

A COMPLETE BUILDING PERMIT APPLICATION CONSISTS OF:

1. A new house requires a Lot Disturbance Permit has been completed and all fees paid.

2. Two (2) Site Plans showing:
 - the proposed 4 corners of the structure with the natural (pre-disturbance) grade elevations and showing any stormwater abatement resolutions.
 - Zoning setbacks of: (Front and Rear yard is 25'. Side yard is 15' [20' feet on corner lot side])
 - CAMA lines—(FLSNV, Ocean 60'/155', Public Trust/Estuarine 30'/75' and any 404 Wetlands)
 - Proposed septic system approved by Dare County Health Dept (stamped copy of the survey)
 - Proposed driveways and walkways
 - The Flood Zone(s)
 - Lot acreage and proposed lot coverage (maximum of 30%)

3. Two (2) sets of building plans (one shall be the Health Dept stamped copy)

4. A completed building permit application form along with the completed building plan checklist

5. A new house will also require a copy of the paid Water Tap receipt from Dare County Water Dept (441-7788)

6. All permit applications require:
 - Surety Bond made payable to Town of Southern Shores in the amount of \$5,000.00
 - Proof of Workers Compensation or a signed Affidavit