
Mayor Tom Bennett

ATTEST:

  
Sheila Kane, Town Clerk



**BE IT ORDAINED BY THE SOUTHERN SHORES TOWN COUNCIL AS FOLLOWS:**

**TOWN OF SOUTHERN SHORES FEE SCHEDULE**

**AMENDMENT TO ORDINANCE 2007-01-03**

\* All fees shall include, whenever applicable, the reasonable cost of any expert advice obtained by the Town or other direct expenses incurred by the Town during the review of the application. All fees must be paid in full prior to any further reviews by the Town or prior to issuance of any permits sought, whichever comes first. Submitted fees shall not be refunded.

Item	Fee
<b>Miscellaneous:</b>	
Returned Checks (NSF)	Current Bank Fee
Cemetery Lot Purchase:	
TOSS Property Owners	\$500.00
Non-property Owners	\$2,000.00
Cemetery Cremains Plot Opening by TOSS	\$50.00
Cost of Copies	\$0.25 B/W \$0.30 Color
Annual Lease Fee –Town Canal-Street Right of Way	\$5.00
Beach Parking Tag-Replacement	\$75.00
<b>Planning</b>	
<b>Development Review:</b>	
Zoning Map Amendment	\$300.00
Zoning Text Amendment	\$200.00
Zoning Compliance Letter	
a. Residential	\$35.00
b. Commercial	\$75.00
Application to Board of Adjustment (includes cost of certified mailings and public notices)	\$350.00
Conditional Use Permit (includes cost of certified mailings and public notices)	\$300.00
Filing fee for site plan for dwelling or lodging unit, other than single-family detached homes, per unit.	\$50.00
Filing fee for commercial structures and improvements	\$0.10/SF
<b>Wireless Applications:</b>	
a. Application for new tower	\$200.00
b. Tower annual renewal	\$100.00
c. New collocation	\$100.00
d. Collocation annual renewal	\$50.00
<b>Subdivision Plat Review:</b>	
a. Exempt	\$50.00/lot
b. Subdivision	\$100.00/lot
<b>Building Inspections</b>	
<b>Plan Review:</b>	
Lot Disturbance and Stormwater Management Permit	\$100.00
Zoning Permit	\$50.00
Single family new construction	\$150.00
Single family addition or renovation minimum	\$100.00
<b>New Building Permits for Structures/Additions/Reconstruction:</b>	
Heated/living areas - Single Family	\$0.60/SF
All Others	\$0.75/SF
Non heating areas; i.e., deck, porch, garages, etc. - Single Family	\$0.30/SF

All Others	\$0.35/SF
Remodeling and alterations to existing structures - (no additional square footage, \$10.00 Per \$1,000 of Construction Cost)	\$10.00
Swimming Pools and Tennis Courts (flat fee)	\$125.00
Demolition	\$100.00
Sign	\$100.00
Bulkhead	\$100.00
Re-inspection charge	\$100.00
Work Proceeding Without Necessary Inspections	1/2 Permit Fee
Work Proceeding Without Necessary Permit	Double Permit Fee
<b>House Moving:</b>	
Out of Southern Shores	\$100.00
Within Southern Shores	\$250.00
Into Southern Shores from elsewhere	\$350.00
<b>Miscellaneous:</b>	
Contractors Licensing Board Fee (Homeowner's Recovery Fund)	\$10.00
CAMA Permit: minor development permit if the project is within the Ocean Hazard or Estuarine AECs and does not qualify for an Exemption.	\$100.00
Construction & Demolition Debris Disposal Permit	\$50.00
<b>NOTWITHSTANDING THE ABOVE, THE MINIMUM FEE SHALL BE:</b>	<b>\$100.00</b>



# Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2391 / Fax 252-255-0876

[www.southernshores-nc.gov](http://www.southernshores-nc.gov)

RESOLUTION 2016-06-01

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHERN SHORES, NC  
SEEKING FINANCIAL ASSISTANCE FROM THE STATE OF NORTH CAROLINA FOR  
STORMWATER IMPROVEMENTS ALONG NC HIGHWAY 12**

WHEREAS the Town Council of the Town of Southern Shores recognizes that NC Highway 12, situated within Town boundaries, was originally developed on natural topography and is lacking in stormwater management features; and

WHEREAS standing stormwater along the shoulders and on the paved portion of NC Highway 12 has been a public safety concern for many years in the Town of Southern Shores, as well as at other locations along NC Highway 12 in the Town of Southern Shores and in Dare County; and

WHEREAS, standing stormwater along a certain portion of NC Highway 12, near its intersection with municipal owned and maintained East Dogwood Trail in the Town of Southern Shores, has become a greater hazard to public safety as it is larger in volume and has been standing longer in the past twelve months – due in part to stormwater runoff from nearby developed private properties, and to changes in topography on adjacent private properties performed to prevent stormwater flow encroachment from NC Highway 12; and

WHEREAS NC Highway 12, owned and maintained by the State of North Carolina and maintained by the NC Department of Transportation, is a vital vehicular and pedestrian travel route for residents, visitors, and property owners of the Town of Southern Shores; and

WHEREAS due to the limited available resources of the NC Department of Transportation, the Town of Southern Shores Town Council is committed to cooperating and partnering with that agency in taking measures to be determined as appropriate in order to properly and expediently abate the public safety threat of standing stormwater along NC Highway 12 in the location described; and

WHEREAS in committing to partnering with the NC Department of Transportation on a remedial project to be determined appropriate by both parties, the Town of Southern Shores Town Council is willing to share monetary costs and efforts; and

WHEREAS the Town of Southern Shores Town Council, for the purpose of leveraging Town funds to the fullest extent, also seeks funding assistance for this project from various agencies of the State of North Carolina, including but not limited to the Office of the President Pro Tem of the North Carolina Senate, the Office of the Speaker of the North Carolina House of Representatives, the Office of the Secretary and Division One office of the North Carolina Department of Transportation, and the North Carolina Department of Environmental Quality.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southern Shores, that the Town Council affirms its commitment to partner with the NC Department of Transportation in cost and effort to develop an appropriate long term remedy for the standing stormwater along NC Highway 12 in the location described; and

BE IT FURTHER RESOLVED the Town Council respectfully seeks funding assistance for this project from the State of North Carolina and its various agencies described.

Adopted this 7 day of June, 2016.

Thomas S. Bennett  
Mayor

ATTEST: Phillip Dan  
Town Clerk

